

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC.**

THIS PROFESSIONAL SERVICES AGREEMENT (this "Agreement") is made as of May 17, 2007, between the TOWN OF FOUNTAIN HILLS, an Arizona municipal corporation (the "Town") and BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC., Arizona non-profit corporation (the "Contractor").

RECITALS

A. The Town issued a Request for Qualifications (the "RFQ"), attached hereto as Exhibit A and incorporated herein by reference, seeking statements of qualifications from Contractors for professional consulting services.

B. The Contractor responded to the RFQ by the Proposal, attached hereto as Exhibit B and incorporated herein by reference, and the Town desires to enter into an Agreement with the Contractor for youth services (the "Services").

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, and the following mutual covenants and conditions, the Town and the Contractor hereby agree as follows:

1. Term of Agreement. The term of this Agreement shall be from July 1, 2007 and shall remain in full force and effect for a period of three years thereafter.

2. Scope of Work. Contractor shall provide the Services as set forth in the Scope of Work, attached hereto as Exhibit C and incorporated herein by reference.

3. Compensation. The Town shall pay Contractor a price not to exceed \$300,000.00 for the Services as set forth in the Fee Estimate, attached hereto as Exhibit D and incorporated herein by reference.

4. Payments. The Town shall pay the Contractor quarterly, based upon work performed and completed to date, and upon submission and approval of quarterly invoices and reports. All invoices shall document and itemize all work completed to date. The invoice statement shall include a record of time expended and work performed in sufficient detail to justify payment.

5. Ownership of Documents. All documents prepared and submitted to the Town by the Contractor pursuant to this Agreement shall be the property of the Town.

6. Contractor Personnel. Contractor shall provide adequate, experienced personnel, capable of and devoted to the successful completion of the Services to be performed under this Agreement. Contractor agrees to assign specific individuals to key positions. Contractor agrees that, upon commencement of the Services to be performed under this Agreement, key personnel shall not be removed or replaced without prior written notice to the Town. If key personnel are not available to perform the Services for a continuous period exceeding 30 calendar days, or are expected to devote substantially less effort to the Services than initially anticipated, Contractor shall immediately notify the Town of same and shall, subject to the concurrence of the Town, replace such personnel with personnel of substantially equal ability and qualifications.

7. Inspection; Acceptance. All work shall be subject to inspection and acceptance by the Town at reasonable times during Contractor's performance. The Contractor shall provide and maintain a self-inspection system that is acceptable to the Town.

8. Licenses; Materials. Contractor shall maintain in current status all federal, state and local licenses and permits required for the operation of the business conducted by the Contractor. The Town has no obligation to provide Contractor, its employees or subcontractors any business registrations or licenses required to perform the specific services set forth in this Agreement. The Town has no obligation to provide tools, equipment or material to Contractor.

9. Performance Warranty. Contractor warrants that the Services rendered will conform to the requirements of this Agreement and to the highest professional standards in the field.

10. Indemnification. To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the Town and each council member, officer, employee or agent thereof (the Town and any such person being herein called an "Indemnified Party"), for, from and against any and all losses, claims, damages, liabilities, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and the costs of appellate proceedings) to which any such Indemnified Party may become subject, under any theory of liability whatsoever ("Claims"), insofar as such Claims (or actions in respect thereof) relate to, arise out of, or are caused by or based upon the negligent acts, intentional misconduct, errors, mistakes or omissions, in connection with the work or services of the Contractor, its officers, employees, agents, or any tier of subcontractor in the performance of this Agreement. The amount and type of insurance coverage requirements set forth below will in no way be construed as limiting the scope of the indemnity in this Section.

11. Insurance.

11.1 General.

a. Insurer Qualifications. Without limiting any obligations or liabilities of Contractor, Contractor shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies duly licensed by the State of Arizona with an AM Best, Inc. rating of A- or above with policies and forms satisfactory to the Town. Failure to maintain insurance as specified herein may result in termination of this Agreement at the Town's option.

b. No Representation of Coverage Adequacy. By requiring insurance herein, the Town does not represent that coverage and limits will be adequate to protect Contractor. The Town reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

c. Additional Insured. All insurance coverage and self-insured retention or deductible portions, except Workers' Compensation insurance and Professional Liability insurance, if applicable, shall name, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, directors, officials and employees as Additional Insured as specified under the respective coverage sections of this Agreement.

d. Coverage Term. All insurance required herein shall be maintained in full force and effect until all work or services required to be performed under the terms of this Agreement are satisfactorily performed, completed and formally accepted by the Town, unless specified otherwise in this Agreement.

e. Primary Insurance. Contractor's insurance shall be primary insurance with respect to performance of this Agreement and in the protection of the Town as an Additional Insured.

f. Claims Made. In the event any insurance policies required by this Agreement are written on a "claims made" basis, coverage shall extend, either by keeping coverage in force or purchasing an extended reporting option, for three years past completion and acceptance of the services. Such continuing coverage shall be evidenced by submission of annual Certificates of Insurance citing applicable coverage is in force and contains the provisions as required herein for the three-year period.

g. Waiver. All policies, except for Professional Liability, including Workers' Compensation insurance, shall contain a waiver of rights of recovery (subrogation) against the Town, its agents, representatives, officials, officers and employees for any claims arising out of the work or services of Contractor. Contractor shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement thereto.

h. Policy Deductibles and/or Self-Insured Retentions. The policies set forth in these requirements may provide coverage that contains deductibles or self-insured retention amounts. Such deductibles or self-insured retention shall not be applicable with respect to the policy limits provided to the Town. Contractor shall be solely responsible for any such deductible or self-insured retention amount.

i. Use of Subcontractors. If any work under this Agreement is subcontracted in any way, Contractor shall execute written agreement with Subcontractor containing the indemnification provisions set forth in this Section and insurance requirements set forth herein protecting the Town and Contractor. Contractor shall be responsible for executing the agreement with Subcontractor and obtaining certificates of insurance verifying the insurance requirements.

j. Evidence of Insurance. Prior to commencing any work or services under this Agreement, Contractor shall furnish the Town with certificate(s) of insurance, or formal endorsements as required by this Agreement, issued by Contractor's insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverages, conditions and limits of coverage specified in this Agreement and that such coverage and provisions are in full force and effect. If a certificate of insurance is submitted as verification of coverage, the Town shall reasonably rely upon the certificate of insurance as evidence of coverage but such acceptance and reliance shall not waive or alter in any way the insurance requirements or obligations of this Agreement. If any of the above-cited policies expire during the life of this Agreement, it shall be Contractor's responsibility to forward renewal certificates within ten days after the renewal date containing all the aforementioned insurance provisions. Additionally, certificates of insurance submitted without referencing a contract number will be subject to rejection and returned or discarded. Certificates of insurance shall specifically include the following provisions:

(1) The Town, its agents, representatives, officers, directors, officials and employees are Additional Insureds as follows:

(a) Commercial General Liability - Under Insurance Services Office, Inc., ("ISO") Form CG 20 10 03 97 or equivalent.

(b) Auto Liability - Under ISO Form CA 20 48 or equivalent.

(c) Excess Liability - Follow Form to underlying insurance.

(2) Contractor's insurance shall be primary insurance as respects performance of the Agreement.

(3) All policies, except for Professional Liability, including Workers' Compensation, waive rights of recovery (subrogation) against Town, its agents, representatives, officers, officials and employees for any claims arising out of work or services performed by Contractor under this Agreement.

(4) A 30-day advance notice cancellation provision. If ACORD certificate of insurance form is used, the phrases in the cancellation provision "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives"

shall be deleted. Certificate forms other than ACORD form shall have similar restrictive language deleted.

11.2 Required Insurance Coverage.

a. Commercial General Liability. Contractor shall maintain "occurrence" form Commercial General Liability insurance with an unimpaired limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as ISO policy form CG 00 010 93 or equivalent thereof, including but not limited to, separation of insured's clause. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, officials and employees shall be cited as an Additional Insured under ISO, Commercial General Liability Additional Insured Endorsement form CG 20 10 03 97, or equivalent, which shall read "Who is an Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you." If any Excess insurance is utilized to fulfill the requirements of this subsection, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

b. Vehicle Liability. Contractor shall maintain Business Automobile Liability insurance with a limit of \$1,000,000 each occurrence on Contractor's owned, hired and non-owned vehicles assigned to or used in the performance of the Contractor's work or services under this Agreement. Coverage will be at least as broad as ISO coverage code "1" "any auto" policy form CA 00 01 12 93 or equivalent thereof. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, directors, officials and employees shall be cited as an Additional Insured under ISO Business Auto policy Designated Insured Endorsement form CA 20 48 or equivalent. If any Excess insurance is utilized to fulfill the requirements of this subsection, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

c. Professional Liability. If this Agreement is the subject of any professional services or work, or if the Contractor engages in any professional services or work adjunct or residual to performing the work under this Agreement, the Contractor shall maintain Professional Liability insurance covering negligent errors and omissions arising out of the Services performed by the Contractor, or anyone employed by the Contractor, or anyone for whose negligent acts, mistakes, errors and omissions the Contractor is legally liable, with an unimpaired liability insurance limit of \$2,000,000 each claim and \$2,000,000 all claims. In the event the Professional Liability insurance policy is written on a "claims made" basis, coverage shall extend for three years past completion and acceptance of the Services, and the Project Manager shall be required to submit certificates of insurance evidencing proper coverage is in effect as required above.

d. Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of work or services under this Agreement and shall also maintain Employers Liability Insurance of not less than \$500,000 for each accident, \$500,000 disease for each employee and \$1,000,000 disease policy limit.

11.3 Cancellation and Expiration Notice. Insurance required herein shall not expire, be canceled, or materially changed without 30 days prior written notice to the Town.

12. Applicable Law; Venue. In the performance of this Agreement, Contractor shall abide by and conform to any and all laws of the United States, State of Arizona and Town of Fountain Hills, including but not limited to, federal and state executive orders providing for equal employment and procurement opportunities, the Federal Occupational Safety and Health Act and any other federal or state laws applicable to this Agreement. This Agreement shall be governed by the laws of the State of Arizona and suit pertaining to this Agreement may be brought only in courts in the State of Arizona.

