



POST ACTION AGENDA NOTICE

NOTICE OF THE EXECUTIVE AND REGULAR SESSIONS OF THE FOUNTAIN HILLS TOWN COUNCIL

Mayor Linda M. Kavanagh

Councilmember Dennis Brown
Councilmember Nick DePorter
Councilmember Cassie Hansen

Vice Mayor Henry Leger
Councilmember Alan Magazine
Councilmember Cecil A. Yates

TIME: 5:30 P.M. – EXECUTIVE SESSION
(Executive Session will be held in the Fountain Conference Room - 2nd floor)

6:30 P.M. – REGULAR SESSION

WHEN: THURSDAY, FEBRUARY 4, 2016

WHERE: FOUNTAIN HILLS COUNCIL CHAMBERS
16705 E. AVENUE OF THE FOUNTAINS, FOUNTAIN HILLS, AZ

Councilmembers of the Town of Fountain Hills will attend either in person or by telephone conference call; a quorum of the Town's various Commission, Committee or Board members may be in attendance at the Council meeting.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

PROCEDURE FOR ADDRESSING THE COUNCIL

Anyone wishing to speak before the Council must fill out a speaker's card and submit it to the Town Clerk prior to Council discussion of that Agenda item. Speaker Cards are located in the Council Chamber Lobby and near the Clerk's position on the dais.

Speakers will be called in the order in which the speaker cards were received either by the Clerk or the Mayor. At that time, speakers should stand and approach the podium. Speakers are asked to state their name and whether or not they reside in Fountain Hills (*do not provide a home address*) prior to commenting and to direct their comments to the Presiding Officer and not to individual Councilmembers. Speakers' statements should not be repetitive. *If a speaker chooses not to speak when called, the speaker will be deemed to have waived his or her opportunity to speak on the matter. Speakers may not (i) reserve a portion of their time for a later time or (ii) transfer any portion of their time to another speaker.*

If there is a Public Hearing, please submit the speaker card to speak to that issue during the Public Hearing.

Individual speakers will be allowed **three** contiguous minutes to address the Council. Time limits may be waived by (i) *discretion of the Town Manager upon request by the speaker not less than 24 hours prior to a Meeting,* (ii) *consensus of the Council at Meeting or* (iii) *the Mayor either prior to or during a Meeting.* Please be respectful when making your comments. If you do not comply with these rules, you will be asked to leave.

EXECUTIVE SESSION AGENDA

- **CALL TO ORDER** – Mayor Linda M. Kavanagh **5:30 PM**
- 1. **ROLL CALL AND VOTE TO GO INTO EXECUTIVE SESSION:** Pursuant to: (1) A.R.S. § 38-431.03(A)(3), discussion or consultation for legal advice with the attorney or attorneys of the public body, and (2) A.R.S. § 38-431.03(A)(4), discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body’s position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (*specifically, the Morningstar project*).
- 2. **ADJOURNMENT. 6:30 PM**

REGULAR AGENDA

- **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** – Mayor Linda M. Kavanagh **6:30 PM**
- **INVOCATION** – Reverend Dr. Cathy Northrup, Community Church of the Verdes
- **ROLL CALL** – Mayor Linda M. Kavanagh
- **MAYOR’S REPORT**
 - i) None.
- **SCHEDULED PUBLIC APPEARANCES/PRESENTATIONS**
 - i) Mayor Kavanagh may review RECENT EVENTS attended relating to Economic Development.
 - ii) RECOGNITION of Park Supervisor Don Clark who is retiring after more than twenty years of service to the Town.
 - iii) QUARTERLY BUDGET REPORT by Finance Director Craig Rudolph for the fiscal quarter ending December 31, 2015.

CALL TO THE PUBLIC

Pursuant to A.R.S. §38-431-01(H), public comment is permitted (not required) on matters not listed on the agenda. Any such comment (i) must be within the jurisdiction of the Council and (ii) is subject to reasonable time, place, and manner restrictions. The Council will not discuss or take legal action on matters raised during “Call to the Public” unless the matters are properly noticed for discussion and legal action. At the conclusion of the call to the public, individual Councilmembers may (i) respond to criticism, (ii) ask staff to review a matter or (iii) ask that the matter be placed on a future Council agenda.

CONSENT AGENDA ITEMS - APPROVED AS LISTED

All items listed on the Consent Agenda are considered to be routine, non-controversial matters and will be enacted by one motion and one roll call vote of the Council. All motions and subsequent approvals of consent items will include all recommended staff stipulations unless otherwise stated. There will be no separate discussion of these items unless a Councilmember or member of the public so requests. If a Councilmember or member of the public wishes to discuss an item on the consent agenda, he/she may request so prior to the motion to accept the Consent Agenda or with notification to the Town Manager or Mayor prior to the date of the meeting for which the item was scheduled. The items will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. **CONSIDERATION** of approving the TOWN COUNCIL MEETING MINUTES from January 21, 2016.

2. **CONSIDERATION** of approving a **TEMPORARY EXTENSION OF PREMISES LIQUOR LICENSE APPLICATION** for Euro Pizza (Merita Kraya) located at 12645 N. Saguaro Boulevard, Fountain Hills, AZ in conjunction with the Memorial Championship Disc Golf Tournament, from 10:00 AM to 700 PM on Saturday, March 5, 2016.
3. **CONSIDERATION** of approving a **TEMPORARY EXTENSION OF PREMISES LIQUOR LICENSE APPLICATION** for Euro Pizza (Merita Kraya) located at 12645 N. Saguaro Boulevard, Fountain Hills, AZ in conjunction with Mountain to Fountain 15K, from 7:00 AM to 12:00 PM on Sunday, March 6, 2016.
4. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Kiwanis Club of Sunset Fountain Hills (Margaret Ziefert) for the promotion a fund raiser to be held along the Avenue of the Fountains, in conjunction with the Fountain Hills Art and Wine Affaire, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
5. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Veterans of Foreign Wars Post #7507 (Carl Krawczyk) for the promotion of a fund raiser to be held at two locations: (1) at Verde River Drive and (2) on Saguaro Boulevard, between Paul Nordin Parkway and Avenue of the Fountains, Fountain Hills, AZ, in conjunction with the Fountain Hills Great Fair, from 9:00 AM to 10:00 PM daily, Friday, February 26, and Saturday, February 27, and 10:00 AM to 10:00 PM Sunday, February 28, 2016.
6. **CONSIDERATION** of approving a **FAIR/FESTIVAL LIQUOR LICENSE APPLICATION** for Desert Diamond Distillery (John Patt) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
7. **CONSIDERATION** of approving a **FAIR/FESTIVAL LIQUOR LICENSE APPLICATION** for Javelina Leap Estate Vineyards (Rodney Snapp) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
8. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the American Legion Post 58 (Robert Putnam) for the promotion a fund raiser to be held at the American Legion Post, located at 16837 Parkview Drive, Fountain Hills, AZ from 10:00 AM to 10:00 PM daily, from Friday, February 26, to Sunday, February 28, 2016.
9. **CONSIDERATION** of approving a **FAIR/FESTIVAL LIQUOR LICENSE APPLICATION** for Grand Canyon Winery, Inc (Charles Martinet) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
10. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Fountain Hills Community Theater (Val Stasik) fundraising dinner and entertainment to be held in the Grand Ballroom of the Fountain Hills Community Center, 13001 N. La Montana Drive, Fountain Hills, AZ from 5:30 PM to 10:00 PM on Sunday, March 6, 2016.
11. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Fountain Hills Elks #2846 (William Pageau) for the promotion of a fundraiser to be held at Fountain Park, located at 12925 Saguaro Boulevard, Fountain Hills, AZ, in conjunction with the St. Patrick's Day Celebration, from 11:00 AM to 4:00 PM on Thursday, March 17, 2016.

12. **CONSIDERATION** of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Fountain Hills Elks #2846 (William Pageau) for the promotion of a fundraiser to be held at Fountain Park, located at 12925 Saguro Boulevard, Fountain Hills, AZ in conjunction with the Love in the Hills event, from 11:00 AM to 7:00 PM on Sunday, February 14, 2016.
13. **CONSIDERATION** of approving a \$5,000.00 budget transfer from the Town Manager's Contingency Fund to Four Peaks Admin Fund for a Phase 1 Environmental Site Assessment for the Four Peaks Park "Bus Barn".

REGULAR AGENDA ITEMS

14. **CONSIDERATION** of a SPECIAL EVENT APPLICATION for the CRAFT CLASSIC ½ MARATHON AND 5K EVENT, presented by (Tempe Ligett) Road Runner Sports, to be held in Fountain Hills on Sunday, October 16, 2016. The event will feature two road races and a post-race concert and festival area. The event will run from 5:00 AM to 12:00 PM, with road closures in effect from approximately 3:00 AM on Saturday, October 15, 2016, and reopening by 3:00 PM on Sunday, October 16, 2016. **APPROVED**
15. **CONSIDERATION** of appointing two (2) citizens to serve on the Board of Adjustment for two - year terms beginning on February 1, 2016 until January 31, 2018. **APPOINTED PAUL RYAN AND CAROL PERICA**
16. **DISCUSSION WITH POSSIBLE DIRECTION TO STAFF** regarding various proposed CODE changes. **NO ACTION TAKEN**
17. **DISCUSSION WITH POSSIBLE DIRECTION TO STAFF** relating to any item included in the League of Arizona Cities and Towns weekly LEGISLATIVE BULLETIN or relating to any ACTION PROPOSED OR PENDING BEFORE THE STATE LEGISLATURE. **NO ACTION TAKEN**
18. **COUNCIL DISCUSSION/DIRECTION** to the Town Manager.
Item(s) listed below are related only to the propriety of (i) placing such item(s) on a future agenda for action or (ii) directing staff to conduct further research and report back to the Council:
 - i.) *None.*
19. **SUMMARY OF COUNCIL REQUESTS and REPORT ON RECENT ACTIVITIES** by the Mayor, Individual Councilmembers, and the Town Manager.
20. **ADJOURNMENT. 7:43 PM**

DATED this 28th day of January, 2016.


Bevelyn J. Bender, Town Clerk

The Town of Fountain Hills endeavors to make all public meetings accessible to persons with disabilities. Please call 480-816-5100 (voice) or 1-800-367-8939 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting or to obtain agenda information in large print format. *Supporting documentation and staff reports furnished the Council with this agenda are available for review in the Clerk's office.*



NOTICE OF THE EXECUTIVE AND REGULAR SESSIONS OF THE FOUNTAIN HILLS TOWN COUNCIL

Mayor Linda M. Kavanagh

Councilmember Dennis Brown
Councilmember Nick DePorter
Councilmember Cassie Hansen

Vice Mayor Henry Leger
Councilmember Alan Magazine
Councilmember Cecil A. Yates

TIME: 5:30 P.M. – EXECUTIVE SESSION
(Executive Session will be held in the Fountain Conference Room - 2nd floor)

6:30 P.M. – REGULAR SESSION

WHEN: THURSDAY, FEBRUARY 4, 2016

WHERE: FOUNTAIN HILLS COUNCIL CHAMBERS
16705 E. AVENUE OF THE FOUNTAINS, FOUNTAIN HILLS, AZ

Councilmembers of the Town of Fountain Hills will attend either in person or by telephone conference call; a quorum of the Town's various Commission, Committee or Board members may be in attendance at the Council meeting.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

PROCEDURE FOR ADDRESSING THE COUNCIL

Anyone wishing to speak before the Council must fill out a speaker's card and submit it to the Town Clerk prior to Council discussion of that Agenda item. Speaker Cards are located in the Council Chamber Lobby and near the Clerk's position on the dais.

