



CONTRACT/GRANT INFORMATION SHEET

| | |
|---|--|
| Date: 5/20/2015 | |
| Staff's Name: Raymond Rees | Department: Development Services |
| Vendor's Name: System 4 Facilities Services | |
| Address: 11811 N. Tatum Blvd. Suite 1000 | |
| Phone: 602-314-6800 | |
| Received W9 (if applicable): | <input type="checkbox"/> Y <input type="checkbox"/> N |
| Business License # (if applicable): | Exp. Date: Click here to enter a date. |

| ACCOUNTING SUMMARY | Org | Object | Project/# | \$ |
|--------------------|-------|--------|-----------|------------|
| Accounting Code: | FACCC | 6210 | | \$2,850.00 |
| Accounting Code: | | | | |

CONTRACT SUMMARY

| | | | |
|---------------------------------|---|-----------------------------|--|
| Contract Number Assigned: | C2016-105 | | |
| Contract Total: | | | |
| Brief Description of Service: | TILE & GROUT CLEANING AND REPAIRS | | |
| Contract Beginning Date: | 7/1/2015 | | |
| Contract Expiration Date: | 8/31/2015 | | |
| Budgeted Expenditure: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Budget Page #: | | | |
| Approved by Council: <i>NA</i> | <input type="checkbox"/> Yes; Date: Click here to enter a date. | <input type="checkbox"/> No | |
| Insurance Certificate provided: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Estimate Start Date: | Click here to enter a date. | | |
| Estimate Completion Date: | Click here to enter a date. | | |

GRANT SUMMARY

| | | |
|------------------------|------------------------------|-----------------------------|
| Paid for by Grant: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Name of Grantee: | | |
| Grant Number Assigned: | | |
| Date Council Approved: | | |



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

REQUEST FOR QUOTATION
For
Cleaning and Repairing Grout

Contract #C2016-105

All quotes due by June 11, 2015, 3:00 P.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") Development Services is seeking a licensed and qualified vendor to provide all material and labor required as described below on one-time basis.

Section I – Project Information

The qualified vendor will clean and repair the grout located in the lobby of the Fountain Hills Community Center, located at 13001 North La Montana Dr. Fountain Hills, AZ 85268, using the most safe and effective process.

Section II Instructions and Conditions

1. Quotation price shall assume F.O.B. Fountain Hills to the designated delivery point within the Town.
2. Quantities as described in Section I above are estimates only, based upon available information.
3. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
4. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
5. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
6. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

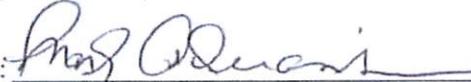
If you need additional information or have questions please contact Raymond Rees by email rrees@fh.az.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing. **Note:** Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated December 3, 2014, as set forth on the Town of Fountain Hills website (www.fh.az.gov/po-terms), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated December 3, 2014. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature:  Date: 5/19/15
Printed Name: MARK ADRIANSEN Title: PRESIDENT
Company Name: SYSTEM4 FACILITY SERVICES
Address: 11811 N. TATUM BLVD, SUITE 1000
City: PHOENIX State: AZ Zip: 85028
Email Address: madriansen@system4 Telephone No. 602 314 6800
usa.com

Quotations for \$30,000 or greater will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Contractor Offer is hereby accepted. The Contractor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

 Date: 5.20.15
[Name, Title]

City Attorney Approval: 50111

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR

[Vendor's Quotation]

Facility Service Proposal



Billing Address

Service Address

Acct #: _____
 Name: Town of Fountain Hills
 Address: 16705 E Avenue of the Fountains
 City: Fountain Hills Zip: 85268
 Contact: Raymond Rues

Acct #: _____
 Name: Same
 Address: _____
 City: _____ Zip: _____
 Contact: _____

Services to be Performed at Fountain Hills Community Center Lobby Tile Floor

| Service Code | Description of Service | Service Fee |
|--|---|-------------------|
| 7TG | Strip all residual wax/sealer from tile floor, machine scrub tile floor w/ red pad and low speed floor machine. Perform tile and grout clean w/ a truck mounted unit and RX12 attachment. | \$1,000.00 |
| 7SS | Apply Miracle Sealant's 511 Impregnator Sealer to tile and grout | \$570.00 |
| 7TGR | Replace 6 broken tiles (replacement tiles provided by customer), remove and regrout approx. 100 linear feet of grout, remove and regrout other areas of broken grout as needed | \$880.00 |
| TOTAL FOR ALL SERVICES PROVIDED | | \$2,350.00 |

CUSTOMER ACCEPTANCE

Customer Acknowledgement:

CUSTOMER EMAIL CONFIRMATION:

The undersigned is an authorized representative of Town of Fountain Hills and agrees to pay the above indicated pricing upon completion of service. All chemicals, equipment, supplies, and materials needed to complete the service outlined above will be supplied by System4 and its service provider.

 Printed Name

 Date

 Signature