13. Termination; Cancellation.

13.1 For Town's Convenience. This Agreement is for the convenience of the Town and, as such, may be terminated without cause after receipt by Contractor of written notice by the Town. Upon termination for convenience, Contractor shall be paid for all undisputed services performed to the termination date.

13.2 For Cause. This Agreement may be terminated by either party upon 30 days' written notice should the other party fail to substantially perform in accordance with this Agreement's terms, through no fault of the party initiating the termination. In the event of such termination for cause, payment shall be made by the Town to the Contractor for the undisputed portion of its fee due as of the termination date.

13.3 Due to Work Stoppage. This Agreement may be terminated by the Town upon 30 days' written notice to Contractor in the event that the Services are permanently abandoned. In the event of such termination due to work stoppage, payment shall be made by the Town to the Contractor for the undisputed portion of its fee due as of the termination date.

13.4 Conflict of Interest. This Agreement is subject to the provisions of ARIZ. REV. STAT. § 38-511. The Town may cancel this Agreement without penalty or further obligations by the Town or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the Town or any of its departments or agencies is, at any time while the Agreement or any extension of the Agreement is in effect, an employee of any other party to the Agreement in any capacity or a Contractor to any other party of the Agreement with respect to the subject matter of the Agreement.

13.5 Gratuities. The Town may, by written notice to the Contractor, cancel this Agreement if it is found by the Town that gratuities, in the form of entertainment, gifts or

otherwise, were offered or given by the Contractor or any agent or representative of the Contractor to any officer, agent or employee of the Town for the purpose of securing this Agreement. In the event this Agreement is cancelled by the Town pursuant to this provision, the Town shall be entitled, in addition to any other rights and remedies, to recover or withhold from the Contractor an amount equal to 150% of the gratuity.

14. Miscellaneous.

14.1 Independent Contractor. The Contractor acknowledges and agrees that the Services provided under this Agreement are being provided as an independent contractor, not as an employee or agent of the Town. Contractor, its employees and subcontractors are not entitled to workers' compensation benefits from the Town. The Town does not have the authority to supervise or control the actual work of Contractor, its employees or subcontractors. The Contractor, and not the Town, shall determine the time of its performance of the services provided under this Agreement so long as Contractor meets the requirements of its agreed scope of work as set forth in Section 2 above. Contractor is neither prohibited from entering into other contracts nor prohibited from practicing its profession elsewhere. Town and Contractor do not intend to nor will they combine business operations under this Agreement.

14.2 Laws and Regulations. The Contractor shall keep fully informed and shall at all times during the performance of its duties under this Agreement ensure that it and any person for whom the Contractor is responsible remains in compliance with all rules, regulations, ordinances, statutes or laws affecting the Services, including the following: (a) existing and future Town and County ordinances and regulations, (b) existing and future state and federal laws and (c) existing and future Occupational Safety and Health Administration ("OSHA") standards.

14.3 Amendments. This Agreement may be modified only by a written amendment signed by persons duly authorized to enter into contracts on behalf of the Town and the Contractor.

14.4 Provisions Required by Law. Each and every provision of law and any clause required by law to be in the Agreement will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Agreement will promptly be physically amended to make such insertion or correction.

14.5 Severability. The provisions of this Agreement are severable to the extent that any provision or application held to be invalid by a Court of competent jurisdiction shall not affect any other provision or application of the Agreement which may remain in effect without the invalid provision or application.

14.6 Relationship of the Parties. It is clearly understood that each party will act in its individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. The Contractor is advised that taxes or Social Security payments will not be withheld from any Town payments issued hereunder and

Contractor agrees to be fully and solely responsible for the payment of such taxes or any other tax applicable to this Agreement.

14.7 Entire Agreement; Interpretation; Parol Evidence. This Agreement represents the entire agreement of the parties with respect to its subject matter, and all previous agreements, whether oral or written, entered into prior to this Agreement are hereby revoked and superseded by this Agreement. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in any other contemporaneous written agreement executed for the purposes of carrying out the provisions of this Agreement. This Agreement shall be construed and interpreted according to its plain meaning, and no presumption shall be deemed to apply in favor of, or against the party drafting the Agreement. The parties acknowledge and agree that each has had the opportunity to seek and utilize legal counsel in the drafting of, review of, and entry into this Agreement.

14.8 Assignment. No right or interest in this Agreement shall be assigned by Contractor without prior, written permission of the Town signed by the Town Manager and no delegation of any duty of Contractor shall be made without prior, written permission of the Town signed by the Town Manager. Any attempted assignment or delegation by Contractor in violation of this provision shall be a breach of this Agreement by Contractor.

14.9 Subcontracts. No subcontract shall be entered into by the Contractor with any other party to furnish any of the material or services specified herein without the prior written approval of the Town. The Contractor is responsible for performance under this Agreement whether or not subcontractors are used.

14.10 Rights and Remedies. No provision in this Agreement shall be construed, expressly or by implication, as waiver by the Town of any existing or future right and/or remedy available by law in the event of any claim of default or breach of this Agreement. The failure of the Town to insist upon the strict performance of any term or condition of this Agreement or to exercise or delay the exercise of any right or remedy provided in this Agreement, or by law, or the Town's acceptance of and payment for services, shall not release the Contractor from any responsibilities or obligations imposed by this Agreement or by law, and shall not be deemed a waiver of any right of the Town to insist upon the strict performance of this Agreement.

14.11 Attorneys' Fees. In the event either party brings any action for any relief, declaratory or otherwise, arising out of this Agreement or on account of any breach or default hereof, the prevailing party shall be entitled to receive from the other party reasonable attorneys' fees and reasonable costs and expenses, determined by the court sitting without a jury, which shall be deemed to have accrued on the commencement of such action and shall be enforced whether or not such action is prosecuted through judgment.

14.12 Liens. All materials or services shall be free of all liens and, if the Town requests, a formal release of all liens shall be delivered to the Town.

14.13 Notices and Requests. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if (a) delivered to the party at the address set forth below, (b) deposited in the U.S.

Mail, registered or certified, return receipt requested, to the address set forth below, (c) given to a recognized and reputable overnight delivery service, to the address set forth below or (d) delivered by facsimile transmission to the number set forth below:

If to the Town: Town of Fountain Hills
16836 East Palisades Boulevard
Fountain Hills, Arizona 85268
Facsimile: 480-837-3145
Attn: Timothy Pickering, Town Manager

With copy to: GUST ROSENFELD, P.L.C.
201 East Washington, Suite 800
Phoenix, Arizona 85004-2327
Facsimile: 602-340-1538
Attn: Andrew J. McGuire, Esq.

If to Contractor: Boys & Girls Club Of Greater Scottsdale, Inc.
14605 North Del Cambre
Fountain Hills, Arizona 85268
Facsimile: _____
Attn: Richard Schultz, Branch Director

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this Section. Notices shall be deemed received (a) when delivered to the party, (b) three business days after being placed in the U.S. Mail, properly addressed, with sufficient postage, (c) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day, or (d) when received by facsimile transmission during the normal business hours of the recipient. If a copy of a notice is also given to a party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a party shall mean and refer to the date on which the party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

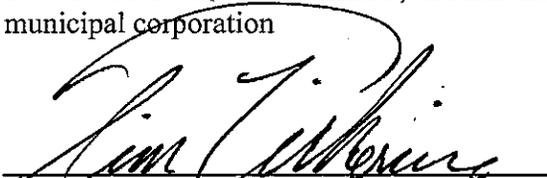
14.14 Confidentiality of Records. The Contractor shall establish and maintain procedures and controls that are acceptable to the Town for the purpose of ensuring that information contained in its records or obtained from the Town or from others in carrying out its obligations under this Agreement shall not be used or disclosed by it, its agents, officers, or employees, except as required to perform Contractor's duties under this Agreement. Persons requesting such information should be referred to the Town. Contractor also agrees that any information pertaining to individual persons shall not be divulged other than to employees, agents or officers of Contractor as needed for the performance of duties under this Agreement.

14.15 Conflicting Terms. In the event of a conflict between the RFQ, the Contractor's response to the RFQ, the Scope of Work and this Agreement, the terms of this Agreement shall govern.

IN WITNESS WHEREOF, the parties hereto have executed this instrument as of the date and year first set forth above.

"Town"

TOWN OF FOUNTAIN HILLS, an Arizona
municipal corporation



Timothy G. Pickering, Town Manager

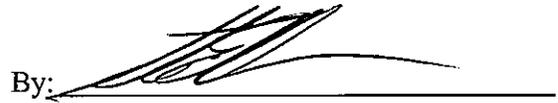
ATTEST:



Bevelyn J. Bender, Town Clerk

"Contractor"

BOYS & GIRLS CLUB OF GREATER
SCOTTSDALE, INC.,
an Arizona non-profit corporation

By: 

Name: Steven E. Davidson

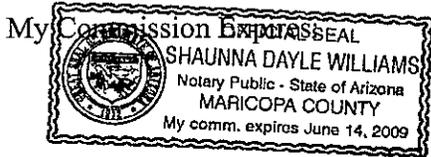
Its: President / CEO

(ACKNOWLEDGEMENTS)

STATE OF ARIZONA)
) ss.
COUNTY OF MARICOPA)

This instrument was acknowledged before me on May 18, 2007,
by Timothy G. Pickering, the Town Manager of the TOWN OF FOUNTAIN HILLS, an Arizona
municipal corporation, on behalf of the Town of Fountain Hills.

Shaunna Dayle Williams
Notary Public in and for the State of Arizona



STATE OF Arizona)
) ss.
COUNTY OF Maricopa)

This instrument was acknowledged before me on May 21, 2007,
by Richard Schultz as Branch Director of BOYS & GIRLS CLUB
OF GREATER SCOTTSDALE, INC., an Arizona non-profit corporation, on behalf of the
corporation.

Marcia H. Villa
Notary Public in and for the State of AZ

My Commission Expires:



EXHIBIT A
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC.

[RFQ]

See following pages.

REQUEST FOR QUALIFICATIONS

TO

PROVIDE YOUTH SERVICES IN THE TOWN OF FOUNTAIN HILLS

I. INTRODUCTION

The Town of Fountain Hills (the "Town") is issuing this request for qualification (the "RFQ") to solicit submittals from qualified individuals, non-profit organizations, firms or consultant teams (the "Firm") to provide youth services in the Town of Fountain Hills. Copies of this RFQ can be obtained at Town Hall, located at 16705 East Avenue of the Fountains, Fountain Hills, Arizona or online at www.fh.az.gov.