Speakers will be called in the order in which the speaker cards were received either by the Clerk or the Mayor. At that time, speakers should stand and approach the podium. Speakers are asked to state their name and whether or not they reside in Fountain Hills (*do not provide a home address*) prior to commenting and to direct their comments to the Presiding Officer and not to individual Councilmembers. Speakers' statements should not be repetitive. *If a speaker chooses not to speak when called, the speaker will be deemed to have waived his or her opportunity to speak on the matter. Speakers may not (i) reserve a portion of their time for a later time or (ii) transfer any portion of their time to another speaker.*

If there is a Public Hearing, please submit the speaker card to speak to that issue during the Public Hearing.

Individual speakers will be allowed **three** contiguous minutes to address the Council. Time limits may be waived by (i) *discretion of the Town Manager upon request by the speaker not less than 24 hours prior to a Meeting,* (ii) *consensus of the Council at Meeting or* (iii) *the Mayor either prior to or during a Meeting.* Please be respectful when making your comments. If you do not comply with these rules, you will be asked to leave.

EXECUTIVE SESSION AGENDA

- **CALL TO ORDER** – Mayor Linda M. Kavanagh
- 1. **ROLL CALL AND VOTE TO GO INTO EXECUTIVE SESSION:** Pursuant to: (1) A.R.S. § 38-431.03(A)(3), discussion or consultation for legal advice with the attorney or attorneys of the public body, and (2) A.R.S. § 38-431.03(A)(4), discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body’s position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (*specifically, the Morningstar project*).
- 2. **ADJOURNMENT.**

REGULAR AGENDA

- **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** – Mayor Linda M. Kavanagh
- **INVOCATION** – Reverend Dr. Cathy Northrup, Community Church of the Verdes
- **ROLL CALL** – Mayor Linda M. Kavanagh
- **MAYOR’S REPORT**
 - i) None.
- **SCHEDULED PUBLIC APPEARANCES/PRESENTATIONS**
 - i) Mayor Kavanagh may review RECENT EVENTS attended relating to Economic Development.
 - ii) RECOGNITION of Park Supervisor Don Clark who is retiring after more than twenty years of service to the Town.
 - iii) QUARTERLY BUDGET REPORT by Finance Director Craig Rudolph for the fiscal quarter ending December 31, 2015.

CALL TO THE PUBLIC

Pursuant to A.R.S. §38-431-01(H), public comment is permitted (not required) on matters not listed on the agenda. Any such comment (i) must be within the jurisdiction of the Council and (ii) is subject to reasonable time, place, and manner restrictions. The Council will not discuss or take legal action on matters raised during “Call to the Public” unless the matters are properly noticed for discussion and legal action. At the conclusion of the call to the public, individual Councilmembers may (i) respond to criticism, (ii) ask staff to review a matter or (iii) ask that the matter be placed on a future Council agenda.

CONSENT AGENDA ITEMS

All items listed on the Consent Agenda are considered to be routine, non-controversial matters and will be enacted by one motion and one roll call vote of the Council. All motions and subsequent approvals of consent items will include all recommended staff stipulations unless otherwise stated. There will be no separate discussion of these items unless a Councilmember or member of the public so requests. If a Councilmember or member of the public wishes to discuss an item on the consent agenda, he/she may request so prior to the motion to accept the Consent Agenda or with notification to the Town Manager or Mayor prior to the date of the meeting for which the item was scheduled. The items will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. **CONSIDERATION** of approving the TOWN COUNCIL MEETING MINUTES from January 21, 2016.

2. **CONSIDERATION** of approving a **TEMPORARY EXTENSION OF PREMISES LIQUOR LICENSE APPLICATION** for Euro Pizza (Merita Kraya) located at 12645 N. Saguaro Boulevard, Fountain Hills, AZ in conjunction with the Memorial Championship Disc Golf Tournament, from 10:00 AM to 700 PM on Saturday, March 5, 2016.
3. **CONSIDERATION** of approving a **TEMPORARY EXTENSION OF PREMISES LIQUOR LICENSE APPLICATION** for Euro Pizza (Merita Kraya) located at 12645 N. Saguaro Boulevard, Fountain Hills, AZ in conjunction with Mountain to Fountain 15K, from 7:00 AM to 12:00 PM on Sunday, March 6, 2016.
4. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Kiwanis Club of Sunset Fountain Hills (Margaret Ziefert) for the promotion a fund raiser to be held along the Avenue of the Fountains, in conjunction with the Fountain Hills Art and Wine Affaire, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
5. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Veterans of Foreign Wars Post #7507 (Carl Krawczyk) for the promotion of a fund raiser to be held at two locations: (1) at Verde River Drive and (2) on Saguaro Boulevard, between Paul Nordin Parkway and Avenue of the Fountains, Fountain Hills, AZ, in conjunction with the Fountain Hills Great Fair, from 9:00 AM to 10:00 PM daily, Friday, February 26, and Saturday, February 27, and 10:00 AM to 10:00 PM Sunday, February 28, 2016.
6. **CONSIDERATION** of approving a **FAIR/FESTIVAL LIQUOR LICENSE APPLICATION** for Desert Diamond Distillery (John Patt) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
7. **CONSIDERATION** of approving a **FAIR/FESTIVAL LIQUOR LICENSE APPLICATION** for Javelina Leap Estate Vineyards (Rodney Snapp) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
8. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the American Legion Post 58 (Robert Putnam) for the promotion a fund raiser to be held at the American Legion Post, located at 16837 Parkview Drive, Fountain Hills, AZ from 10:00 AM to 10:00 PM daily, from Friday, February 26, to Sunday, February 28, 2016.
9. **CONSIDERATION** of approving a **FAIR/FESTIVAL LIQUOR LICENSE APPLICATION** for Grand Canyon Winery, Inc (Charles Martinet) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11, through Sunday, March 13, 2016.
10. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Fountain Hills Community Theater (Val Stasik) fundraising dinner and entertainment to be held in the Grand Ballroom of the Fountain Hills Community Center, 13001 N. La Montana Drive, Fountain Hills, AZ from 5:30 PM to 10:00 PM on Sunday, March 6, 2016.
11. **CONSIDERATION** of approving a **SPECIAL EVENT LIQUOR LICENSE APPLICATION** for the Fountain Hills Elks #2846 (William Pageau) for the promotion of a fundraiser to be held at Fountain Park, located at 12925 Saguaro Boulevard, Fountain Hills, AZ, in conjunction with the St. Patrick's Day Celebration, from 11:00 AM to 4:00 PM on Thursday, March 17, 2016.

12. **CONSIDERATION** of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Fountain Hills Elks #2846 (William Pageau) for the promotion of a fundraiser to be held at Fountain Park, located at 12925 Saguaro Boulevard, Fountain Hills, AZ in conjunction with the Love in the Hills event, from 11:00 AM to 7:00 PM on Sunday, February 14, 2016.
13. **CONSIDERATION** of approving a \$5,000.00 budget transfer from the Town Manager's Contingency Fund to Four Peaks Admin Fund for a Phase 1 Environmental Site Assessment for the Four Peaks Park "Bus Barn".

REGULAR AGENDA ITEMS

14. **CONSIDERATION** of a SPECIAL EVENT APPLICATION for the CRAFT CLASSIC ½ MARATHON AND 5K EVENT, presented by (Tempe Ligett) Road Runner Sports, to be held in Fountain Hills on Sunday, October 16, 2016. The event will feature two road races and a post-race concert and festival area. The event will run from 5:00 AM to 12:00 PM, with road closures in effect from approximately 3:00 AM on Saturday, October 15, 2016, and reopening by 3:00 PM on Sunday, October 16, 2016.
15. **CONSIDERATION** of appointing two (2) citizens to serve on the Board of Adjustment for two - year terms beginning on February 1, 2016 until January 31, 2018.
16. **DISCUSSION WITH POSSIBLE DIRECTION TO STAFF** regarding various proposed CODE changes.
17. **DISCUSSION WITH POSSIBLE DIRECTION TO STAFF** relating to any item included in the League of Arizona Cities and Towns weekly LEGISLATIVE BULLETIN or relating to any ACTION PROPOSED OR PENDING BEFORE THE STATE LEGISLATURE.
18. **COUNCIL DISCUSSION/DIRECTION** to the Town Manager.
Item(s) listed below are related only to the propriety of (i) placing such item(s) on a future agenda for action or (ii) directing staff to conduct further research and report back to the Council:
 - i.) *None.*
19. **SUMMARY OF COUNCIL REQUESTS and REPORT ON RECENT ACTIVITIES** by the Mayor, Individual Councilmembers, and the Town Manager.
20. **ADJOURNMENT.**

DATED this 28th day of January, 2016.


Bevelyn J. Bender, Town Clerk

The Town of Fountain Hills endeavors to make all public meetings accessible to persons with disabilities. Please call 480-816-5100 (voice) or 1-800-367-8939 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting or to obtain agenda information in large print format. *Supporting documentation and staff reports furnished the Council with this agenda are available for review in the Clerk's office.*

QUARTERLY FINANCIAL REPORT

Six Months Ending December 2015



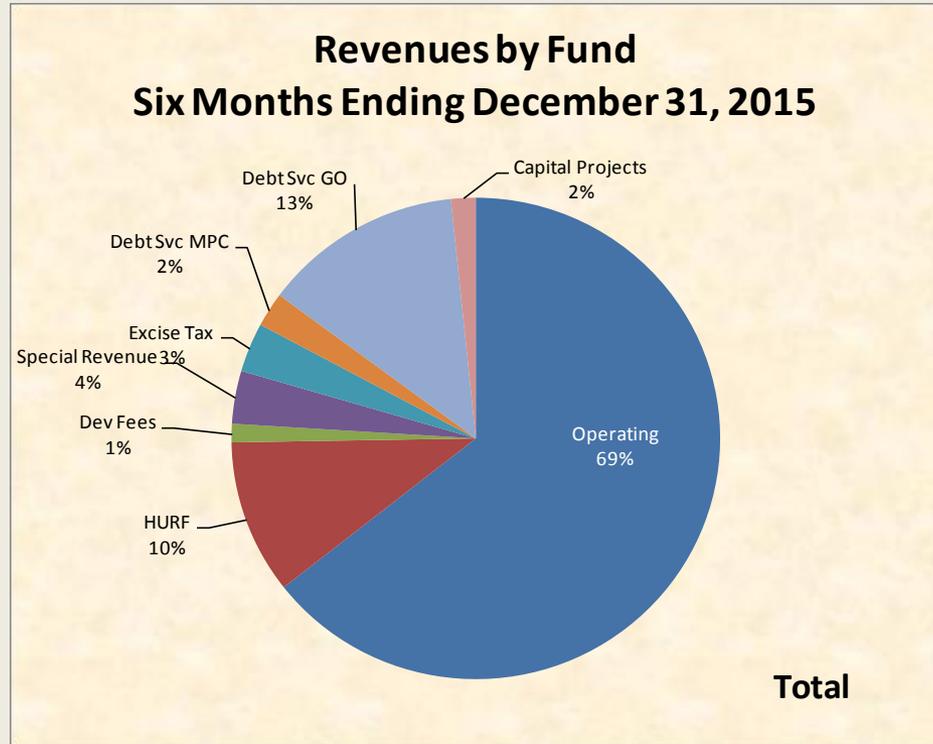
OPERATING FUND

(Consists of General Fund, Public Art Fund, Internal Service Fund and Vehicle Replacement Fund)



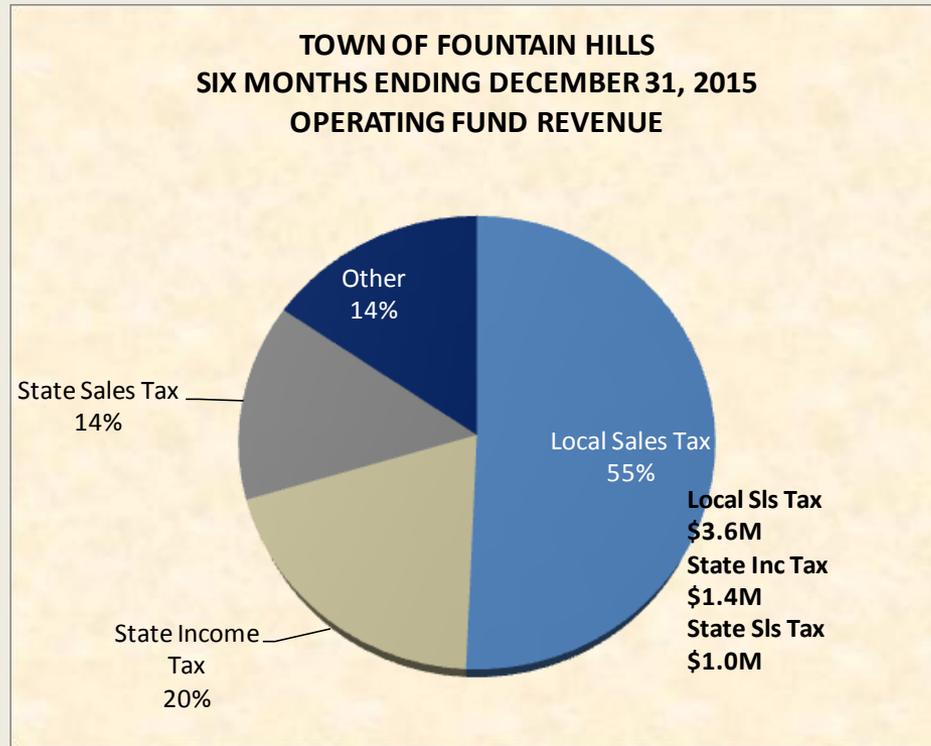
ALL FUNDS REVENUES

The Operating Fund is the Town's main operating fund and is used to fund general government operations including police and fire, parks, Community Center; other funds are restricted for specific purposes.



