



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

REQUEST FOR QUOTATION
For
HVAC Chilled Water Treatment Services

Contract #C2016-106

All quotes due by June 11, 2015, 3:00 P.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") Development Services is seeking a licensed and qualified vendor to provide all labor and material required as described below.

Section I – Project Information

The qualified vendor will be responsible for choosing the most safe and effective process to maintain proper pH balance and perform as-needed minor repairs to the chilled water treatment system located in the Physical Plant at 13001 North La Montana Dr., Fountain Hills, AZ 85268. The contract will be for one year and may be renewed for up to four successive one-year terms by written notice and upon mutual agreement of the parties executed prior to the end of the then-current term. Quotes must include an hourly rate for minor repairs.

Section II Instructions and Conditions

1. Quotation price shall assume F.O.B. Fountain Hills to the designated delivery point within the Town.
2. Quantities as described in Section I above are estimates only, based upon available information.
3. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
4. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
5. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
6. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Raymond Rees by email rrees@fh.az.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing. **Note:** Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated December 3, 2014, as set forth on the Town of Fountain Hills website (www.fh.az.gov/po-terms), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated December 3, 2014. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: Clint Pellerin Date: 6-10-15
Printed Name: Clint Pellerin Title: Customer Rep
Company Name: Chemical Services and Sales Inc,
Address: 2432 W. Peoria Ave Suite # 1144
City: Phoenix State: Az Zip: 85029
Email Address: Clint@CSSJARIZONA.com Telephone No. 623.644.8434
602.678.1858

Quotations for \$30,000 or greater will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Contractor Offer is hereby accepted. The Contractor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

Ken Buchanan, Town Manager Date: 6.10.15
[Name, Title]

City Attorney Approval: 60111

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR

[Vendor's Quotation]



06-10-15A10:54 RCVD



Chemical Services and Sales, Inc.

2432 West Peoria Ave., Suite 1144 • Phoenix, AZ 85029-4733
(602) 678-1858 (Tel) • (602) 997-2633 (Fax)
clint@cssiarizona.com

Attention: Mr. Raymond Rees
Date: 6-10-15
Property Location: The Town of Fountain Hills
Regarding: Bid for Water Treatment Services

Thank you again for the opportunity to provide pricing for your water treatment needs at your facility. Listed in this document I will provide pricing for the items requested in the RFQ for water treatment.

Monthly Service: (2 calls)	\$175.00
Annual Service: (24 calls)	\$2100.00
Hourly Service Rate:	\$82.00

** Please not most service calls WILL NOT include an additional charge. Exceptions will be installation of new equipment, and after hours emergencies.

*Please see attached "scope of service" for further deals

Thank you again and please feel free to contact me with any questions or concerns that may arise.

Kind Regards,

Clint Pellerin
Customer Representative
623.694.8939
clint@cssiarizona.com



Chemical Services & Sales Inc. provides the following scope of service:

- Provide service call twice per month
- Furnish and apply products to retard scale and corrosion in condensing water
- Remove empty chemical containers
- Furnish and apply biocides as required
- Check, clean and calibrate chemical control and feed equipment
- Inspect cooling tower
- Safety training for on-site personnel
- Control of chemical inventory
- Clean cooling tower annually at no additional charge
- Provide free delivery of all products to designated areas
- Perform condenser inspections, if notice is given
- Submit written service reports or email if requested
- Provide Material Safety Data Sheets

- Provide chemicals for chilled and hot water loops, if treatment falls below recommended levels, **at an additional charge**
- If scaling of the condenser tubes appears; perform acid wash
- Log closed system make-up meters on a monthly basis, if meters are present
- Provide 24-hour emergency service
- Cooling tower parts, chemical feed systems, test stations and other equipment is always available, much of which is in stock at our Phoenix warehouse
- Provide Legionella testing once per quarter **at an additional charge**
- Condenser brushings are also available **at an additional charge**, if your current mechanical company does not offer it
- We recommend annual flushing of the plate and frame heat exchanger, which we can perform for you **at an additional charge**
- We strive to attain 3 cycles of concentration or more for the cooling tower water system