After reviewing the materials submitted pursuant to this RFQ, the Town may invite the most qualified applicant(s) to interview with members of the Town Staff, and the Town will select an applicant based upon the RFQ material and interview results, if any. The Town reserves the right to (i) make an award that is most advantageous to the Town based upon service, price, materials or other evaluation factors as set forth herein, (ii) waive any informalities in the proposal or (iii) reject all proposals.

The selected Firm will be required to execute the Town's standard Professional Services Agreement, in a form acceptable to the Town Attorney. A sample of the standard agreement is included with this RFQ. If an agreement cannot be reached with the most-qualified offeror, the Town may enter into negotiations with the next most qualified offeror.

II. BACKGROUND

The Town is situated in the northeast quadrant of Maricopa County, thirty miles northeast of central Phoenix. The Town's spectacular hillside location in the upper Sonoran Desert on the eastern slope of the McDowell Mountains provides the community with its famous mountain vistas and rich natural desert vegetation. Currently, the Town has an estimated population of 25,000. As with many communities in Maricopa County, the Town experiences seasonal fluctuations in populations due to the number of part-time residents. There are presently 2,403 students in the Fountain Hills Unified School District, as follows: kindergarten through Grade 2, 458; Grade 3 through Grade 5, 496; Grade 6 through Grade 8, 571; Grade 9 through Grade 12, 878.

III. SCOPE OF SERVICES

The Town desires to procure the services of a qualified Firm to provide youth services in the Town of Fountain Hills effective July 1, 2007 for a period of three (3) years. Responsibilities shall include, but not be limited to, the following:

1. Provide necessary staffing, materials, equipment and professional management to effectively operate a Teen Center for a minimum of six (6) hours per day during the school year and minimum of eight hours per day during non-school days that will attract a minimum of 75 teens per day to the center.
2. Provide a minimum of two (2) leadership and responsibility classes per year with at least a minimum of 15 children attending each class. The program would include participating in the Town's Midnight Madness program.
3. Provide two (2) classes per year, with at least fourteen (14) sessions per class, aimed toward young females to avoid the use of alcohol, tobacco and other drugs; learn the importance of healthy eating and fitness habits; understand physical, emotional and social changes they are experiencing; and postponing sexual activity. A minimum of fifteen (15) Fountain Hills' youths should attend each class.
4. Provide two (2) classes per year, with at least fourteen (14) sessions per class, aimed toward young males to avoid use of alcohol, tobacco and other drugs; learn the importance of healthy eating and fitness habits; understand physical, emotional and social changes they are experiencing; postponing sexual activity; relationships with authority friends and members of the opposite sex; and dealing with peer pressure. A minimum of fifteen (15) Fountain Hills' youths should attend each class.
5. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to computers, including but not limited to Basic Computer Skills, PowerPoint, Word, Excel and internet safety training, with a minimum of fifteen (15) Fountain Hills' teen attending each class.
6. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to digital arts, including but not limited to web design, movie making, digital photography and graphic design, with a minimum of fifteen (15) Fountain Hills' teen attending each class.
7. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to personal finance, including but not limited to budgeting, saving and investing, with a minimum of fifteen (15) Fountain Hills' teen attending each class.
8. Provide a daily comprehensive homework and tutoring program aimed toward teens, with a minimum of ten (10) teens daily receiving help which will lead to high school graduation.
9. Provide quarterly reports of progress toward completing the scope of services and the number of Fountain Hills residents participating.

IV. QUALIFICATIONS

1. Describe the organization, size and structure of the Firm, stating whether the Firm is national, regional or local.

2. State the address of the local office that will provide services to the Town.
3. Indicate the number of people, by level, within the local office that will provide the services to the Town. Indicate other projects that this staff may be working on concurrently. State your policy on notification of changes in key personnel. Also, indicate the overall supervision to be exercised over the team by the Firm's management.
4. Describe the experience in providing youth services of each senior and higher level person who will be assigned to provide the services to the Town, including years on each job and their position while on each project.
5. Describe the relevant educational background of each individual who will be assigned to provide the services to the Town.
6. Describe any specialized skills, training, or background in youth services of each individual who will be assigned to provide the services to the Town. This may include participation in state or national professional organizations, and speaker or instructor roles at conferences or seminars.
7. Provide a list of the local office's current and prior government clients indicating the type(s) of services performed and the number of years served for each. Indicate experience with entities that are similar in size and complexity to the Town.
8. Describe the Firm's technical approach to providing the services to the Town, including performance and measurement standards.
9. Describe your understanding of the work to be performed. Applicants are welcome to outline additional services or alternative approaches they feel are in the Town's best interest and include them in this section of the proposal.

V. PROPOSAL CONTENTS

Proposals shall contain the following information:

1. Qualifications. The qualifications listed in item IV, above, must be stated.
2. Proposed Plan of Action. The Firm must submit a proposal that outlines its approach to providing youth services in the Town of Fountain Hills and should also fully state any additional resources being requested from the Town (i.e. staff, mail costs, publication costs, etc.).
3. Timeline. Submission must include timelines for the completion of each task proposed.
4. Proposal Cost. Proposal costs must be submitted on an all-inclusive basis and shall include all taxes and other related cost factors associated with providing the services described in this document. Payments for services will be made by the Town following receipt and approval

of quarterly report. The initial contract is anticipated to be a three-year contract and costs should be provided for Fiscal Year 2007-08, Fiscal Year 2008-09 and Fiscal Year 2009-2010.

5. References. Offerors must submit a list of at least five current references that have relevant knowledge of the Firm's ability to provide youth services. Names, affiliations, addresses, and current telephone numbers of all references should be provided as well as a brief description of the relationship between the reference and the Firm. References may be contacted to discuss the Firm's qualifications and history.
6. Designation of Primary Manager. The proposal shall fully state the name, address, and contact information for the individual responsible for managing the Scope of Services.

VI. SUBMISSION GUIDELINES

1. Submission. Submittal of the consultant's proposal is due to the office of the Town Clerk by 3:00 p.m., on Friday, February 9, 2007. The offeror must submit one (1) original and two (2) copies of the proposal. The original should be marked "Original." All submittals and correspondence should be addressed to:

Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Attn: Timothy G. Pickering, Town Manager

Proposals must be submitted in a sealed envelope labeled "Youth Services RFQ" and have the offeror's name and address clearly indicated on the envelope.

2. Inquiries. Any question related to this solicitation must be directed to Tim Pickering, at 480-816-5107, fax 480-837-3145, email tpickering@fh.az.gov or Shaunna Williams, Executive Assistant, at 480-816-5107, fax 480-837-3154, email swilliams@fh.az.gov. All questions shall be submitted in writing; electronic mail submittals are acceptable. Any correspondence related to a solicitation should refer to the Request for Qualifications page and paragraph number.
3. Late Proposals. Late proposals will not be considered. An offeror submitting a late proposal shall be so notified.
4. Withdrawal of Offer. At any time prior to the specified proposal due date, an offeror (or designated representative) may, in writing, withdraw its proposal. Withdrawals submitted by facsimile, e-mail or similar transmissions will not be considered.
5. Amendment of Proposal. Proposals may be amended at any time prior to the due date and time. However, no proposal, proposed contract, or data sheets shall be altered, amended, or withdrawn after the specified due time and date.
6. Proposer's Certification. By submitting a proposal, the offeror certifies that he or she has read and understands this RFQ and has full knowledge of the scope, nature, and quality of work to be performed.

VII. CRITERIA FOR EVALUATION

Award shall be made to the offeror whose proposal is determined to be the most advantageous to the Town, based upon the evaluation criteria listed below. The evaluation factors are listed in their relative order of importance.

1. Experience and qualifications of the Firm's project team.
2. Approach to and understanding of the Scope of Services, including the methodology proposed to accomplish such.
3. Proposed cost.
4. Ability to perform the work within the required time and inclusion of project schedule and staffing plans.

VIII. PROPOSAL OPENING

1. Proposal Opening. Proposals shall be opened publicly at 3:00 PM MST, on February 9, 2007. The name of each offeror shall be read publicly, and recorded. All other information contained in proposals shall be confidential so as to avoid disclosure of contents prejudicial to competing offerors during the process of negotiation. Prices will not be read and proposals will not be subject to public inspection until after contract award. All proposals received in response to this RFQ will become the property of the Town and will not be returned to the offerors.
2. Offer Acceptance Period. Proposals are irrevocable offers for 90 days after opening time and date.
3. Incurred Expenses. The Town is not responsible for any expenses that offerors may incur in preparing and submitting proposals called for in this RFQ.
4. Interviews. The Town reserves the right to conduct personal interviews or require presentations of any or all offerors prior to selection. The Town will not be liable for any costs incurred by the offeror in connection with such interviews/presentation.

IX. AWARD OF CONTRACT

The Town anticipates that a contract will be awarded shortly after the proposals are submitted. Notwithstanding any other provision of this RFQ, the Town expressly reserves the right to do any of the following:

1. Waive any defect or informality.
2. Reject any or all offers, or portions thereof.
3. Reissue a Request for Qualifications.
4. Withhold the award for any reason.

EXHIBIT B
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC.

[The Proposal]

See following pages.

02-09-07 A09:33 IN

"ORIGINAL"

**Professional Services Agreement
To
Provide Youth Services in the Town of Fountain Hills**

**Submitted
By**



**BOYS & GIRLS CLUBS
OF GREATER SCOTTSDALE**

Mary Ellen & Robert McKee Branch

**14605 N. Del Cambre
Fountain Hills, Arizona
480-344-5400**

Contents

About the Boys & Girls Club of Greater Scottsdale.....	3
About the Mary Ellen & Robert McKee Branch.....	3-5
The Need	5-6
Plan of Action	6-13
Timeline	14
Quarterly Report	15
Budget.....	16
Request	17
Appendix A – Full-Time Staff Bio	18-19
Appendix B – Facility Description and additional Program Summary	20-25
Appendix C – Example Pre & Post Test Smart Girls.....	26-34
Appendix D – References	35
Appendix E – Designation of Primary Manager	36

About the Boys & Girls Clubs of Greater Scottsdale

The Boys & Girls Clubs of Greater Scottsdale is part of a nationwide affiliation of local, autonomous organizations and Boys & Girls Clubs of America working to help youth of all backgrounds develop the qualities needed to become responsible citizens and leaders. The Boys & Girls Clubs of Greater Scottsdale was established in 1954 to inspire and enable youth in the Northeast Valley to realize their full potential as productive, responsible and caring citizens. Since then, the Boys & Girls Clubs of Greater Scottsdale has grown exponentially, serving nearly 101,000 members at seven branches and 12 outreach centers in Scottsdale, Fountain Hills and other nearby neighborhoods, as well as the Salt River Pima-Maricopa Indian Community. This exceptional growth is a result not only of the area's burgeoning population, but also the Club's diverse programming and successful business model.