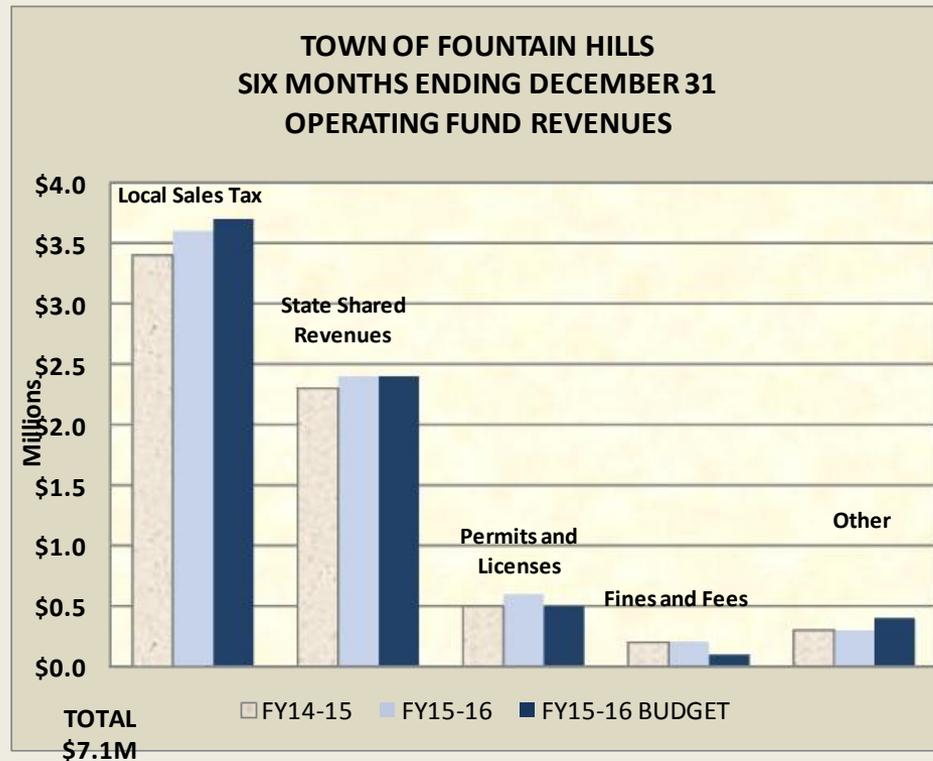
OPERATING FUND REVENUES BY SOURCE Through September 30

Fountain Hills local sales tax and State shared revenues accounted for 84% of the Operating Fund. Operating Fund revenues are at 96% of YTD budget.



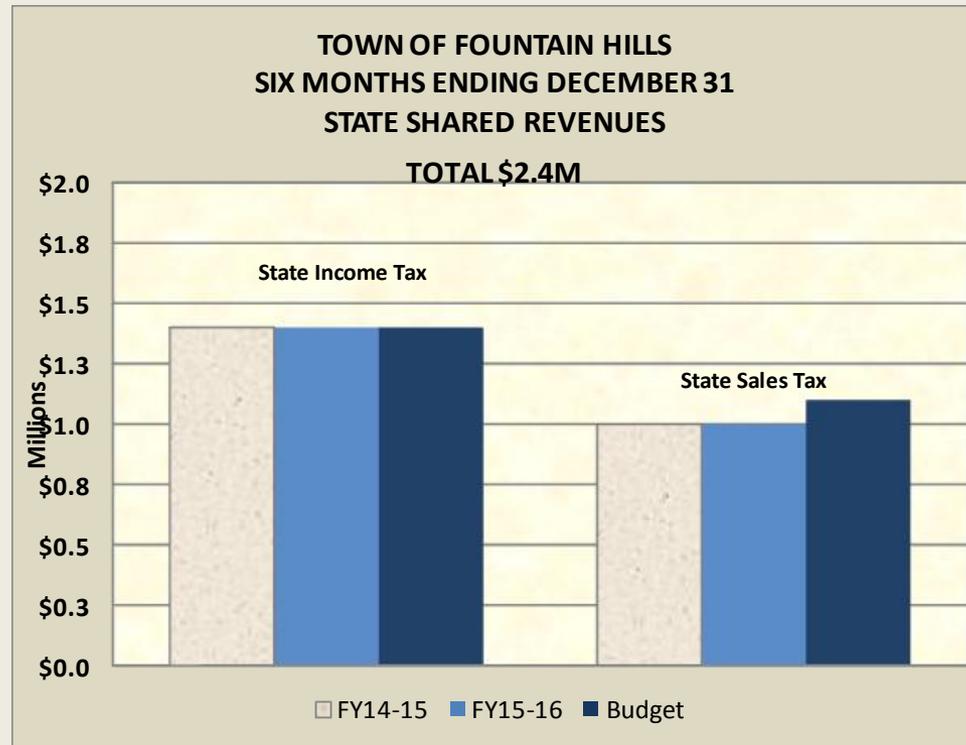
OPERATING FUND REVENUE

Local sales tax revenues are at 97% of YTD budget; State Shared revenues are at 98% of YTD budget – almost all other revenues are slightly higher than projections.



STATE SHARED REVENUES

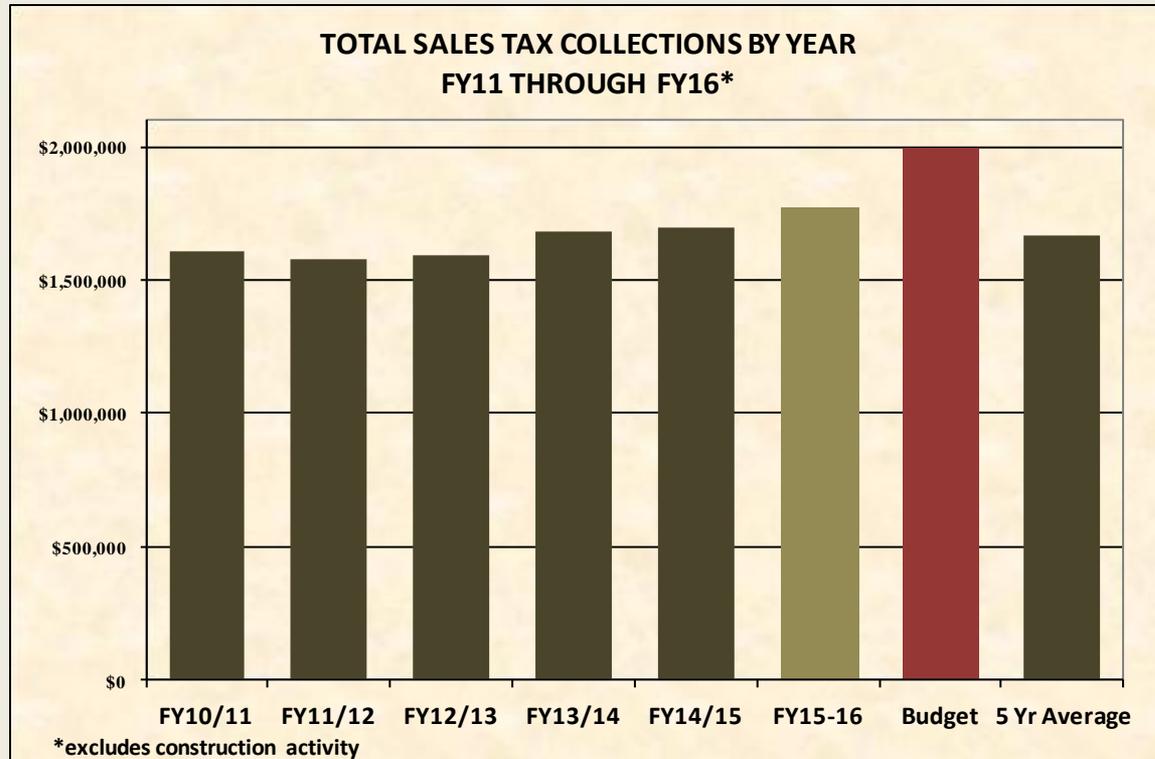
State Shared revenues represent 34% of Operating Fund revenue and is distributed to cities/towns based on population. Income tax is based on two years prior; VLT is now in HURF for pavement management.



LOCAL SALES TAX – All Funds

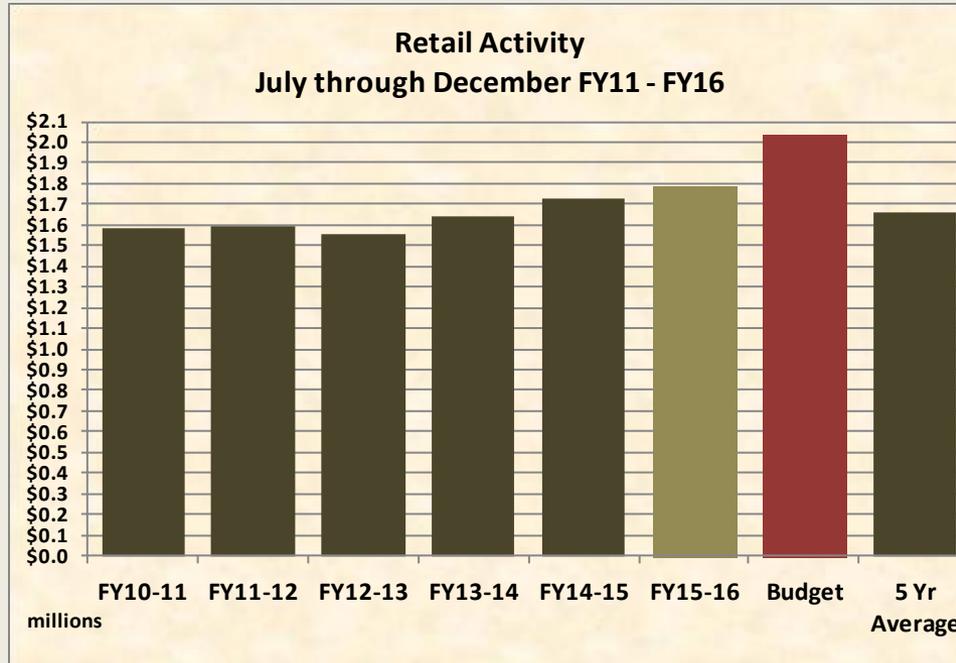
(excluding construction activity)

