



**POST ACTION AGENDA NOTICE**  
**NOTICE OF THE REGULAR MEETING**  
**OF THE TOWN OF FOUNTAIN HILLS**  
**STRATEGIC PLANNING ADVISORY COMMISSION**

**TIME: 4:00 P.M.**

**WHEN: WEDNESDAY, MARCH 27, 2019**

**WHERE: FOUNTAIN HILLS COUNCIL CHAMBERS**

**16705 E. AVENUE OF THE FOUNTAINS, FOUNTAIN HILLS, AZ**

**A majority of the Council members may be in attendance. No official action will be taken. Strategic Planning Commissioners will attend either in person or by telephone conference call.**

**PROCEDURE FOR ADDRESSING THE COMMISSION**

Anyone wishing to speak before the Commission must fill out a speaker's card and submit it to the Executive Assistant prior to Commission discussion of that Agenda item. Speaker Cards are located in the Council Chamber Lobby and near the Executive Assistant's position near the dais.

Speakers will be called in the order in which the speaker cards were received either by the Executive Assistant or the Commission Chair. At that time, speakers should stand and approach the podium. Speakers are asked to state their name and whether or not they reside in Fountain Hills (*do not provide a home address*) prior to commenting and to direct their comments to the Presiding Officer and not to individual Commission members. Speakers' statements should not be repetitive. *If a speaker chooses not to speak when called, the speaker will be deemed to have waived his or her opportunity to speak on the matter. Speakers may not (i) reserve a portion of their time for a later time or (ii) transfer any portion of their time to another speaker.*

**If there is a Public Hearing, please submit the speaker card to speak to that issue during the Public Hearing.**

Individual speakers will be allowed **three** contiguous minutes to address the Commission. Time limits may be waived by (i) *discretion of the Town Manager upon request by the speaker not less than 24 hours prior to a Meeting*, (ii) *consensus of the Commission at Meeting* or (iii) *the Chair either prior to or during a Meeting*. Please be respectful when making your comments. If you do not comply with these rules, you will be asked to leave.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

The agenda for the meeting is as follows:

1) **CALL TO ORDER @ 4:01 p.m.**

2) **ROLL CALL**

3) **CALL to the PUBLIC**

a) Pursuant to A.R.S. §38-431-01(G), public comment is permitted (not required) on matters not listed on the agenda. Any such comment (i) must be within the jurisdiction of the Commission and (ii) is subject to reasonable time, place, and manner restrictions. The Commission will not discuss or take legal action on matters raised during "Call to the Public" unless the matters are properly noticed for discussion and legal action. At the conclusion of the call to the public, individual Commissioner may (i) respond to criticism, (ii) ask staff to review a matter or (iii) ask that the matter be placed on a future Commission agenda.

4) **CONSIDERATION** of Approving the February 27, 2019 Meeting Minutes **APPROVED**

5) **UPDATE** from the Public Works Director on progress made on the 2017 Strategic Plan **NO ACTION TAKEN**

- 6) **DISCUSSION** of “G.” of SPAC’s BYLAWS *Develop partnerships to help implement adopted strategic initiatives* **TABLED FOR FUTURE MEETING**
- 7) **CONSIDERATION** of Adjournment @ **4:43 p.m.**

Dated this 20<sup>th</sup> day of March 2019

By:   
Nancy Walter, Executive Assistant

Pursuant to Title II of the American with Disabilities Act (ADA), Strategic Planning Advisory Commission does not discriminate on the basis of a disability regarding admission to public meetings. Individuals with disabilities who require auxiliary aids or services for effective communication in this meeting may contact 480-816-5100 (voice) or 1-800-367-8939 (TDD), 72 business hours prior to the meeting start time.



## NOTICE OF THE REGULAR MEETING OF THE TOWN OF FOUNTAIN HILLS STRATEGIC PLANNING ADVISORY COMMISSION

**TIME: 4:00 P.M.**

**WHEN: WEDNESDAY, MARCH 27, 2019**

**WHERE: FOUNTAIN HILLS COUNCIL CHAMBERS**

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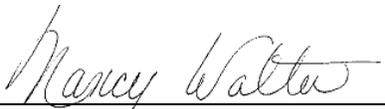
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The agenda for the meeting is as follows:

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **CALL to the PUBLIC**
  - a) Pursuant to A.R.S. §38-431-01(G), public comment is permitted (not required) on matters not listed on the agenda. Any such comment (i) must be within the jurisdiction of the Commission and (ii) is subject to reasonable time, place, and manner restrictions. The Commission will not discuss or take legal action on matters raised during "Call to the Public" unless the matters are properly noticed for discussion and legal action. At the conclusion of the call to the public, individual Commissioner may (i) respond to criticism, (ii) ask staff to review a matter or (iii) ask that the matter be placed on a future Commission agenda.
- 4) **CONSIDERATION** of Approving the February 27, 2019 Meeting Minutes
- 5) **UPDATE** from the Public Works Director on progress made on the 2017 Strategic Plan
- 6) **DISCUSSION** of "G." of SPAC's BYLAWS *Develop partnerships to help implement adopted strategic initiatives*
- 7) **CONSIDERATION** of Adjournment

Dated this 20<sup>th</sup> day of March 2019

By:   
Nancy Walter, Executive Assistant

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**RESOLUTION NO. 2009-09**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOUNTAIN HILLS, ARIZONA, ADOPTING THE TOWN OF FOUNTAIN HILLS AMENDED AND RESTATED STRATEGIC PLANNING ADVISORY COMMISSION BYLAWS.