Today, the future of Boys & Girls Clubs of Greater Scottsdale is especially bright. The organization has been lauded as one of the most successful and fiscally sound Boys & Girls Clubs in the nation. In fact, the Clubs recently received a coveted national award from Boys & Girls Clubs of America for its exceptional diversity programming. Locally, the organization also has earned accolades for making a measurable difference in the lives of Northeast Valley youth and for reaching beyond the borders of greater Scottsdale to provide quality programs.

ABOUT THE BOYS & GIRLS CLUBS OF GREATER SCOTTSDALE

MARY ELLEN & ROBERT MCKEE BRANCH

The Boys & Girls Clubs of Scottsdale at the beginning of 1996 noticed there was an increasing request to supply services outside of Scottsdale and into the Fountain Hills community. The Boys & Girls Club was approached by several community leaders about providing youth and teen services in the Fountain Hills community. The Fountain Hills branch opened in September of 1996 in two rooms at Four Peaks Elementary School. It started with an attendance of approximately 23 after school program members. The staff consisted of one full time employee, Branch Manager, and three part-time program staff. Students from McDowell Mountain Elementary School and Four Peaks Elementary School attended the program. Programs included; arts & crafts, homework room with Power Hour, outdoor sports and physical education, learning center games and activities and weekly special events.

In December of 1996 a two week full day Holiday Camp was offered. Membership began to grow and by January of 1997 the after school program was up to 50 members daily. The Boys & Girls Clubs also partnered with the High School and the Sheriff's Department to assist with the Midnight Madness Teen program offered on weekends for middle school and high school age students.

In the spring of 1997 the Fountain Hills branch's Torch Club was chartered. Middle school students rode the bus to the Club to participate in Torch Club. Preparation for the Leaders In Training program began.

In May of 1997 the first Youth Town Hall program was introduced at Fountain Hills High School. The Youth Town Hall program is a one-day conference offered to 9th – 12th graders dealing with teen issues pertaining to school and the community. Students were broken into focus groups discussing a particular topic to be brainstormed and possible solutions developed with the aide of an adult facilitator.

The first summer day camp program was held at the high school in June of 1997. Working with the school district's schedule summer camp was planned around summer school. The first 6 weeks of camp was a split schedule offering before school hours (7:00 am – 8:30 am) and after school camp hours (2:00 p.m. – 6:00 p.m.). Full summer camp began in the middle of July.

The Fountain Hills Charter School was built in the fall of 1997. The Club began picking members up from the Charter School. Enrollment started with 6 members and quickly climbed to 14 members. With the additional members from the Charter School and summer day camp as well as the increasing number of kids attending from the middle school, After School program registration was at 75 members in September of 1997.

In 1998 a major program emphasis was placed on middle school and teen programming. A part time Teen Coordinator was hired to develop and implement these programs. Many new programs were started in partnership with the Fountain Hills Parks and Recreation Department. A lunchtime intramural program began at the park adjacent to the high school for students to enjoy supervised time off campus. A Power Hour program was offered to middle school students in the cafeteria two days per week. Field trips and special events were scheduled to enhance the Midnight Madness program.

As the after school program enrollment continued to increase so did the programs. Smart Moves, Nike Play, Ultimate Journey, Cooking Club, Computer Club, and Spanish classes were all incorporated into the daily programs. The Fountain Hills Branch swept the State Spelling Bee Tournament with first place in each of the three age divisions.

The second Youth Town Hall program was held in the May of 1998 with double the enrollment of the previous year. The event was given front-page coverage in the Fountain Hills Times. Students participating in Youth Town Hall developed a drug & alcohol free group called "One Life Make it Real" to encourage healthy living and peer leadership to students on campus.

In July of 1998 the Boys & Girls Club was approached by the Sunset Kiwanis Club to participate in a joint facility with Kiwanis, Red Cross, and the Senior Center. An office was built for the Club as well as designated space for evening and weekend activities at no expense to our organization. The office allowed the Branch Manager and program staff a private, secured space to work during non-school hours. Evening and weekend access allowed the Club to offer more middle school and teen programming.

In 1999 the Boys & Girls Club membership soared to serving over 450 youth from ages 6-18. The after-school program located at Four Peaks School served on average 85 youth

daily. Teen Nights & After-School program for Jr. High & High School began to grow from 25 to 50 youth.

In 2001 plans began to build a new Boys & Girls Club on School District property. Many meetings were held between school district officials and Boys & Girls Club Staff which led to agreement between the two agencies on 2002.

On October 2003 Ground Breaking took place in Fountain Hills for a 22,000 sq. ft youth & teen facility. It open its doors on June 6, 2004 as the new Four Peaks Branch of the Boys & Girls Club of Greater Scottsdale.

Today, more than 1250 boys and girls are taking advantage of the programs, activities and services provided by the Boys & Girls Club of Greater Scottsdale - McKee Branch. The Boys & Girls Club employs 7 full-time employees (See **Appendix A** – Full-Time Staff Bio) and 25 part-time staff, and offers daily access to a broad range of over 50 programs in five core program areas: 1) character and leadership development, 2) education and career development, 3) health and life skills, 4) the arts, and 5) sports, fitness and recreation.

The Need

Early adolescence is a major turning point in life. No time of life, with the exception of infancy, compresses more physical, intellectual, social, emotional and moral development into so brief a span. Adolescents face the possibility of being overwhelmed as they cope simultaneously with the onset of puberty, going from a protective elementary school environment to a more impersonal middle school and on to high school, and experimenting with a new sense of independence as they distance themselves from parents and identify more strongly with peers. The skills, habits and attitudes they develop at this juncture will determine whether they succeed or fail in school and establish positive personal and career goals.¹ We cannot afford to leave our youth to their own devices at this “make or break” stage of their lives. In national surveys and focus groups, America’s early adolescents give voice to a serious longing.²

They want:

- more regular contact with adults who care about and respect them
- more opportunities to contribute to their communities
- protection from the hazards of drugs, violence and gangs
- constructive alternatives to the loneliness that so many now experience.

¹ *Great Transitions: Preparing Adolescents for a New Century* (New York: Carnegie Council on Adolescent Development, 1995).

² *National Education Longitudinal Study* (Washington, DC: U.S. Department of Education, Office of Educational Research and Improvement, National Center for Education Statistics, 1994).

Young adolescents need opportunities to develop:

- a sense of competence through being able to do something well
- a sense of usefulness through doing something of value for others
- a sense of belonging by having a place where they "fit"
- a sense of power and influence by knowing their opinions are heard and valued.

If these needs are not satisfied in a constructive manner, they will be met in self destructive behaviors such as drug and alcohol use, premature sexual activity and crime.

PLAN OF ACTION

The Boys & Girls Clubs of Greater Scottsdale – McKee Branch is well established as a leader in the field of youth development; we have established significant partnerships with local community based organizations to help access any resource necessary to help the children that we serve. As articulated in Boys & Girls Clubs of America's Youth Development Outcomes, youth who develop a positive self-identity; educational, employment, social, emotional and cultural competencies; a commitment to community and civic involvement; health and well being; and a strong moral compass will be more apt to become successful adults. This comprehensive approach, along with the support and wrap-around programs provided by the Boys & Girls Club, is a particular strength of the overall programming components. Through these program components, over 300 youth will be involved in small group enrichment activities; more than 100 will be involved in a Club/community-wide service project; and 25 parents, volunteers and community representatives will help in the administration of the program and community events.

The Center will serve 350 teens grades 6th – 12th grade in center-based programs. (See Appendix B – Overview of facility and additional programs) It will be open from 11:30a.m. – 7:00 p.m. during School Year and from 11:00a.m – 7:00p.m. during fall, winter, spring and summer camp hours. The center will attract a minimum of seventy-five teens per day year-around.

Theses are the programs the Boys & Girls Clubs of Greater Scottsdale – McKee Branch will provide to the teens of Fountain Hills to fulfill the grant requirements:

Junior Staff Development Program

Smart Girls

Passport to Manhood

- ✓ Skill Tech I —
- ✓ Skill Tech II —
- ✓ Digital Arts Suite —
- ✓ Money Matters
- ✓ Power Hour

Following is the program fact sheets and the measurement outcomes of each program:

Junior Staff Career Development

- GOAL:** To develop a qualified, competent and committed workforce needed to fulfill the mission of the Boys & Girls Club Movement and encourage youth to consider careers as Club professionals
- WHY:** Young people who have opportunities to serve others in their Clubs and communities realize many benefits in terms of knowledge, skill building, career exploration and character development.
- WHO:** Boys & Girls Club members grades 6th – 12th grade
- WHAT:** **The Junior Staff Career Development Program** is a comprehensive small-group program that assists members in exploring a career in youth or human services. This resource brings together five distinct programs, each designed to facilitate job skills training and help members develop a career in Boys & Girls Club.
- **Orientation to Helping** - Members have the opportunity to experience helping others firsthand.
 - **Career Development Program** - Members explore personal strengths, needs and interests and determine how they correlate with a career in the human service field or Boys & Girls Club Movement.
 - **Apprentice Program** - Members who have participated in the Career Development Program work one-on-one with program leader and participate in weekly group support meetings.
 - **Leaders in Training** - This program helps teens develop the personal skills related to employment: training in leadership, responsibilities in work situations and the importance of proper work ethic. Members get the chance to gain actual work, volunteer and community-service experience.