Local Sales tax represents 50% of Operating Fund revenue. Increased 4% over prior year



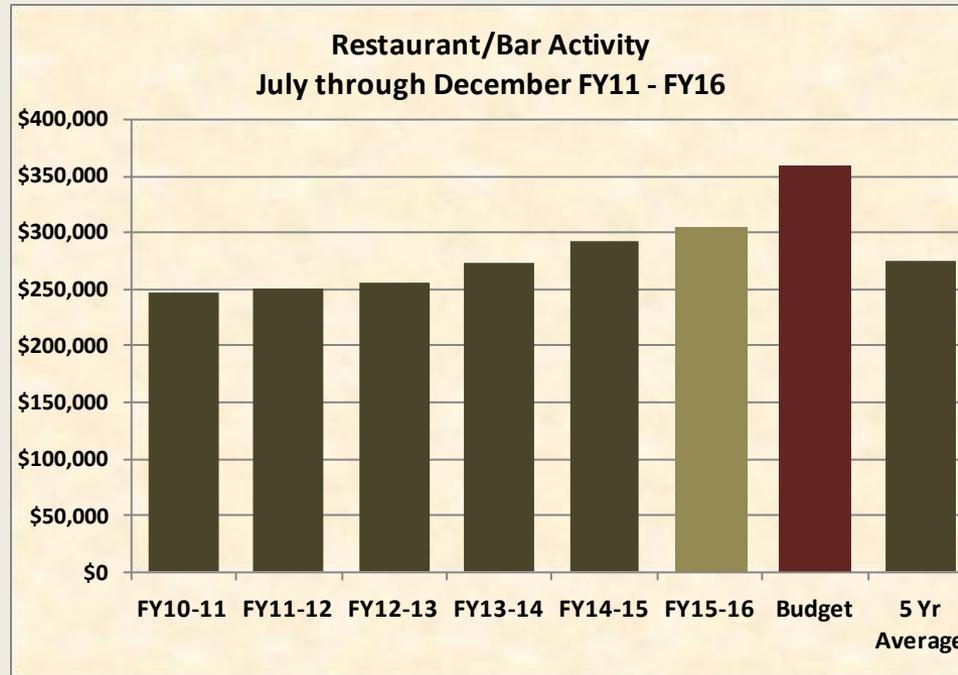
\$4,283,164 = 99.1% OF YTD BUDGET

LOCAL SALES TAX - RETAIL



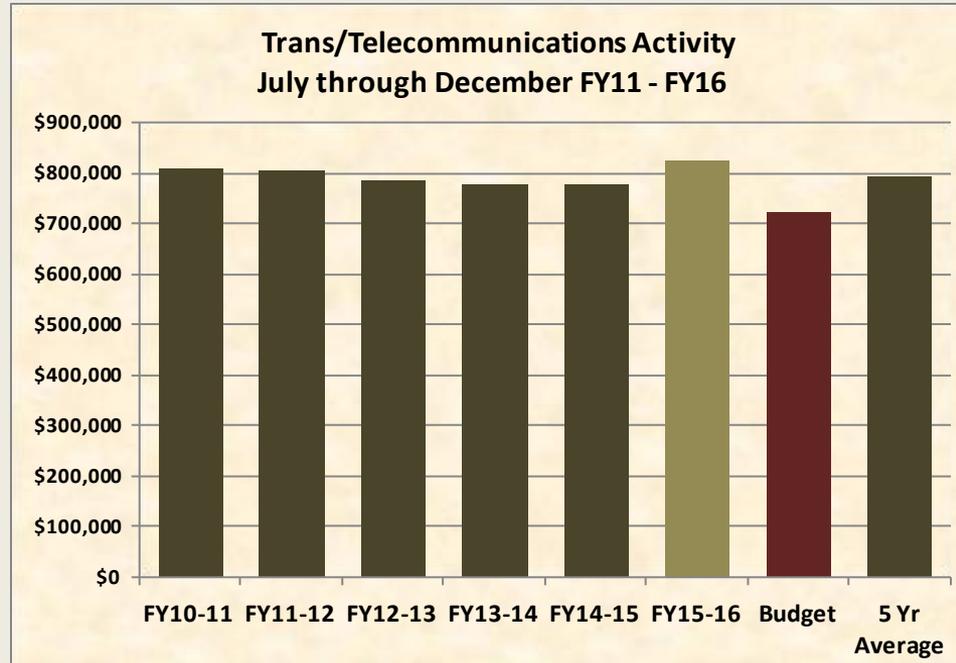
\$1,786,218 = Increase of 3.5% over prior year

LOCAL SALES TAX - RESTAURANT



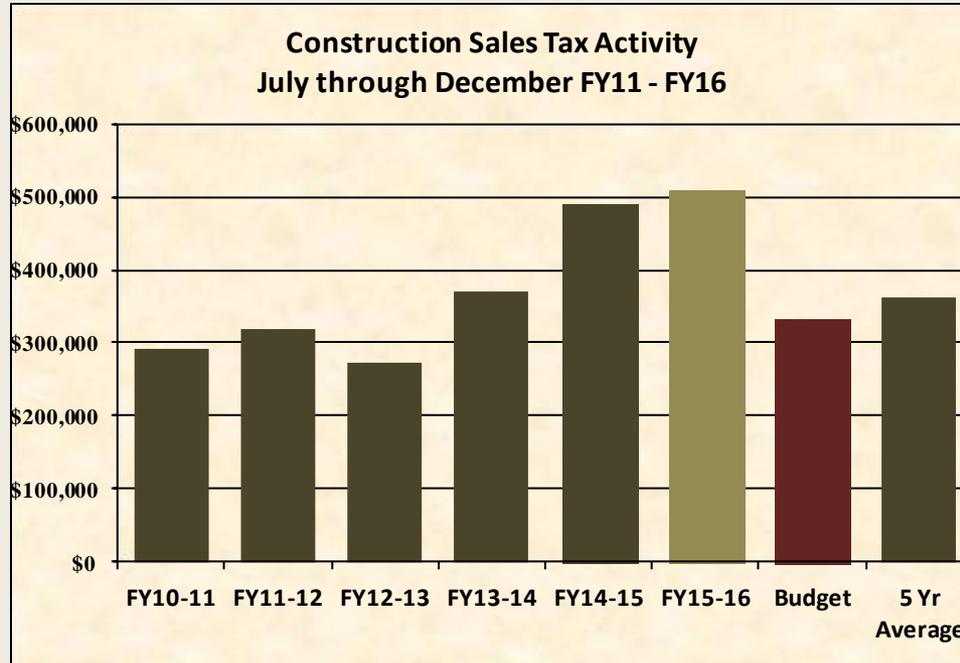
\$304,429 = Increase of 4.3% over prior year

LOCAL SALES TAX - TELECOM



\$822,012= Increase of 6.1% over prior year

LOCAL SALES TAX - CONSTRUCTION

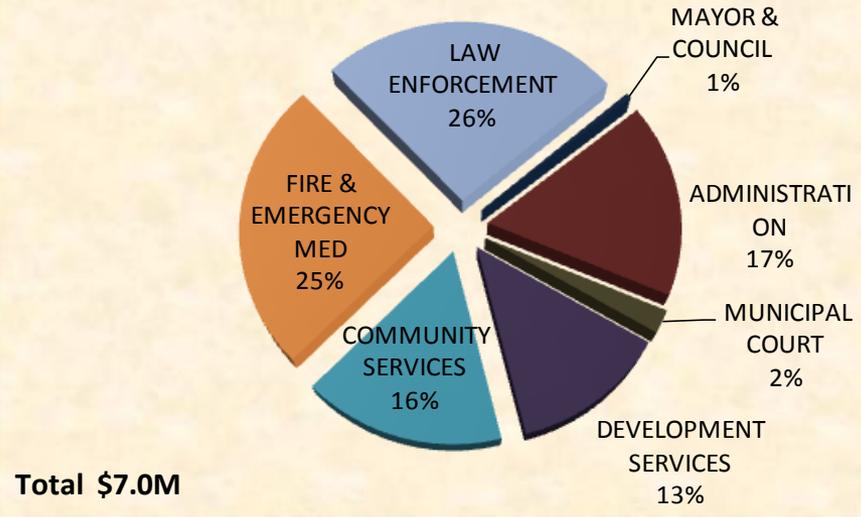


\$508,632 = Increase of 4.0% from prior year

50% of this revenue funds capital projects

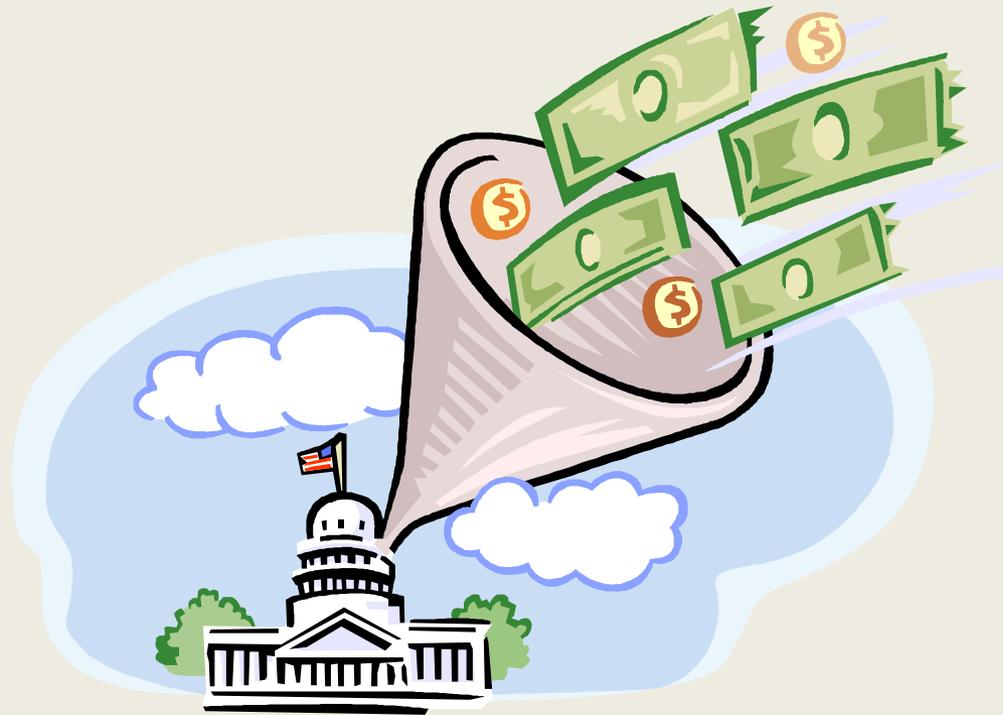
Compared to the corresponding period of last fiscal year, Operating Fund expenditures decreased by 4% over the same period.

