

McDowell Mountain Preserve Advisory Commission applicants must be Fountain Hills' residents, for a minimum of one year, and be able to attend monthly meetings on the fourth Tuesday of the month at 5:00 P.M.

The role of the Commission is to advise the Mayor, Town Council, and the Director of the Community Services in matters pertaining to the McDowell Mountain Preserve. Commissioners spend an average of 5 to 12 hours per month attending Commission meetings, reading packet materials, working on subcommittees, and volunteering on various department projects. Essential skills/knowledge in one or more of the following fields preferred: land planning and design, trail construction, engineering, conservation, environmental studies, and event planning.

The completed application packet should consist of:

- 1) Cover letter of interest**
- 2) A resume**
- 3) Completed Background & Personal Data Outline**
- 4) Completed supplemental questionnaire**
- 5) Signed Consent to Executive Session**

If you have any questions, please contact Jennifer Lyons at 480 816-5148 or jlyons@fh.az.gov



**TOWN OF FOUNTAIN HILLS
APPLICATION FOR APPOINTMENT TO
COMMISSIONS, BOARDS AND COMMITTEES**

BACKGROUND AND PERSONAL DATA OUTLINE

Please list the name of the board, commission, or committee this application is being submitted for consideration:

MCDOWELL MOUNTAIN PRESERVE ADVISORY COMMISSION

A completed application consists of 1) cover letter of interest; 2) resume; 3) completed background and personal data outline (attached); 4) supplemental questionnaire (attached); and signed consent to Executive Session (attached).

If necessary, use an additional sheet of paper when filling out the answers to the questions below.

Name: _____

Phone: _____

Address: _____

Mailing address (if different than above):

Cell Phone: _____ E-Mail Address: _____

1. What is the best time to contact you? _____

1. Applicants must be eighteen years of age or older to serve on any board, commission, or committee, except for members appointed to the Youth Commissioner position. Do you meet the minimum age requirement? YES NO

2. Have you been a Fountain Hills resident for at least one year? YES NO
If not, please explain: _____

3. Are you registered to vote in Town elections? YES NO

5. Are you a graduate of the Civic Association Town sponsored "Our Town" series? YES NO

6. **WILL YOU BE ABLE TO COMMIT TO THE INTERVIEW SCHEDULE AS PUBLICIZED?** YES NO

PLEASE SUMMARIZE YOUR EDUCATIONAL BACKGROUND: (Including colleges attended and degrees obtained, if any)

PAST ORGANIZATIONAL MEMBERSHIPS & OFFICES HELD:

Date : _____

Applicant's Signature:



TOWN OF FOUNTAIN HILLS

**CONSENT TO
EXECUTIVE SESSION**

This letter shall serve as written notice, pursuant to A.R.S. 38-431.03(A)(1), to participate in an executive session with members of the Town Council Subcommittee, for the purposes of discussion and consideration of appointment to the **McDowell Mountain Preserve Advisory Commission** by the Town Council of Fountain Hills.

The Council will discuss this matter in executive session with and without your presence. Any discussions in executive session shall be kept confidential except from those persons who attended the executive session.

However, pursuant to ARIZ. REV. STAT. § 38-431.03(A)(1), you may demand that your interview be conducted in a public meeting. If you desire to have your interview held in public, please notify me prior to the time of your interview. If you consent to the Council holding your interview in executive session, please countersign this letter in the space indicated below and return a copy to the Town of Fountain Hills.

Please call if you have questions (480-816-5148).

Sincerely,

Jennifer Lyons, Executive Assistant

CONSENT TO EXECUTIVE SESSION

I, the undersigned, hereby (i) acknowledge receipt of this letter more than 24 hours prior to the executive session conducted for my interview and (ii) waive my rights to have such interview held in a public meeting:

Printed Name

Signature

Date