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- a minimum of two Junior Staff Career Development classes per year with at least fifteen teens attending each class.
- completes at least 20 hours of service within the Boys & Girls Club in at least two different areas of the Club (one will be Midnight Madness Program)
- works in teams, identifying and completing at least two community service projects that total a minimum of five hours.
- rate of retention in the *Junior Staff Career Development Program*
- a pre-test/post-test and an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.
- feedback from schools and other community agencies

SMART Girls

- GOAL:** To help girls develop and adopt a healthy attitude and lifestyle, as well as acquire and maintain a positive self-concept, sound decision-making skills and mentor relationships
- WHY:** Female Club members need a safe setting in which they can address health and social issues unique to them and build the necessary skills to resist negative influences such as drugs, alcohol and premature sexual activity.
- WHO:** Female Club members grades 6th-12th
- WHAT:** An outgrowth of the popular and effective SMART Moves program, SMART Girls is a health, fitness, prevention/education and self-esteem enhancement program for girls. The program is designed to encourage healthy attitudes and lifestyles that will enable early adolescent girls to develop to their full potential. Sessions incorporate learning experiences that include mentors, guest speakers, hands-on activities and field trips. SMART Girls Each module has two components:
Part One: It's your Body examines media influences on attitudes about females, personal values in dating relationships, date violence, date rape and sexual harassment, sexually transmitted diseases, sexual myths and truths, getting regular gynecological care, and the physical and emotional changes girls experience.
Part Two: Take Care of your Body identifies ways to attain healthy eating habits, meet specific nutritional needs, develop basic cooking skills and become physically fit and active. It also emphasizes the importance of knowing how to use the health care delivery system.

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- a minimum of two Smart Girl classes per year with at least fifteen teens attending each class.
- completes at least 20 hours of service within the Boys & Girls Club in at least two different areas of the Club
- members will work in teams, identifying and completing at least two community service projects that total a minimum of five hours.
- rate of retention in the *Smart Girls Program*
- a pre-test/post-test and an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.

Passport to Manhood

- GOAL:** To teach and promote responsibility, reinforce positive behavior and develop character in adolescent males
- WHY:** The passage from boyhood to manhood is challenging, requiring adolescent males to understand and manage many issues and transitions. **Passport to Manhood** addresses critical issues that young men face during this time, such as ethics, decision making, wellness, fatherhood, employment and careers, cooperation and conflict, diversity, relationships and self-esteem.
- WHO:** Male Club members grades 6th – 12th
- WHAT:** **Passport to Manhood** is a 14-session program that concentrates on specific aspects of manhood through highly interactive activities. Each Club member participant is issued his own "passport" to underscore his personal journey of maturation and growth. One session is conducted each week, with each activity to be completed within 60 to 90 minutes.
- Session I Getting to Know You
 - Session II Values in Personal Decision Making
 - Session III Code of Ethics
 - Session IV Personal Wellness
 - Session V Substance Abuse
 - Session VI Responses to Authority
 - Session VII Relationships with Girls
 - Session VIII Fatherhood and the Family
 - Session IX Employment and Careers
 - Session X Personal Leadership and Community Responsibility
 - Session XI Diversity
 - Session XII Cooperation and Conflict
 - Session XIII Self-Esteem and Image
 - Session XIV Graduation

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- a minimum of two Passport to Manhood classes per year with at least fifteen teens attending each class.
- completes at least 20 hours of service within the Boys & Girls Club in at least two different areas of the Club
- members will work in teams, identifying and completing at least two community service projects that total a minimum of five hours.
- rate of retention in the *Passport to Manhood Program*
- a pre-test/post-test and an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.

Skill Tech I, II

- GOAL:** To teach Club members basic computer hardware and networking skills.
- WHY:** Computer hardware and networking knowledge helps youth be productive, responsible users of technology and helps prepare them for future careers.
- WHO:** Boys & Girls Club members ages 6-18
- WHAT:** Skill Tech II is a program designed to teach advanced yet practical technology skills to Club members in the areas of basic computer skills, power point, word, excel and internet safety training. Using animated, interactive tutorials and hands-on, instructor-led group activities, members explore not just what computers do but how they work. Participants learn about software, hardware, networking and basic programming languages. They survey career and education opportunities in technology-related fields and learn to make informed consumer decisions about high-tech products and services. The safe, ethical use of technology is emphasized throughout the program.
- Each session begins with an interactive tutorial on courseware developed exclusively for Boys & Girls Clubs.
- WHERE:** Skill Tech I & II courseware is offered in English and Spanish and available exclusively on YNet (www.bgcayouthnet.org), BGCA's Web site for members.

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- a minimum of two *Skill Tech I & II* classes per year with at least fifteen teens attending each class.
- a minimum of five *Skill Tech I & II* projects in each program area will be displayed at the end of each session.
- rate of retention in the *Skill Tech I & II*
- a pre-test/post-test and an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.

Digital Arts Suite

- GOAL:** To develop members' technology skills, creativity and critical thinking with projects in Web design, graphic design, digital photography, electronic-music making and digital-movie making. Digital Arts Suite (DAS) programs are Web based and available exclusively through YNet (www.bgcayouthnet.org).
- WHY:** Combining technology and the arts attracts more members to tech centers and introduces ways technology can be used, including career opportunities.
- WHO:** Boys & Girls Club members ages 6-18; Movie Tech is for ages 13-18.
- WHAT:** Five programs in technology and the arts sponsored by Microsoft (MS).
- Web Tech:** Through interactive digital courseware and group and individual activities, members create simple, one-page Web sites using MS FrontPage software. They then advance to building more sophisticated sites with links, graphics, text and sound, learning important design lessons along the way.
- Design Tech:** By using digital courseware and group and individual activities, members learn artistic concepts and technology skills to create professional quality print materials and animation. Projects include developing logos, posters and animation with MS Publisher and Digital Image Suite software.
- Photo Tech:** Members take digital photographs and study distance, angle and photo composition. Then, through interactive courseware and group and individual activities, they learn to manipulate digital photos, from basic tasks such as cropping and adjusting color and light, to advanced projects using image filters and layering with MS Digital Image Suite.
- Music Tech:** Through interactive digital courseware and group and individual activities, members explore music software and basic music theory, learning to write sheet music, mix music loops and compose and record songs.
- Movie Tech:** Through interactive digital courseware and group and individual activities, members create simple movies using MS Movie Maker software.

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- a minimum of two *Digital Arts Suites* classes per year with at least fifteen teens attending each class.
- a minimum of five Digital Arts Suite projects in each program area will be displayed at the *Digital Arts Festival to be held in May 2008*.
- rate of retention in the *Digital Arts Suite*.
- a pre-test/post-test and an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.

Money Matters: Make It Count

- GOAL:** To promote financial responsibility among teens by building their basic money management skills
- WHY:** Many of our nation's teens advance into adulthood without learning the necessary skills that lead to financial independence and fiscal well-being.
- WHO:** Boys & Girls Club members grades 6th-12th
- WHAT:** **Money Matters: Make It Count** helps teens gain useful knowledge and skills on various aspects of financial literacy, including managing a checking account, budgeting, saving, investing, entrepreneurship and paying for college. Money Matters was developed in collaboration with Charles Schwab Foundation and made possible through its funding. The program features the following components:
- The *Teen Personal Finance Guide* is a fun, innovative and useful tool for teens. It includes practical tips and activities to help teens learn the important skills of balancing a checkbook, creating a budget and investing for college and retirement. The guide also provides teens with basic entrepreneurship information for those interested in starting businesses.
 - The *Facilitator's Guide* contains basic financial concepts that Club staff and volunteers can use to help teens understand the benefits of effective money management. Easy-to-implement small-group activities can usually be completed in less than an hour and help to supplement and reinforce the information in the *Teen Personal Finance Guide*.
 - The **Money Matters Web site** is an interactive, engaging tool on which teens learn to balance a checkbook, make budgeting and investment decisions, gain knowledge about starting a business, and use a saving and financial aid calculator to plan for college.
 - The **Money Matters Volunteer Program** provides Schwab professionals with an opportunity to volunteer at Clubs and share their financial expertise with teenage Club members and their families.

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- a minimum of two *Money Matters* classes per year with at least fifteen teens attending each class.
- a minimum of two outside agencies providing trainings in investments and college money saving plan.
- rate of retention in the *Money Matters* classes.
- a pre-test/post-test and an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.

Power Hour: Making Minutes Count

- GOAL:** To help young people develop academic, behavioral and social skills through homework completion
- WHY:** Homework completion is a critical component of academic success.
- WHO:** Boys & Girls Club members grades 6th-12th
- WHAT:** The Power Hour: Making Minutes Count program provides Club professionals with strategies, activities, resources and information to create a homework help and tutoring program that engages Club members. Power Hour addresses the following:
- Conducting engaging, beneficial homework help programs for Club members grades 6th-12th grade
 - Conducting a beneficial, one-to-one tutoring program
 - Research strategies for teens
 - Strategies to make homework fun
 - Recognition and incentive strategies, tips for tracking progress and a new tracking poster
 - Behavior management during Power Hour
 - Volunteer recruitment and training
 - Collaboration with outside institutions
 - Homework help and tutoring with hard-to-reach youth
 - Use of technology and the Internet to support homework help and tutoring
 - Supplemental activities

Program Assessment:

A report on the success of the project will be compiled quarterly using the following criteria:

- provide daily homework and tutoring program aimed toward teens, with a minimum of ten teens daily receiving help which will lead to high school graduation.
- improve their organizational skills and time management skills .
- rate of retention in the *Power Hour Program*
- collecting grades will be used as an environmental scan checklist to help determine the program's effectiveness and measure the degree of knowledge and/or skills participants acquire.

TIMELINE

The following Action Plan identifies specific steps that will be taken to implement the Teen Center programs.