Operating Fund Expenditures by Department Six Months Ending December 31, 2015



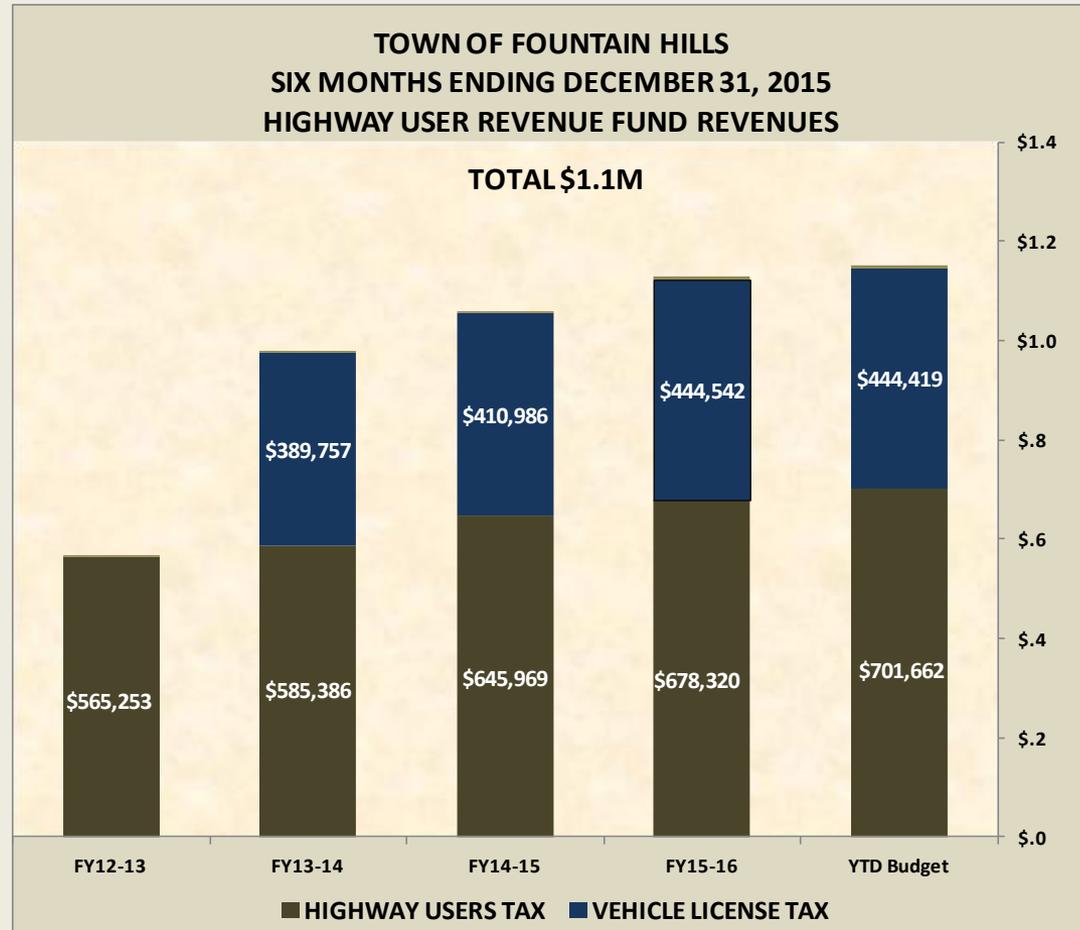
Department	2nd Qtr FY14-	2nd Qtr FY15-
	15 Expenditures	16 Expenditures
Mayor & Council	\$ 45,797	\$ 34,184
Administration	1,471,610	1,187,550
Municipal Court	145,342	143,623
Development Services	925,329	896,514
Community Services	1,264,010	1,151,626
Fire & Emergency Medical	1,757,888	1,782,088
Law Enforcement	1,666,641	1,823,451
TOTAL	\$ 7,276,617	\$ 7,019,036

OTHER FUNDS



HIGHWAY USER REVENUE FUND

HURF revenues are derived from gasoline taxes and distributed based on population; VLT revenues are now included in HURF for pavement maintenance.

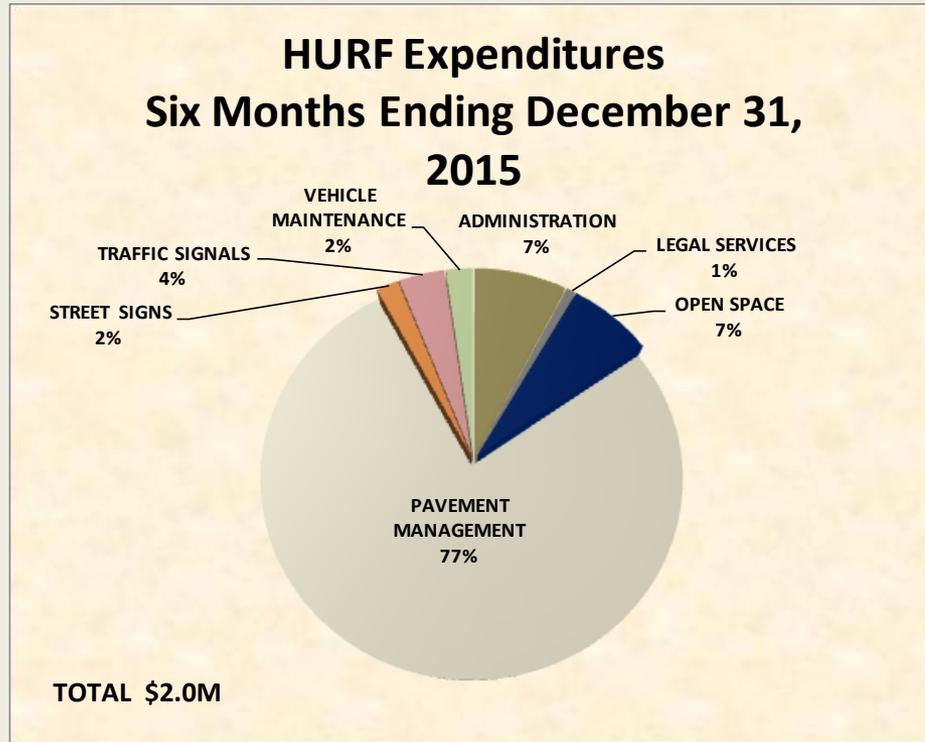


**\$1,135,029 = Increase of 6.3% over prior year
(including Vehicle License Tax)**

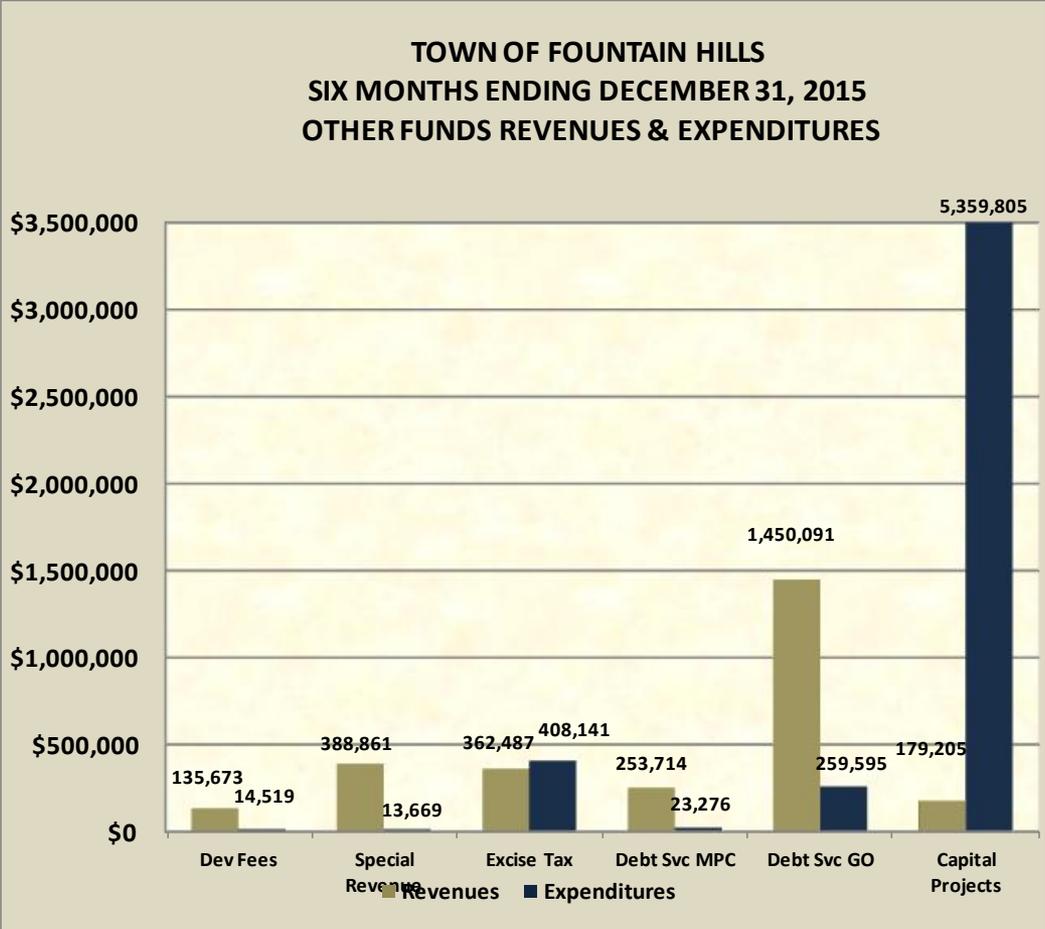
February 4, 2016

HURF EXPENDITURES

Council priority for FY14-15 was and still is pavement maintenance.



RESTRICTED FUNDS



FUND BALANCE

Fiscal Quarter-End Fund Balances (Unaudited)
December 31, 2015

Operating Funds		
Rainy Day Fund	#####	
General Fund	#####	
Public Art Fund	5,919	
Internal Service Fund	(7,369)	
Vehicle Replacement Fund	668,521	#####
Highway User Revenue Fund (HURF)	669,490	669,490
Special Revenue Funds		
Special Revenue Fund	54,643	
Court Enhancement Fund	284,259	
Environmental Fund	13,711	
Cottonwoods Maintenance Dist	13,338	365,951
Excise Tax Funds		
Downtown Strategy Fund	886,729	
Economic Development Fund	58,159	
Tourism Fund	89,509	1,034,397
Debt Service		
General Obligation Debt Servic	#####	
Eagle Mountain CFD Debt Serv	297,157	
MPC Debt Service Fund	426,986	2,254,991
Capital Projects		
Capital Projects Fund	#####	
Facilities Replacement Fund	170,227	5,770,137
Development Fees		
Law Enforcement	203,484	
Fire & Emergency	97,008	
Streets	-	
Parks & Recreation	229,338	
Open Space	#####	
Library/Museum	-	<u>2,189,889</u>
Grand Total		#####

Fund balance includes Operating Fund reserves that are not available for appropriation; other funds are restricted for specific purposes.

Funds are invested only in government securities according to the Town's adopted investment policy.

