



TOWN OF FOUNTAIN HILLS EASEMENT ABANDONMENT APPLICATION

Please provide the following:

- Application Fee (\$350.00)
- A completed Easement Abandonment Application.
- If a public Utility Easement is being requested for Abandonment: A Letter from each of the six (6) utility companies indicating no objection to the abandonment. Be sure the utility companies understand that you are requesting an EASEMENT ABANDONMENT.
- A sample copy of your letter or e-mail sent to the utility companies requesting the easement abandonment including a map highlighting the easement proposed for abandonment. (Utility Company contacts shown on the second page of this document.)
- Names and addresses of all adjacent property owners and of properties possibly affected by the proposed abandonment.
- Building Permit or Encroachment Permit number if applicable. **Permit #** _____
- A sealed Easement Abandonment Map (see attached example) suitable for recordation.
- A sealed Grant of Easement map ("Easement Acquisition") if a GOE if required in the Town's review comments.

CASE#: EA ____ - ____	M# ____
RESOLUTION #: ____ - ____	
BOOK: ____	PAGE: ____
RELATED EAA: ____ - ____	
To be filled in by Engineering Div.	

When the above items have been submitted, the Town Engineer will review the abandonment of the easement relative to drainage and any other Town interest, and will return review comments for correction, if needed. Once documents are finalized, the easement abandonment will be placed on the next available Town Council Agenda, (approximately 6-8 weeks from submittal.) If necessary, a building permit can be issued upon approval of the abandonment by the Town Council. Recordation of legal documents will be executed by the Town.

ADDRESS: _____

LEGAL DESCRIPTION: Plat _____ Block _____ Lot _____

APPLICANT (Primary Contact for the Project):

Name: _____ email: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

PROPERTY OWNER'S INFORMATION (If different from above):

Name: _____ email: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

The applicant has prepared this application and certifies that the facts stated hereing and exhibits attached hereto are true and correct.

Signature of Applicant

Date

Utility Contacts for Easement Abandonments

EPCOR WATER

kdotray@epcor.com

Kimberly Dotray
Real Property Manager
EPCOR WATER USA
Office: 623-780-3777

COX COMMUNICATIONS

AZ.JointUse@cox.com

Permitting Group
Right of Way Agent II

FOUNTAIN HILLS SANITARY DISTRICT

Christopher D. Kiriluk, P.E., Assistant District Engineer

chriskiriluk@az-fhsd.gov

Fountain Hills Sanitary District
16941 E. Pepperwood Circle
Fountain Hills, AZ 85268-2901
Tel: 480-837-9444 / Fax: 480-837-0819

CENTURYLINK

phnxrow@centurylink.com

Network Real Estate
5025 N. Black Canyon Hwy
Phoenix, AZ 85015

SOUTHWEST GAS

CAZ-ROWRequest@swgas.com

Southwest Gas Corp.
Office: 702-876-7137

SRP

Sherry Wagner, Sr. Right of way Technician

Sherry.Wagner@srpnet.com

PAB 10W
P.O. Box 52025
Phoenix, AZ 85072-2025
Tel: 602-236-3126 / Fax: 602-236-8193

EXAMPLE

TOWN OF FOUNTAIN HILLS EASEMENT ABANDONMENT EXHIBIT "A"

PLAT _____ BLOCK __ LOT __