Task	Completion Date
Identify staff and volunteers to implement programs.	04/07
Arrange for staff and/or volunteers to participate in national or local in-service training.	06/07
Publicize program in the Club and community.	Ongoing
Recruit and train older Club members as peer leaders to assist in the implementation of the program.	07/07
Recruit Club members for the each program.	08/07, 01/08
Implementation of the curriculum. Conduct Pre –Test Conduct Post – Test Executive Summary	09/07, 02/08 09/07, 02/08 12/07, 5/08 12/07, 5/08
Quarterly Reports	9/07, 12/07, 03/08, 05/08
Complete the program, Conduct recognition and graduation activities	12/07, 05/08

QUARTERLY REPORTS

The Boys & Girls Clubs of Greater Scottsdale – McKee Branch will be submitting progress reports of scopes of services being provided, # of fountain hills teens in programs, and data collection using pre/post tests (See **Appendix C** for example) and the Youth Development Outcome Measure Tool Kit describe below:

Youth Development Outcome Measurement Tool Kit

- GOAL:** To acquire objective information about the general well-being of Club members and the degree to which they have acquired skills, competencies and attitudes in specific areas, while assessing the impact that the Boys & Girls Club has on young people
- WHY:** Boys & Girls Clubs have long needed a tool that indicates with objective data the impact and value of the Boys & Girls Club experience. Such data can help Clubs strengthen their daily and year-round program and better understand how the Boys & Girls Club program affects members, as well as various sub-groups of the membership (e.g., gender, age, ethnicity). Additionally, such a tool allows accurate information to be presented to outside groups, making a compelling case for the value and impact of the Boys & Girls Club program.
- WHO:** All Boys & Girls Clubs
- WHAT:** The **Youth Development Outcome Measurement Tool Kit** is an Internet-based survey tool that provides Boys & Girls Clubs with objective data about the general well-being of young people and the degree to which they have acquired the skills, competencies and attitudes defined in the Boys & Girls Club Movement's Youth Development Outcomes. Clubs request a password and Club ID, then sign on to the system and have Club members complete the age-appropriate surveys online from the Club's computers. Once Club members have completed the surveys, the system automatically compiles and tabulates the data. The Club can then access its survey data on the site. The system is capable of performing quick, efficient analysis of the data based on specific queries from the Club, thus allowing Clubs to analyze their data, compare it to collective data from all Clubs that use the system, and present objective results to outside parties. Surveys may be administered year round and the data analyzed at any time.

Budget

Personnel	<u>\$106,500</u>
Teen Development Supervisor (F/T)	
Education Coordinator (F/T) 0.25	
Technology Instructor (P/T)	
Sports & Fitness Instructor (P/T)	
Social Recreation Instructor (P/T)	
Membership Assistant (P/T)	
Tiki Hut Operator	
 Fringe Benefits	
 Professional Fees	<u>\$1000</u>
Guest Speakers, Special Instructors, Evaluator, etc.	
 Supplies	<u>\$34,000</u>
Office Items, Videos, Newsprint/Markers, T-shirts, Brochures, Books, Computer Software, etc.	
 Equipment	<u>\$8,000</u>
Easel, TV/VCR, Camcorder, Portable Stereo, etc.	
 Transportation	<u>\$4,000</u>
Buses for Field Trips, Travel to Meetings at Schools, etc.	
 Training/Travel	<u>\$12,000</u>
Keystone & Torch Club National Conventions - Members	
 Telephone	<u>\$3,850</u>
 Utilities	<u>\$11,300</u>
 Printing/Copies	<u>\$2000</u>
 Postage/Shipping	<u>\$1000</u>
 Special Events	<u>\$6,000</u>
 Awards/Recognition	<u>\$1,350</u>
 Maintenance	<u>\$9,000</u>
 TOTAL	<u>\$200,000</u>

REQUEST

The Boys & Girls Clubs of Greater Scottsdale – McKee Branch is well established as a leader in the field of youth development; we have established significant partnerships with local community based organizations to help access any resource necessary to help the children that we serve. It is from these positions, of capacity and competency that we propose to the Town of Fountain Hills to help fund the Beach House Teen Center located at the Boys & Girls Clubs of Greater Scottsdale McKee Branch.

The Beach House Teen Center will enable the Club to expand its services and to provide much needed services to teen's grades 6 - 12. The Center will help create a positive, safe outlet for teens to develop leadership, employment and academic skills, have positive social and recreational opportunities, and improve their fitness and health. The Center will help teens receive the direction and support needed to move toward independence and eventually interdependence. The Center will prepare teens and young adults for adulthood and the 21st century!

The Beach House Teen Center will require an operating budget of \$200,000. To date we have secured a funding commitment of \$100,000 from individuals, corporations and grants from federal and state.

We respectfully request a grant of a \$100,000 per year over a three year period from the Town of Fountain Hills to help the Beach House Teen Center of the Boys & Girls Clubs of Greater Scottsdale – McKee Branch to operate this important Teen Center.

Appendix A
Boys & Girls Clubs of Greater Scottsdale – McKee Branch
Full-Time Staffing Bio

A staff member of the Boys & Girls Clubs of Greater Scottsdale – McKee Branch will coordinate each of the programs. This staff member's responsibilities will be to manage all aspects of the program including:

- Recruiting participants*
- Training and supervising peer leaders to assist in program implementation*
- Recruiting volunteers*
- Scheduling and facilitating small-group programs*
- Planning and implementing Club/community service projects*
- Keeping program records*
- Publicizing the program*
- Evaluating the program and compiling a quarterly and year-end report.*

Staff that will be working on programs and operations:

Rich Schultz – Branch Director: Rich grew up in Tustin, California where he was a member of the Boys Club in Tustin, California for eight years. Rich has been working in the non-profit sector for 15 years. He has served as Executive Director of the Boys and Girls Club of Temecula and Associate Executive Director for the YMCA of Orange County. Rich has served as Branch Director of the Boys & Girls Clubs of Greater Scottsdale - McKee Branch, where he oversees all operations, since 2000. He received a Bachelor of Science Degree in Recreation Administration with a minor in Child Development from Cal Poly San Luis Obispo University. In April 2005, Rich became only the fifteenth person in the Pacific Region to receive Boys and Girls Clubs of America highest honor as becoming a Distinguished Executive Professional. Rich and wife Patti reside in Fountain Hills with their three daughters, McKenna (10), Kelsey (7), and Lauren (5).

Cassie Schulz - Youth Development Supervisor: Cassie has been an employee at the Boys and Girls Club of Greater Scottsdale - McKee Branch for over ten years. Cassie has her degree in Educational Psychology and English Literature from Arizona State University. Cassie supervises all programs, events and partnership with the Fort McDowell Yavapai Nation. She is trained in National renowned drug education SMART MOVES and METHSmart programs. Last year she received a National Program Honor Award for the McKee Branch Botanical Garden and the Ultimate Journey program that is ran weekly at the Club.

Marisa Lengel-Zigich – Teen Development Supervisor: Marisa has been with the Boys & Girls Clubs of Greater Scottsdale for the past ten years. After six years at the Thunderbirds Branch where she was Education Coordinator she moved to the McKee Branch where she is currently overseeing the Beach House Teen Center. Marisa graduated from Arizona State University in English Literature and Education. Recently Marisa was honored by Boys & Girls Clubs of America with Youth Development Professional.

Melissa Laskowski - Education Coordinator: Melissa has a Bachelor of Science degree in Graphic Design and a Bachelor of Arts degree in Art Education from Arizona State University. She has been working in the non-profit sector for approximately three years. She began her non-profit work as the Director of the Fine Arts Camp and Assistant Director of Childcare for the YMCA of Boulder Valley in Colorado. After spending three years in Colorado, Melissa just recently returned back to her home state of Arizona and is currently residing in Scottsdale.

Corinna Matus - Branch Administrative Assistant: Corinna grew up in Fountain Hills Arizona and she is a graduate of Fountain Hills High School. She has been working for the Boys and Girls Clubs of Greater Scottsdale for four years. She started out working part-time during the before school program, then began working during the after school program as well. Corinna handles all registration, payroll, membership data and evaluations.

Appendix B
Boys & Girls Clubs of Greater Scottsdale – McKee Branch
Facility Description and Additional Programs



Beach House Teen Center

Dedicated Space

The Beach House Teen Center is square feet. It is made up of Technology Center, Games Room, Fitness Area, Kitchen/Tiki Hut, Lounge Area and Resource Area.

- | | |
|---------------------------|--|
| Technology Center | 500 square feet and equipped with at least ten Dell computers loaded with age-appropriate software and Internet access. Teens can also make use of existing Club Technology Centers through the use of shared space and staff. |
| Games Room Area | 750 square feet and offer age-appropriate equipment (i.e., billiards, table tennis, air hockey, etc.) and games of interest to teens (popular board games, strategy games, etc.). |
| Fitness Area | 400 square feet and offer programs that appeal to both male and female teens. Include aerobic exercise equipment: step machines, stationary bicycles, treadmills, etc. The walls display age-appropriate fitness information, and wall mirrors should be hung to create an area conducive to fitness activities. Use of shared space in the Club's gymnasium during late afternoon or evening hours to help diversify sports and fitness activities for teens. |
| Lounge Area | 750 square feet and include a sofa and comfortable chairs, big screen TV, stereo, table for board games and age-appropriate magazines and games. Also offer video games, music videos and karaoke. |
| Teen Resource Area | 200 square feet and offer age-appropriate programs in topics such as leadership, arts, career development, life skills and education. Appropriate equipment and materials should be made available. |

Shared space areas:

- Dance room – 400sq. ft.
- Art room – 750 sq. ft.
- Additional Computer Lab – 650 sq. ft.
- Gymnasium – 8400sq. ft.

TEEN DEVELOPMENT OUTCOMES

The Boys & Girls Clubs Movement seeks to help all youth live full, satisfying and productive lives. The outcomes summarized below describe our expectations and goals for young people in Clubs. These outcomes encompass behaviors, knowledge, skills, values and motivation. We must pay special attention to assuring that outcomes are achieved inclusive of ethnicity and gender. Youth who enter the world with the capacities described here can become responsible citizens and leaders, able to support themselves and live successful lives.