SUMMARY

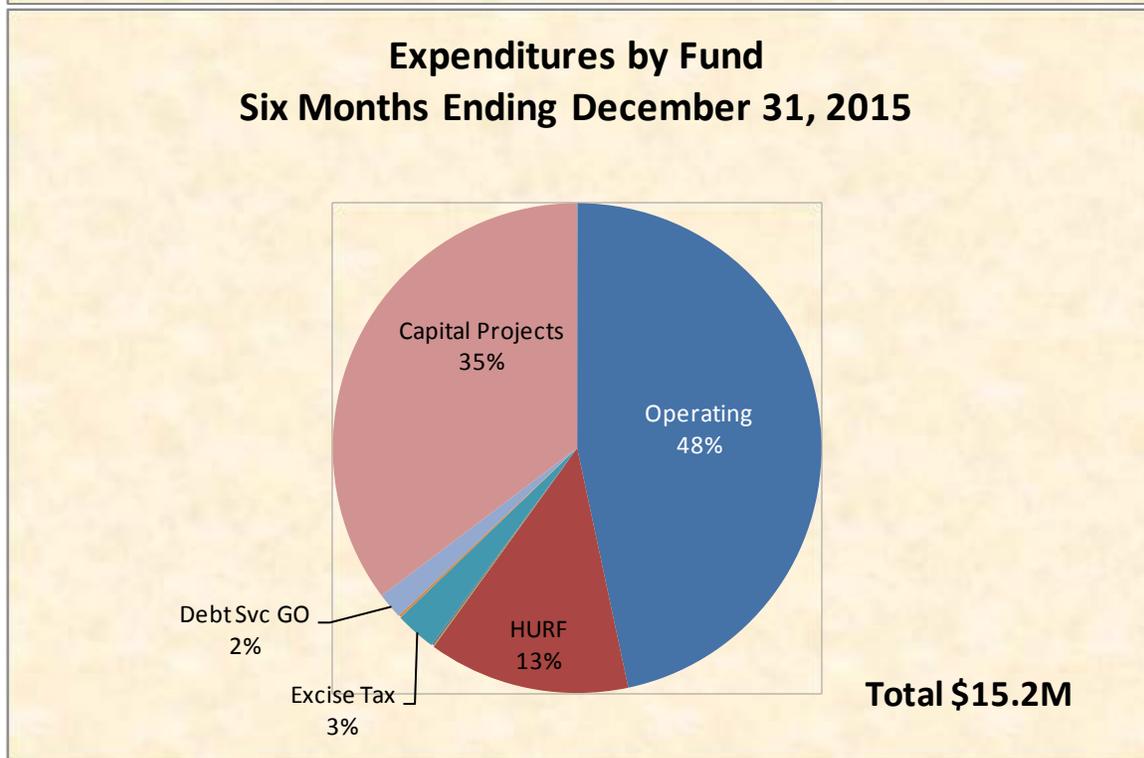
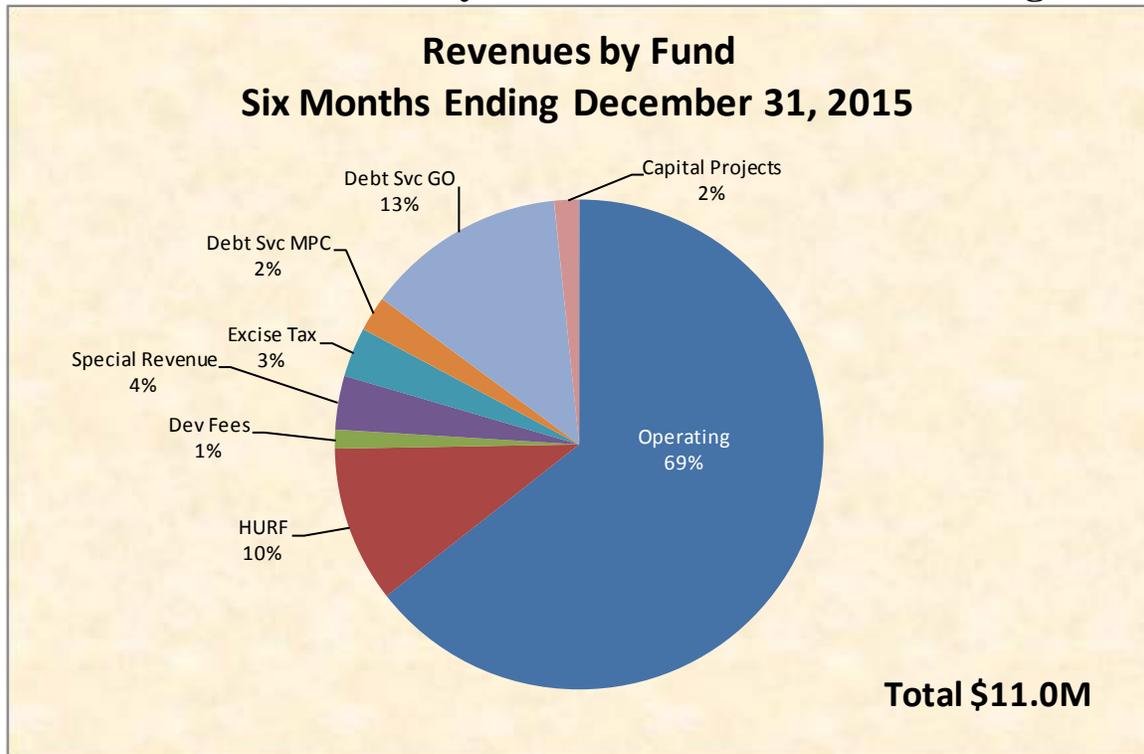
- Operating Fund revenues and expenditures are trending favorably in the current year
- Reserve fund balances remain acceptable for all funds
- Operating Fund revenues are 0.5% (\$36,553) under budget but 5.4% (\$362,452) higher than last fiscal year
- Operating Fund expenditures are 0.2% (\$12,573) over budget but also 3.5% (\$257,581) higher than last fiscal year
- Pavement management remains a priority and is funded through HURF and Vehicle License Tax revenues

TOWN OF FOUNTAIN HILLS
QUARTERLY BUDGET REPORT
SIX MONTHS ENDING DECEMBER 31, 2015





Where does the money come from and where does it go?

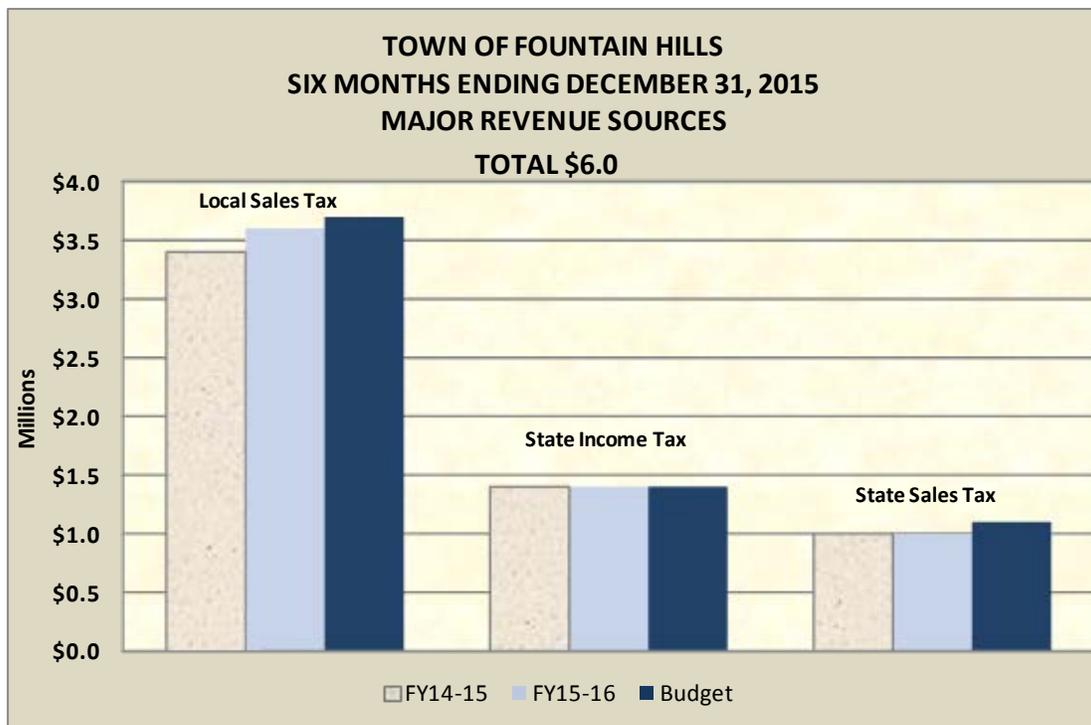




Operating Fund Revenues

For the twelve month period ending December 31, 2015, total Operating Fund revenues (General Fund, Public Art Fund, Internal Service Funds) were received at 99.5% of budgeted amounts and \$362,452 higher than the same time period last fiscal year (an increase of 5.4%). Categories where revenues are higher than the previous year are the local sales tax (up 4.9%), fines & forfeitures (up 34.7%), licenses and permits (up 19.8%) as well as other revenue (up 84.8%). Total Operating Fund revenues for this fiscal period are \$7,060,191.

Current Year Revenues - YTD Ending December 31 - All Funds				
FUND	YTD FY14-15	YTD FY15-16	YTD FY15-16 Budget	% YTD FY15-16 Budget
Operating Funds	\$ 6,697,739	\$ 7,060,191	\$ 7,096,742	99.5%



The three major revenues in the chart above represent 84.1% of Operating Fund revenues, and, as such, provide key indicators of the Town's overall economic condition and performance. Local sales tax collections have increased back to FY09 levels (4.9% over the same period last year). This total includes construction activity of which 50% is transferred to the Capital Projects Fund. State sales tax is 5.4% higher but State income taxes are 0.5% lower than last year. Overall, these major revenue sources are at 96.3% of the YTD budget for the fiscal year.



State Shared Revenues

State Shared Revenues include a distribution of the State income and sales taxes returned to the Town based on its population in relation to the total population of all incorporated cities and towns. The income tax funds are distributed from tax collections from two years prior to the fiscal year in which the Town receives the funds. Sales taxes are distributed to cities and towns three months after the actual sales activity occurs. These revenues are distributed monthly through a distribution from the State Treasurer's Office. The revenues from these categories total \$2,379,247 which is \$45,470 or 1.9% higher than the same time period last year – the increase in revenue was anticipated based on projections by the Arizona League of Cities and Towns.

Operating Funds Revenue Report - YTD Ending December 31				
	YTD FY14-15	YTD FY15-16	YTD FY15-16 Budget	% YTD FY15-16 Budget
Local Sales Tax	\$ 3,389,422	\$ 3,556,567	\$ 3,658,684	97.2%
State Sales Tax	972,561	1,025,411	1,074,222	95.5%
State Income Tax	1,361,216	1,353,836	1,353,837	100.0%

Local Sales Tax (2.6%)

The fiscal year to date revenue for this category totals \$3,556,567 (including all funds), which is 97.2% of projections. Compared to the same time period as last year, the total revenues are 4.9% higher.

Wholesale/Retail: A retail sales tax of 2.6% is collected for the sale of all tangible personal property including grocery, clothing, home and garden, autos and other related retail activity. This revenue source is sensitive to changes in the economy and can fluctuate from one fiscal year to another. The revenues for this category total \$1,786,218 which is 87.7% of projections; compared to last fiscal year, revenues increased by 3.5%.

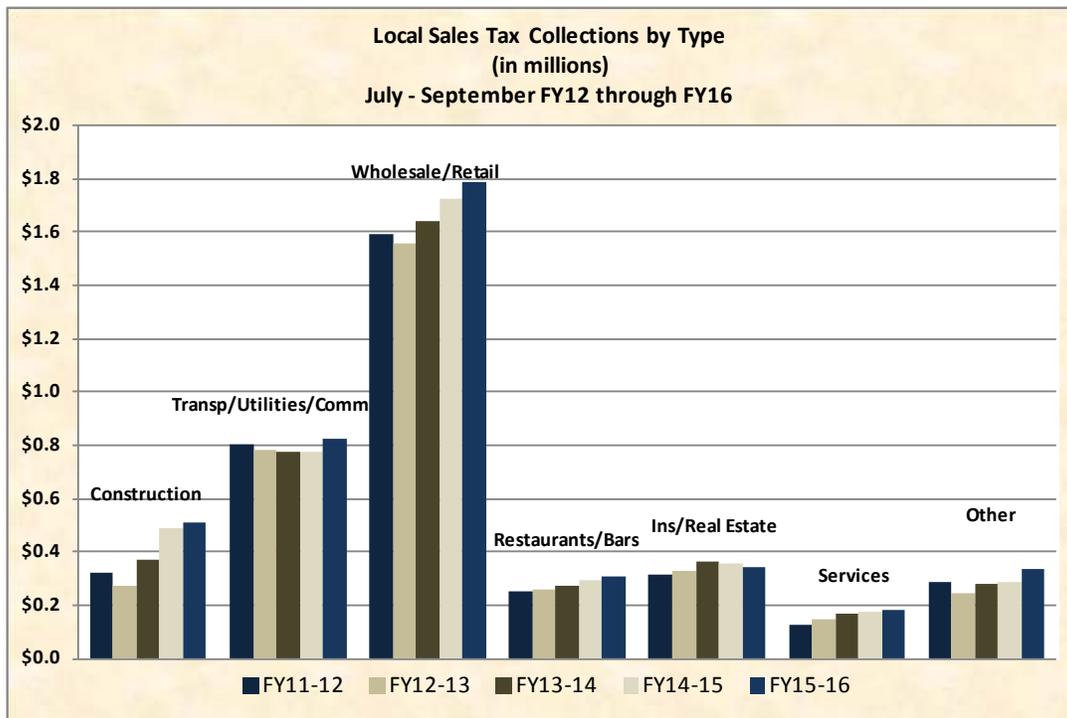
Restaurants/Bars: Food and liquor sales are taxed at a rate of 2.6% in the Town. The revenues for this category total \$304,429, which is 84.9% of projections; compared to last fiscal year, revenues are up by 4.3% and higher than any other previous year.