**BE IT RESOLVED** BY THE MAYOR AND COUNCIL OF THE TOWN OF FOUNTAIN HILLS as follows:

SECTION 1. That the Town of Fountain Hills Strategic Planning Advisory Commission Bylaws, Amended and Restated March 5, 2009, are hereby adopted in the form attached hereto in Exhibit A, and incorporated herein by reference.

SECTION 2. That the Mayor, the Town Manager, the Town Clerk and the Town Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Fountain Hills, Arizona, March 5, 2009.

**FOR THE TOWN OF FOUNTAIN HILLS:**

**ATTESTED TO:**

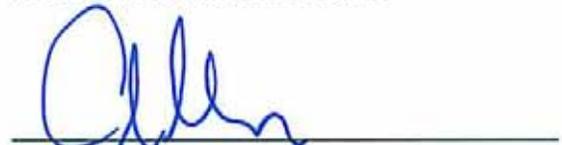
  
\_\_\_\_\_  
Jay T. Schlum, Mayor

  
\_\_\_\_\_  
Bevelyn J. Bender, Town Clerk

**REVIEWED BY:**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Richard L. Davis, Town Manager

  
\_\_\_\_\_  
Andrew J. McGuire, Town Attorney

**EXHIBIT A  
TO  
RESOLUTION NO. 2009-09**

**[Amended and Restated Strategic Planning Advisory Commission Bylaws]**

**See following pages.**

**BYLAWS  
STRATEGIC PLANNING ADVISORY COMMISSION  
TOWN OF FOUNTAIN HILLS, ARIZONA**

**AMENDED AND RESTATED MARCH 5, 2009**

**I. Officers**

The Strategic Planning Advisory Commission (the "Commission") shall elect a chairperson and vice chairperson from among its own members, who shall serve for one (1) year and until their successors are elected and qualified. The chairperson shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The vice chairperson shall perform the duties of the chairperson in the latter's absence or disability. The Commission may appoint other offices (e.g., secretary, etc.) as may be required.

**II. Powers and Duties**

The Commission shall have the powers and duties to:

- A. Champion the Town's Strategic Plan to keep it visible for the Council, staff, citizens and media.
- B. Act in an advisory capacity to the Town Council and Town Manager in matters pertaining to the Town's Strategic Plan.
- C. Provide a copy of the Strategic Plan to all Fountain Hills Town candidates for public office and educate newly elected and appointed officials about the Strategic Plan.
- D. Monitor the Strategic Plan's implementation and ensure its long-term legitimacy.
- E. Update the Strategic Plan at least once every five years dependant on appropriations by the Town Council.
- F. Make recommendations with respect to the implementation of the Strategic Plan to the Town Manager.
- G. Develop partnerships to help implement adopted strategic initiatives.
- H. Meet annually with the Town Council to assess progress of the Strategic Plan.
- I. Host public dialogue about new strategic initiatives to consider for the next strategic plan.
- J. Write brief periodic Strategic Plan progress reports.

K. Perform such other duties not inconsistent with these bylaws as may be requested by the Town Council.

### **III. Membership**

A. All matters concerning membership on the Commission including, but limited to, appointments, terms, vacancies and removal, shall be in accordance with Section 9 of the Town Council Rules of Procedure, as amended.

B. The Commission shall be comprised of seven voting members, two standing ex officio members (the Town Manager or representative and a Youth Commissioner) and other such ex officio members as may be appointed as set forth below. The Youth Commissioner role shall be filled by a representative of the Mayor's Youth Council, or other youth representative at the discretion of the Mayor. All members shall serve at the pleasure of the Mayor and Town Council.

C. The Mayor, with the consent of the Town Council, may from time to time appoint one member of the Town Council as an ex-officio member to the Commission. Ex-officio members shall not be entitled to vote on any matter brought before the Commission.

### **IV. Meetings**

A. The Commission shall meet as often as needed to keep the Strategic Plan in a position of prominence in the Town. Special meetings may be called by the chairperson or in his or her absence, the vice chairperson. In addition, any three (3) members of the Commission may make written request to the chairperson for a special meeting.

B. All meetings of the Commission shall be open to the public and are subject to the Arizona Open Meeting Law.

### **V. Conduct of Business**

A. Four (4) members shall constitute a quorum. The affirmative vote of four (4) members shall be required for passage of any matter before the Commission. A member may abstain from voting only upon a declaration of a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

B. The Rules of Procedure for meetings of the Commission shall follow those set forth in Section 1.1 of the Town Council Rules of Procedure, as amended.

### **VI. Compensation**

The members of the Commission shall serve without compensation for their services, but members may receive reimbursement for necessary travel and other expenses incurred on official duty with appropriate prior authorization.