- **Positive Self-Identity:** Youth have a healthy self-concept, a strong belief in their own self-worth and a sense of hope about their future. They are adept at setting and attaining goals, confidently making the necessary decisions to achieve their life plans.
- **Competencies:** Youth have the knowledge, skills, strategies and attitudes necessary to have a positive foundation for success. Youth become competent by mastering tasks, demonstrating to themselves that they can do things well. They develop competence in the following areas:

***Educational:** Youth are proficient in basic educational disciplines and have the capacity to utilize technology. Having graduated from high school, they are motivated to pursue learning opportunities throughout their lives.*

***Employment:** Youth have the skills and attributes to be successful in the work force. They are motivated to constantly develop new abilities and hone existing skills to maintain a competitive edge.*

***Social:** Youth are able to develop and sustain positive relationships with others.*

***Emotional:** Youth are able to recognize, reflect on and appropriately express their emotions, manage stress and cope with positive and adverse situations.*

***Cultural:** Youth have an understanding and respect for their own cultural identity and for the cultures of others; they are able to contribute in a multicultural society and demonstrate tolerance for differences among people.*

- **Community and Civic Involvement:** Youth have a sense of belonging to their community, family and/or group, and are willing to take civic responsibility. They work closely with others to contribute to the greater good.
- **Health and Well-Being:** Youth live healthy lives, take part in regular fitness activities, are able to access health care resources and engage in positive behaviors. They use sound judgment about personal safety, nutrition and avoidance of alcohol, drugs and premature sexual activity.
- **Moral Compass:** Youth have values enabling them to develop positive relationships with others. These values include honesty, a sense of justice and fairness, respect, caring and spirituality.

ADDITIONAL TEEN PROGRAMS

The Beach House Teen Center offer programs in five core areas. These five Core Program Areas are based on physical, emotional, cultural and social needs of boys and girls and recognize developmental principles.

CHARACTER AND LEADERSHIP DEVELOPMENT

Teens are empowered to support and influence their Club and community, sustain meaningful relationships with others, develop a positive self-image, participate in the democratic process and respect their own and others' cultural identities.

Keystone Club - is an important requirement for all Teen Centers. Keystone Clubs should have eight to 15 teen members ages 14-18. Involve members in the planning and implementation of projects and activities in each core service area. Keystone Club manuals are available for Keystone Club Advisors.

Teen Council - Facilitate their leadership development by allowing them to influence program development in your center. Additionally, councils can influence local government by providing a forum in which local political representatives can access teens and explore their issues.

Youth of the Year - The Youth of the Year program is a year-round development process and Boys & Girls Clubs of America's premier youth recognition program. It provides a tremendous growth experience and a unique and exciting way to showcase members' contributions to family, school, Club and community. These accomplishments, along with proven citizenship and leadership, are recognized at local, state, regional and national levels. Winners at different levels receive awards and/or scholarships.

EDUCATION AND CAREER DEVELOPMENT

Teens become proficient in basic educational disciplines, apply learning to everyday situations and embrace technology to achieve success in a career.

Education Programs - offer homework assistance, G.E.D. classes, S.A.T. and A.C.T. preparation, alternative school classes, foreign language classes, science fairs, academic clubs and many other programs and activities that provide teens the opportunity to learn in a fun and creative environment.

Technology Programs - Technology programs range from simple to complex. Minimally, Teen Centers offer computer training and access to college and career search software, college entry exam software, G.E.D. preparation software, research software, word processing software and provide access the Internet. Teens use technology to establish a newsletter, desktop publishing or Web page publishing business.

CLUBService - Teens and alumni ages 17-24 can earn valuable part-time (\$2,362.50 for 900 hours over two years) or full-time (\$4,725 for 1,700 hours in one year) education awards in return for their service to their Teen Center, Club and community. Members can serve as volunteer coaches, program area leaders, tutors, and special projects and events leaders. This provides them with an opportunity to develop job skills and explore a career in Boys & Girls Clubs or other social services. CLUBService enhances Junior Staff Career Development, Leaders in Training and Keystone Club programs.

Entrepreneur Programs - Use existing Keystone Club or teen fundraisers to create an ongoing entrepreneurial program. Teens who run a weekly concession stand learn how to create a business's plan, marketing plan, establish sales goals, etc.

HEALTH AND LIFE SKILLS

Teens develop the capacity to engage in positive behaviors that nurture their own well-being, set personal goals and develop the competencies to live successfully as self-sufficient adults.

Life Planning Programs - Teens should participate in ongoing activities to develop skills in independent living and life planning. Personal budgeting, transitional living assistance, nutrition classes, physical and mental health workshops and other related programs will help teens develop competencies and prepare them for adulthood. Program staff should utilize local professionals to aid in the facilitation of specialized programs.

THE ARTS

Teens develop their creativity and cultural awareness through knowledge and appreciation of the visual arts, crafts, performing arts and creative writing.

Fine Arts Programs - Teens should have regular opportunities to express themselves through a variety of media. Schedule times when teens can receive instruction and also work independently to create drawings, paintings, sculptures, pottery, woodwork and utilize other related media. Drama, music, photography and dance also provide teens with an outlet for their creativity.

Cultural Programs - Provide young people with opportunities to learn about other cultures through fun and engaging activities. Teen members can research various cultural holidays (Kwanzaa, Cinco De Mayo, St. Patrick's Day, Independence Day, etc.), then host full-day celebration activities. Teen Center members can organize trips to local cultural centers and museums.

SPORTS, FITNESS AND RECREATION

Teens develop fitness, positive use of leisure time, skills for stress management, appreciation for the environment and social and interpersonal skills.

Recreational Programs - Teen members and staff can organize fun social and recreational activities to make the best use of teens' discretionary time. Foster skill development by offering basic to advanced games room skill clinics. Staff members should encourage and recognize teens' skill development. Create in-house leagues and tournaments to provide teens with a positive outlet. Partner with other local Boys & Girls Clubs, youth organizations and professional associations to give teens the opportunity to compete and interact with young people outside of their immediate community. Enhance recreational programs through partnerships with national organizations. Consider:

Fitness Programs - A well-rounded fitness program is vital to the physical development of Teen Center members. Give special consideration to planned sports and fitness activities that meet the needs of female members. It is important that the schedule reflect allotted time and program opportunities for female teens. In addition to gender-specific programming, there are many opportunities to provide co-ed activities for teen members.

Appendix C
Boys & Girls Clubs of Greater Scottsdale – McKee Branch
Pre & Post Test for Smart Girls

SMART Girls Pre-Assessment

Exit this survey >>

1. What is your age?

2. What grade are you in?

3. What Branch do you attend?

- A. Barker
- B. Pipe
- C. Rose Lane
- D. Thunderbirds
- E. Four Peaks
- G. Lehi
- H. Red Mountain

4. What is the name of your school?

5. What time do you get out of school each afternoon?

6. Do you have early dismissal?

YES NO

Do you have early dismissal? YES NO

7. If Yes, what time is early dismissal?

8. Please rate yourself in terms of how comfortable or knowledgeable you are in the following areas:

Needs Improvement Average Good Excellent

Talking with someone your age of the opposite sex

Saying "No!" to a request you think is unfair

Calming yourself when you are angry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exercising or being physically active four or more times a week	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Having a conversation with an older woman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Knowing various food groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Making positive decisions for yourself	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Knowing organizations in the community that address girls/women's health issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Setting goals and planning for the future	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Knowing how to positively resolve conflicts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Rate whether or not you agree with the following statements

	Strongly Agree	Agree	Unsure	Disagree	Strongly Disagree
It is okay for girls my age to smoke cigarettes	<input type="radio"/>				
A SMART Girl does not pull others down while building herself up	<input type="radio"/>				
When making a decision, a SMART Girl decides what is right and asks herself, "Is this best for me?"	<input type="radio"/>				
Girls who drink alcohol have more friends	<input type="radio"/>				
Having sex helps to keep your boyfriend interested in you	<input type="radio"/>				
A SMART Girl learns how to resolve conflict without violence	<input type="radio"/>				
A positive female role model can assist girls in realizing their full potential	<input type="radio"/>				
Eating too much and not exercising enough will help you lose weight	<input type="radio"/>				
You cannot get pregnant the first time you have sex	<input type="radio"/>				
Taking a stand for what is right builds character and self-esteem	<input type="radio"/>				

10. During the last week, how many times have you:

	None	1 to 2	3 to 5	6 or more
Been in an argument	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Made a bad decision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Smoked a cigarette	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Had sexual intercourse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. In the last 30 days, how many times have you?

	None	1 to 2	3 to 5	6 or more
Been in an argument	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Made a bad decision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Smoked a cigarette	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Had sexual intercourse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. What will you be doing two years from now?

	Definitely Not	Probably Not	Unsure	Probably Will	Definitely
Do you think you will be sexually active?	<input type="radio"/>				
Do you think you will get good grades in school?	<input type="radio"/>				
Do you think you will set goals?	<input type="radio"/>				
Do you think you could have an older woman as a good friend?	<input type="radio"/>				
Do you think you will feel good enough about yourself to not have early sexual experiences in order to prove you are grown up?	<input type="radio"/>				
Do you think you will eat healthy foods and exercise regularly?	<input type="radio"/>				

13. Which of these is an STD (sexually transmitted disease)?

- A. Chlamydia
- B. Gonorrhea
- C. Syphilis
- D. All of the above

14. Which of these is abstinence?

- A. Not having sex
- B. Not using drugs
- C. Not drinking alcohol
- D. All of the above

15. Exercise, activity or playing a sport

- A. Makes you feel better
- B. Lowers stress
- C. Helps vent angry, aggressive feelings
- D. All of the above

16. Self-esteem is

- A. Your reflection in the mirror

- B. How you feel about yourself
- C. How you feel about others
- D. How others feel about you

17. When making a decision, a SMART Girl must consider which of these?

- A. Is it safe?
- B. Is it acceptable to my parents?
- C. Is it legal?
- D. All of the above.

18. It is okay to be angry and release it by

- A. Screaming at someone
- B. Hitting someone
- C. Thinking about your feelings before they get out of control
- D. Talking behind someone's back

19. Decide whether each of these statements is true or false.

	TRUE	FALSE
Healthy foods are smothered in cream, butter, or high fat sauces.	<input type="radio"/>	<input type="radio"/>
Respect is recognizing the value of someone.	<input type="radio"/>	<input type="radio"/>
Sexual feelings are normal and can be controlled.	<input type="radio"/>	<input type="radio"/>
There is a difference between sexual feelings and love.	<input type="radio"/>	<input type="radio"/>
Only gay people get AIDS.	<input type="radio"/>	<input type="radio"/>
A SMART Girl takes responsibilities for her actions.	<input type="radio"/>	<input type="radio"/>

Done >>

SMART Girls Post-Assessment

[Exit this survey >>](#)

1. What is your age?

2. What grade are you in?

3. What Branch do you attend?

- A. Barker
- B. Piper
- C. Rose Lane
- D. Thunderbirds
- E. Four Peaks
- G. Leht
- H. Red Mountain

4. What is the name of your school?

5. What time do you get out of school each afternoon?

6. Do you have early dismissal?

YES NO

Do you have early dismissal?