Communications/Utilities/Transportation: Utilities, such as Chaparral City Water, cellular telephone companies and Century Link, are taxed at a rate of 2.6% in the Town as well as cellular phone charges. The revenues for this category total \$822,012, which is 114.1% of what was anticipated; compared to last fiscal year, revenues are up by 6.1%.



Construction Contracting: This revenue is generated from the 2.6% tax on new home and business construction as well as improvements to real property. Like retail sales tax, this revenue source is considered to be volatile as it is strongly impacted by changes in the economy. The largest sources of revenues in this category come from residential homebuilders. The revenues for this category total \$508,632, which is 153.2% of what was budgeted; compared to last fiscal year, revenues are up 4.0%. The Council has dedicated 50% of this revenue to the Capital Projects Fund for future appropriation.

Operating Funds Revenue Report - YTD Ending December 31				
	YTD FY14-15	YTD FY15-16	YTD FY15-16 Budget	% YTD FY15-16 Budget
Local Sales Tax	\$ 3,389,422	\$ 3,556,567	\$ 3,658,684	97.2%



Local sales tax makes up 50.4% of Operating Fund revenues; for the period ending December 31, 2015, collections were \$4.3M for all funds (\$3.6M in the Operating Fund). Retail and restaurant/bar activities represent 48.8% of total collections; telecommunications and utilities represent another 19.2%. Construction revenues collected this fiscal year to date total \$508,632, which is a 4.0% increase from last fiscal year. Retail sales tax collections increased 3.5% over the same period last year; restaurant/bar collections are up 4.3% from the same period last year.



Building Permit Revenue

Revenues in this category include both commercial and residential permitting activity with the majority of revenues coming from residential activity. This fiscal year to date, revenues for this category total \$54,048 or 41.9% of the YTD budget. New housing permits issued fiscal year-to-date are 16 single family, 7 multi-family and 2 commercial.

	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Building Permit Fees	\$83,478	\$54,048	41.9%	\$257,755

Court Revenue

This category summarizes several revenue funds collected by the court. The court generates various revenues through fines, sanctions and court orders. These fines include criminal, civil, Town code violations and diversion fees for defensive driving school attendees. Reimbursement fees for required background checks, incarceration costs, and Public Defender costs are also collected by the court and included in this category. This fiscal year to date, revenues for this category total \$89,549 which is \$23,049 (34.7%) more than last year’s same fiscal period and 121.8% of the fiscal year to date budget amount.

	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Court Fines & Fees	\$66,500	\$89,549	121.8%	\$147,011

License Revenue

Revenues in this category include both business and animal licensing activity with the majority of revenues coming from business licenses. Current fiscal revenues for these two categories total \$77,175 or 101.9% of the fiscal year to date budget.

	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Business License Fees	\$50,905	\$58,551	106.9%	\$109,575
Animal License Fees	19,259	18,624	89.0%	41,932



Operating Fund Expenditures

The Operating Fund accounts for most of the day to day operations of the Town, including Police, Fire and Emergency Medical Services, Development Services, Community Services, Municipal Court, Town Council and Administration functions. At the end of the period, 100.2% of the fiscal year to date budget has been expended.

Expenditures by Category - YTD Ending December 31				
	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Wages and Benefits	\$ 1,569,042	\$ 1,575,527	97.2%	\$ 3,241,546
Supplies and Services	309,425	260,947	98.9%	527,586
Contractual Services	3,966,922	4,295,988	101.4%	8,473,814
Maintenance/Utilities	503,955	468,886	88.6%	1,058,985
Capital Expenditures	23,586	57,075	249.4%	45,775
Internal Transfers/Contingency	903,689	420,992	126.6%	665,220
TOTAL	\$ 7,276,619	\$ 7,079,415	101.0%	\$ 14,012,926

- Wages and benefits represent one fifth (22.3%) of the total Operating Fund budget and accounts for all staff with the exception of streets' employees who are funded through a separate Highway User Revenue Fund (HURF).
- Supplies and Services represents 3.7% of the total Operating Fund budget and includes items such as dues and memberships, education and training, office supplies, insurance, software, etc. These types of expenditures can be controlled to avoid expending more than revenues received.
- Contractual services represent 60.7% of the Operating Fund budget and include contracts for law enforcement (Maricopa County Sheriff's Office) and fire and emergency medical services (Rural Metro). The Town utilizes contracts for specialized or one-time services that do not require the addition of full time staff.
- Maintenance/Utilities represent 6.6% of the Operating Fund budget and include facility maintenance and utilities.
- Capital Expenditures are only 0.8% of the Operating Fund and include those purchases of small items that do not meet the Town's capitalization threshold.
- Internal Transfers/Contingency (5.9%) includes transfers that are made at the end of the fiscal year from the Operating Fund (Community Center) to the Debt Service Fund for the annual bond repayment due in September as well as charges to the Operating Fund budget by department and transfers to provide monies for future scheduled replacement of vehicles and equipment. Also includes contingency funding.



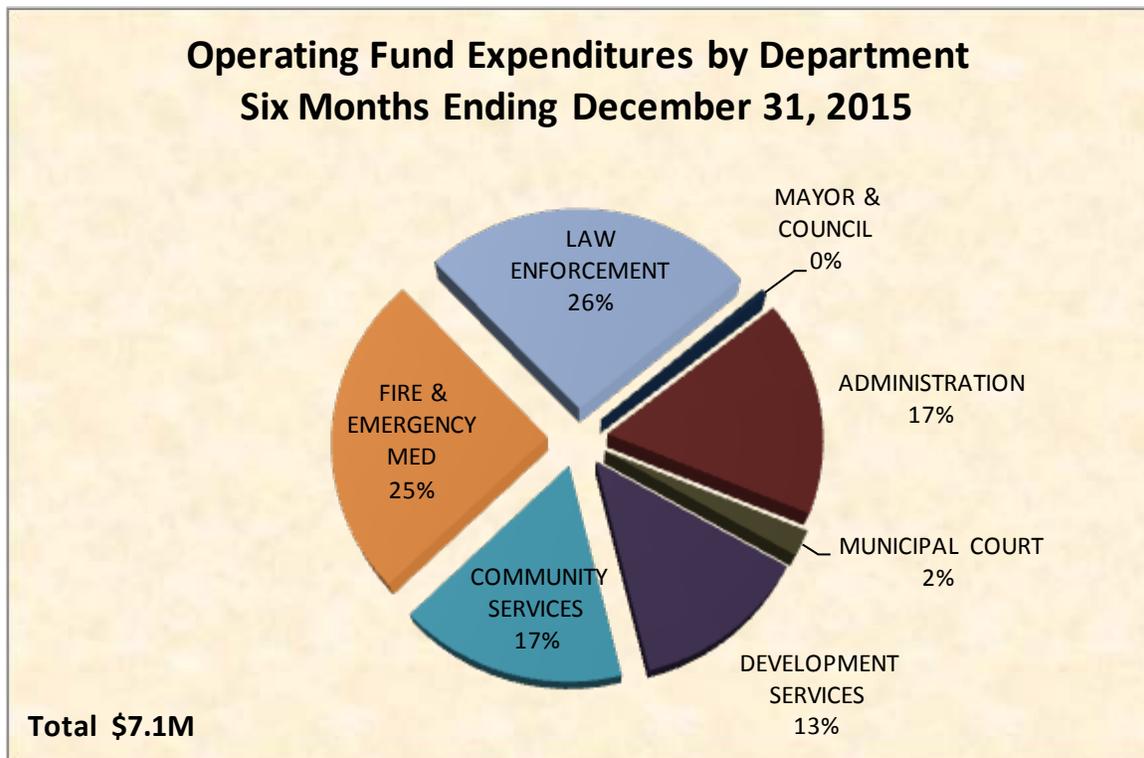
Department summary

Expenditures by Department - YTD Ending December 31				
	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Mayor & Council	\$ 45,797	\$ 34,184	85.4%	\$ 80,084
Administration	1,471,610	1,192,063	99.7%	2,390,670
Municipal Court	145,342	143,891	103.9%	277,107
Development Services	925,329	916,099	101.6%	1,803,724
Community Services	1,264,010	1,174,155	103.2%	2,275,574
Fire & Emergency Medical Services	1,757,888	1,782,217	101.8%	3,501,797
Law Enforcement	1,666,641	1,836,806	99.7%	3,683,970
TOTAL	\$ 7,276,617	\$ 7,079,415	101.0%	\$ 14,012,926

- The Mayor & Council and Municipal Court budgets represent a total 2.5% of the Operating Fund expenditures.
- Administration includes the Town Clerk, Town Manager, Finance, Human Resources, Volunteer Program, Economic Development, Information Technology and Customer Service and represents 16.8% of the Operating Fund budget. The Department is responsible for business recruitment and retention, Town Manager activities, all licensing activity (business, animal, and liquor), customer service, audits, public meetings, Channel 11, Town website, elections, Town Attorney, Town Prosecutor, budget and financial reporting, etc.
- Development Services (12.9% of Operating Fund expenditures) includes programs such as public works, engineering, traffic and capital projects, open space maintenance, stormwater management, and facilities maintenance. Divisions included in Development Services are Planning, Zoning, Code Enforcement, Environmental, Facilities Maintenance, Building Safety, and Mapping & Graphics.
- Community Services (16.6% of Operating Fund expenditures) includes the Town's park system (Fountain Park, Golden Eagle Park, Four Peaks Neighborhood Park, and Desert Vista Neighborhood Park), recreation programs for youth, adults and seniors. The Community Center serves the community as a meeting or special event location as well as daytime activities for Seniors. This department includes the cost of the annual debt service payment that is transferred to the Debt Service Fund each year to cover the semi-annual payments in December and September.
- Fire & Emergency Medical Services represents 25.2% of the Operating Fund budget and includes the contract with Rural Metro for fire and emergency medical services; the budget also includes expenditures for maintenance of the fleet which is Town owned, fire stations and equipment.



- Law Enforcement represents 25.9% of the Operating Fund budget and includes the contract with Maricopa County Sheriff's Office as well as costs for jail incarceration fees, which are costs for holding individuals at the jails and billed by Maricopa County. The Town also has a contract with Maricopa County for animal control and shelter services that is included within the Law Enforcement budget.



Other Funds:

- Highway User Revenue Fund (Streets)
- Excise Tax (Downtown Strategy, Economic Development and Tourism)
- Special Revenue (Grants)
- Capital Projects
- Development Fees





Highway User Revenue Fund (HURF) – Streets

HURF Revenues by Program - YTD Ending December 31				
	YTD FY14-15	YTD FY15-16	% YTD FY15-16 Budget	FY15-16 Budget
State Shared Revenues	\$ 1,056,955	\$ 1,122,862	98.0%	\$ 2,292,162
In Lieu Fees	2,732	5,640	94.0%	12,000
Transfers	562	-	0.0%	-
Miscellaneous & Other	7,245	6,527	207.2%	6,300
Grand Total HURF	\$ 1,067,494	\$ 1,135,029	98.3%	\$ 2,310,462

This fund supports most of the Town’s street and traffic operations and is managed by the Development Services Department. Revenues were received more than budgeted. The fund is primarily supported by the State Highway User Revenue Fund (59.8%), Vehicle License Taxes (39.2%) and from payments for construction in the rights of way (in lieu payments). HURF revenues are distributed partially on a population formula and partially on the county of origin for gasoline sales. There is a State constitutional restriction that these funds be used solely for street and highway purposes. The Town bills contractors when they make cuts in the Town’s rights of way and has recovered \$5,640 of in-lieu fees. Restitution fees are recovered from damage to Town property as a result of vehicle accidents and included in miscellaneous & other.