7. If Yes, what time is early dismissal?

8. Please rate yourself in terms of how comfortable or knowledgeable you are in the following areas:

	Needs Improvement	Average	Good	Excellent
Talking with someone your age of the opposite sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saying "no" to a request you think is unfair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Calming yourself when you are angry.

Exercising or being physically active four or more times a week.

Having a conversation with an older woman.

Knowing various food groups.

Making positive decisions for yourself.

Knowing organizations in the community that address girls/women's health issues.

Setting goals and planning for the future.

Knowing how to positively resolve conflicts.

<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				

9. Rate whether or not you agree with the following statements

Strongly Agree Agree Unsure Disagree Strongly Disagree

It is okay for girls my age to smoke cigarettes.

A SMART Girl does not pull others down while building herself up.

When making a decision, a SMART Girl decides what is right and asks herself, "Is this best for me?"

Girls who drink alcohol have more friends.

Having sex helps to keep your boyfriend interested in you.

A SMART Girl learns how to resolve conflict without violence.

A positive female role model can assist girls in realizing their full potential.

Eating too much and not exercising enough will help you lose weight.

You cannot get pregnant the first time you have sex.

Taking a stand for what is right builds character and self-esteem.

<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				
<input type="radio"/>				

10. During the last week, how many times have you:

None 1 to 2 3 to 5 6 or more

Been in an argument

Made a bad decision

Smoked a cigarette

Had sexual intercourse

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. In the last 30 days, how many times have you?

	None	1 to 2	3 to 5	6 or more
Been in an argument	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Made a bad decision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Smoked a cigarette	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Had sexual intercourse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. What will you be doing two years from now?

	Definitely Not	Probably Not	Unsure	Probably Will	Definitely
Do you think you will be sexually active?	<input type="radio"/>				
Do you think you will get good grades in school?	<input type="radio"/>				
Do you think you will set goals?	<input type="radio"/>				
Do you think you could have an older woman as a good friend?	<input type="radio"/>				
Do you think you will feel good enough about yourself to not have early sexual experiences in order to prove you are grown up?	<input type="radio"/>				
Do you think you will eat healthy foods and exercise regularly?	<input type="radio"/>				

13. Which of these is an STD (sexually transmitted disease)?

- A. Chlamydia
- B. Gonorrhea
- C. Syphilis
- D. All of the above

14. Which of these is abstinence?

- A. Not having sex
- B. Not using drugs
- C. Not drinking alcohol
- D. All of the above

15. Exercise, activity or playing a sport

- A. Makes you feel better
- B. Lowers stress
- C. Helps vent angry, aggressive feelings
- D. All of the above

16. Self-esteem is

- A. Your reflection in the mirror

- B. How you feel about yourself
- C. How you feel about others
- D. How others feel about you

17. When making a decision, a SMART Girl must consider which of these?

- A. Is it safe?
- B. Is it acceptable to my parents?
- C. Is it legal?
- D. All of the above.

18. It is okay to be angry and release it by

- A. Screaming at someone
- B. Hitting someone
- C. Thinking about your feelings before they get out of control
- D. Talking behind someone's back

19. Decide whether each of these statements is true or false.

	TRUE	FALSE
Healthy foods are smothered in cream, butter, or high fat sauces.	<input type="checkbox"/>	<input type="checkbox"/>
Respect is recognizing the value of someone.	<input type="checkbox"/>	<input type="checkbox"/>
Sexual feelings are normal and can be controlled.	<input type="checkbox"/>	<input type="checkbox"/>
There is a difference between sexual feelings and love.	<input type="checkbox"/>	<input type="checkbox"/>
Only gay people get AIDS.	<input type="checkbox"/>	<input type="checkbox"/>
A SMART Girl takes responsibility for her actions.	<input type="checkbox"/>	<input type="checkbox"/>

Done >>

Appendix D
Boys & Girls Clubs of Greater Scottsdale – McKee Branch
References

Dr. Marian Hermie
Fountain Hills Unified School District #98
16000 East Palisades Blvd.
Fountain Hills, Arizona 85268
(480) 664-5000

Capt. John Kleinhenz
Maricopa County Sheriff's Office
16705 East Avenue of the Fountains
Fountain Hills, AZ 85269
(602) 876-1869

Frank Ferrara
Fountain Hills Chamber of Commerce
16837 E. Palisades Blvd.
Fountain Hills, Arizona 85268
(480) 837-1654

Lee Robinson
Board of Director
Boys & Girls Clubs of Greater Scottsdale
15919 E. Brodiea
Fountain Hills, Arizona 85268
(480) 837-8469

Appendix E
Boys & Girls Clubs of Greater Scottsdale – McKee Branch
Designation of Primary Manager

Richard Schultz
Branch Director
Boys & Girls Clubs of Greater Scottsdale
Mary Ellen & Robert McKee Branch
14605 N. Del Cambre
Fountain Hills, AZ 85268
(480)-344-5401
rschultz@bgcs.org

EXHIBIT C
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC.

[Scope of Work]

See following pages.

SCOPE OF WORK

The Town desires to procure the services of a qualified Firm to provide youth services in the Town of Fountain Hills effective July 1, 2007 for a period of three (3) years. Responsibilities shall include, but not be limited to, the following:

1. Provide necessary staffing, materials, equipment and professional management to effectively operate a Teen Center for a minimum of six (6) hours per day during the school year and minimum of eight hours per day during non-school days that will attract a minimum of 75 teens per day to the center.
2. Provide a minimum of two (2) leadership and responsibility classes per year with at least a minimum of 15 children attending each class. The program would include participating in the Town's Midnight Madness program.
3. Provide two (2) classes per year, with at least fourteen (14) sessions per class, aimed toward young females to avoid the use of alcohol, tobacco and other drugs; learn the importance of healthy eating and fitness habits; understand physical, emotional and social changes they are experiencing; and postponing sexual activity. A minimum of fifteen (15) Fountain Hills' youths should attend each class.
4. Provide two (2) classes per year, with at least fourteen (14) sessions per class, aimed toward young males to avoid use of alcohol, tobacco and other drugs; learn the importance of healthy eating and fitness habits; understand physical, emotional and social changes they are experiencing; postponing sexual activity; relationships with authority friends and members of the opposite sex; and dealing with peer pressure. A minimum of fifteen (15) Fountain Hills' youths should attend each class.
5. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to computers, including but not limited to Basic Computer Skills, PowerPoint, Word, Excel and internet safety training, with a minimum of fifteen (15) Fountain Hills' teen attending each class.
6. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to digital arts, including but not limited to web design, movie making, digital photography and graphic design, with a minimum of fifteen (15) Fountain Hills' teen attending each class.
7. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to personal finance, including but not limited to budgeting, saving and investing, with a minimum of fifteen (15) Fountain Hills' teen attending each class.
8. Provide a daily comprehensive homework and tutoring program aimed toward teens, with a minimum of ten (10) teens daily receiving help which will lead to high school graduation.

9. Provide quarterly reports of progress toward completing the scope of services, the number of Fountain Hills residents participating, and including pre- and post- testing results of each class
10. These classes shall serve a minimum of 1,200 Fountain Hills residents annually.

EXHIBIT D
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC.

[Fee Estimate]

See following pages.

FEE ESTIMATE

Fiscal Year 2007-2008	\$100,000.00
Fiscal Year 2008-2009	\$100,000.00
Fiscal Year 2009-2010	\$100,000.00
Not to Exceed Amount	\$300,000.00

EXHIBIT 1
TO
SECOND AMENDMENT
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
BOYS & GIRLS CLUB OF GREATER SCOTTSDALE, INC.

[Additional Services]

See following page.

SCOPE OF WORK

The Contractor shall provide youth services in the Town of Fountain Hills effective July 1, 2010 for a period of one (1) year. Responsibilities shall include, but not be limited to, the following:

1. Provide necessary staffing, materials, equipment and professional management to effectively operate a Teen Center for a minimum of six (6) hours per day during the school year and minimum of eight hours per day during non-school days that will attract a minimum of 75 teens per day to the center.

2. Provide a minimum of two (2) leadership and responsibility classes per year with at least a minimum of fifteen (15) children attending each class. The program would include participating in the Town's Midnight Madness program.

3. Provide two (2) classes per year, with at least fourteen (14) sessions per class, aimed toward young females to avoid the use of alcohol, tobacco and other drugs; learn the importance of healthy eating and fitness habits; understand physical, emotional and social changes they are experiencing; and postponing sexual activity. A minimum of fifteen (15) Fountain Hills' youths should attend each class.

4. Provide two (2) classes per year, with at least fourteen (14) sessions per class, aimed toward young males to avoid use of alcohol, tobacco and other drugs; learn the importance of healthy eating and fitness habits; understand physical, emotional and social changes they are experiencing; postponing sexual activity; relationships with authority friends and members of the opposite sex; and dealing with peer pressure. A minimum of fifteen (15) Fountain Hills' youths should attend each class.

5. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to computers, including but not limited to Basic Computer Skills, PowerPoint, Word, Excel and internet safety training, with a minimum of fifteen (15) Fountain Hills' teen attending each class.

6. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to digital arts, including but not limited to web design, movie making, digital photography and graphic design, with a minimum of fifteen (15) Fountain Hills' teen attending each class.

7. Provide a minimum of two (2) classes per year aimed toward teens to introduce them to personal finance, including but not limited to budgeting, saving and investing, with a minimum of fifteen (15) Fountain Hills' teen attending each class.

8. Provide a daily comprehensive homework and tutoring program aimed toward teens, with a minimum of ten (10) teens daily receiving help which will lead to high school graduation.

9. Provide quarterly reports of progress toward completing the scope of services, the number of Fountain Hills residents participating, and including pre- and post- testing results of each class.

10. These classes shall serve a minimum of 1,200 Fountain Hills' residents annually.