HURF Expenditures by Program - YTD Ending December 31				
	YTD FY14-15	YTD FY15-16	% YTD FY15-16 Budget	FY15-16 Budget
Administration	\$ 94,608	\$ 152,766	138.3%	\$ 220,860
Adopt A Street	1,647	1,588	75.1%	4,227
Legal Services	16,145	13,939	86.8%	32,136
Open Space	119,421	142,087	81.1%	350,309
Pavement Maintenance	130,404	1,544,753	175.4%	1,761,276
Street Signs	39,098	37,214	78.3%	95,098
Street Sweeping	45,806	-	0.0%	-
Traffic Signals	63,546	80,008	57.5%	278,145
Vehicle Maintenance	40,860	45,008	84.9%	106,070
Grand Total HURF	\$ 551,535	\$ 2,017,363	141.7%	\$ 2,848,121



- The Administration program for the Streets division includes activities that are not directly related to a program (for example, insurance, fuel, utilities, etc.).
- Adopt A Street includes expenses incurred to support the program by the same name.
- Legal Services represent an allocation of the Town Attorney's fees.
- Open Space program includes maintenance of the medians; the largest component of this category is the contract for landscaping and water usage.
- Pavement Maintenance program includes personnel costs related to road repair and maintenance, such as pot holes and curb replacement. A major expenditure for pavement maintenance has been deferred until the next fiscal year to allow funds to accumulate.
- Street Signs program includes personnel and maintenance costs for the Town's 8,500 street signs.
- Street Sweeping program's major expenditure is the contract costs for street sweeping. Arterial streets are swept every three weeks and residential streets every eight weeks.
- Traffic Signals program includes personnel and electric costs for the Town's 13 Traffic signals. Costs include hardware and programs for maintenance and synchronization of the signals.
- Vehicle Maintenance program includes personnel as well as costs to maintain the Town's fleet of 40 vehicles and heavy equipment.



Excise Tax - All Funds (Downtown Strategy, Economic Development, Tourism)

Excise Tax Revenues - All Funds - YTD Ending December 31				
	YTD FY14-15	YTD FY15-16	% YTD FY15-16 Budget	FY15-16 Budget
Revenues	\$ 354,571	\$ 362,487	123.7%	\$ 586,000
Grand Total Excise Tax Funds	\$ 354,571	\$ 362,487	123.7%	\$ 586,000

These funds are separate operating funds from the Town’s Operating Fund and they support the Town’s downtown strategy, economic development including business retention program, and tourism. Beginning in FY14-15, the Excise Tax Fund was separated into two separate functions supported by a portion of the local sales (excise) tax (.1% of the 2.6%). Downtown Strategy focus is for infrastructure improvements and development; Economic Development focus is dedicated to Town-wide economic development and the Economic Development Plan implementation. The Economic Development Fund also provides the funding for the Tourism Fund.

Excise Tax Funds Expenditures by Category - YTD Ending December 31				
	YTD FY14-15	YTD FY15-16	% YTD FY15-16 Budget	FY15-16 Budget
Wages and Benefits	\$ 45,441	\$ 82,895	98.0%	\$ 169,218
Supplies and Services	9,170	17,378	96.3%	36,076
Contractual Services	81,136	103,255	103.2%	200,055
Maintenance/Utilities	520	5,573	21.8%	51,050
Internal Transfers	1,182,277	199,884	64.7%	617,826
Grand Total all Categories	\$ 1,318,544	\$ 408,985	76.1%	\$ 1,074,225

- Wages and benefits, which represent 20.3% of the total Excise Tax operating budget, replaced contractual services after the hiring of the Town’s Economic Development Specialist and Tourism Coordinator.
- Supplies and Services represents 4.2% of the total Excise Tax budget and includes items such as office supplies, insurance, software, etc. These types of expenditures can be controlled to avoid expending more than revenues received.
- Contractual services represent 25.2% of the budget and include contracts for downtown holiday lighting, Greater Phoenix Economic Council (GPEC), and planned professional services for marketing strategies.
- Maintenance/Utilities (1.4%) include sign repair and replacement in addition to telecommunication charges.
- Internal Transfers (48.9%) reflect the transfer of funds to the Tourism Fund.



Development Fees

These fees are placed into restricted funds with revenues paid by developers at the time of new residential and commercial construction permits. The decrease in permit activity over the same time period as last year is related to the development fee study that implemented new fees as of August 1, 2014. The study was presented to the public at a Public Hearing in February, 2014 and resulted in the elimination of several categories of fees and changes in the remaining categories.

During this fiscal year, there have been twenty five (25) permit applications including development fees.

FY15-16 Revenues by Category - YTD Ending December 31 - Development Fees				
	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Law Enforcement	\$ 730	\$ -	0.0%	\$ -
Fire/Emergency	13,021	25,880	194.7%	26,580
Streets	33,804	-	0.0%	-
Parks/Rec	36,126	28,374	72.7%	78,060
Open Space	3,751	(297)	(9.9%)	6,000
Library/Museum	487	-	0.0%	-
General Government	-	-	0.0%	-
Grand Total All Funds	\$ 87,919	\$ 53,957	97.5%	\$ 110,640

FY15-16 Expenditures by Category - YTD Ending December 31 - Development Fees				
	FY14-15 Actual	FY15-16 Actual	% YTD FY15-16 Budget	FY15-16 Budget
Law Enforcement	\$ -	\$ -	0.0%	\$ 203,484
Fire/Emergency	-	-	0.0%	67,202
Streets	-	-	0.0%	-
Parks/Rec	-	-	0.0%	-
Open Space	268	269	100.6%	535
Library/Museum	-	-	0.0%	-
Grand Total All Funds	\$ 268	\$ 269	0.2%	\$ 271,221



Capital Projects Fund

Capital projects are funded with accumulated reserves that were surplus revenues in the Operating Fund in addition to 50% of sales tax revenues that are derived from construction activity. Some projects are funded with proceeds from grants or developers; the table below is a summary of revenues for fiscal year to date ending December 31, 2015.

FY15-16 Capital Projects Fund Revenues - YTD Ending December 31			
	YTD FY15-16 Actual	% FY15-16 Budget	FY15-16 Budget
Construction Sales Tax	\$ 254,316	76.6%	\$ 332,035
Developer Fee	-	0.0%	-
Bond Proceeds	-	0.0%	-
Grants	(212,953)	(11.9%)	1,790,000
Misc.	82,335	53.4%	154,082
Interest Income	(6,834)	(57.0%)	12,000
Transfers In	59,137	7.9%	745,686
Grand Total CIP Fund	\$ 176,001	5.8%	\$ 3,033,803



The table below summarizes the projects that were included in the current year budget including the original budgeted expenditure, the year to date expenditures and the percentage of fiscal year expenditures to date. Some of the projects have not started yet and therefore have no expenditures.

FY15-16 Expenditures by Category - YTD Ending December 31 - Capital Projects			
	YTD FY15-16 Actual	% FY15-16 Budget	FY15-16 Budget
D6030 DRAINAGE-ASHBROOK WASH C	\$ 565,695	26.4%	\$ 2,145,000
D6047 MISC DRAINAGE IMPROVEMEN	-	0.0%	50,000
E8502 DOWNTOWN VISION PLAN-PHA	-	0.0%	200,000
F4005 FIRE STATION 2 RELOCATIO	155	0.0%	3,650,000
P3011 FOUNTAIN PARK, PHASE VI	242,076	26.6%	910,000
P3022 FOUNTAIN LAKE WATER QUAL	13,600	6.8%	200,000
P3025 ADERO CANYON TRAILHEAD	2,394	12.0%	20,000
S6005 SHEA BLVD WIDENING	90,906	9.1%	1,000,000
S6010 SAGUARO BLVD RECONSTRUCT	4,168,783	83.4%	5,000,000
S6053 FOUNTAIN HILLS BLVD SHOU	-	0.0%	500,000
S6057 MCDOWELL MOUNTAIN ROAD R	-	0.0%	65,000
T5011 TS-PALISADES & SAGUARO	273,968	72.1%	380,000
CONTINGENCY	15,224	5.6%	272,885
Grand Total Capital Projects	\$ 5,372,801	37.3%	\$ 14,392,885



Fund Balances/Reserves

The Town maintains several funds, some of which are restricted for specific purposes; the Operating Fund is the Town's main operating fund and has sufficient reserves that satisfy the Town's fund balance policy. Development fees are restricted for projects that are related to growth and the Economic Development/Downtown Strategy Funds are designated for downtown development.

Fiscal Quarter-End Fund Balances (Unaudited) December 31, 2015

Operating Funds		
Rainy Day Fund	\$ 2,624,843	
General Fund	5,621,670	
Public Art Fund	5,919	
Internal Service Fund	(7,395)	
Vehicle Replacement Fund	668,521	\$ 8,913,558
Highway User Revenue Fund (HURF)	668,627	668,627
Special Revenue Funds		
Special Revenue Fund	54,643	
Court Enhancement Fund	284,259	
Environmental Fund	13,711	
Cottonwoods Maintenance District Fund	13,338	365,951
Excise Tax Funds		
Downtown Strategy Fund	886,729	
Economic Development Fund	57,905	
Tourism Fund	88,920	1,033,554
Debt Service		
General Obligation Debt Service Fund	1,530,848	
Eagle Mountain CFD Debt Service Fund	297,157	
MPC Debt Service Fund	426,986	2,254,991
Capital Projects		
Capital Projects Fund	5,599,910	
Facilities Replacement Fund	170,227	5,770,137
Development Fees		
Law Enforcement	203,484	
Fire & Emergency	97,008	
Streets	-	
Parks & Recreation	229,338	
Open Space	1,660,059	
Library/Museum	-	2,189,889
Grand Total		\$ 21,196,707



TOWN OF FOUNTAIN HILLS TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Administration

Staff Contact Information: Bevelyn J. Bender, Town Clerk; 480-816-5115; bbender@fh.az.gov

Council Goal:

Strategic Values: Civic Responsibility

C3 Solicit feedback in decision-making

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving the TOWN COUNCIL MEETING MINUTES from January 21, 2016.

Applicant: NA

Applicant Contact Information:

Property Location:

Related Ordinance, Policy or Guiding Principle: A.R.S. §38-431.01

Staff Summary (background): The intent of approving previous meeting minutes is to ensure an accurate account of the discussion and action that took place at that meeting for archival purposes. Approved minutes are placed on the Town's website in compliance with state law.

Risk Analysis (options or alternatives with implications):

Fiscal Impact (initial and ongoing costs; budget status):

Budget Reference (page number):

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s):

Staff Recommendation(s): Approve

List Attachment(s): None

SUGGESTED MOTION (for Council use): Move to approve the consent agenda as listed

Prepared by:

Approved:

Bevelyn J. Bender

Bevelyn Bender, Town Clerk

1/25/2016

Grady E. Miller, Town Manager

1/26/2016



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a temporary EXTENSION OF PREMISES LIQUOR LICENSE APPLICATION for Euro Pizza (Merita Kraya) located at 12645 N. Saguaro Blvd, Fountain Hills, AZ in conjunction with the Memorial Championship Disc Golf Tournament, from 10:00 am to 7:00 pm on Saturday, March 5, 2016.

Applicant: Merita Kraya

Applicant Contact Information: 480-229-1288

Property Location: 12645 N. Saguaro Blvd #11, Fountain Hills, AZ

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the special event liquor license application submitted by Merira Kraya representing Euro Pizza for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



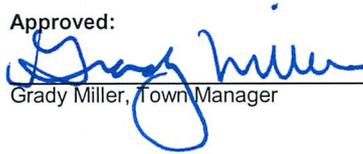
Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:



Mark Mayer, Community Services Director 1/26/2016

Approved:



Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO: <i>(as applicable)</i>	DATE: 1/11/2016
<ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	
FR: Rachael Goodwin, Recreation Supervisor	RE: Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Euro Pizza

Applicant: Merita Kraja

Date(s) of Event: March 5 at 12645 N Saguaro Blvd #11 , in conjunction with the Disc Golf Memorial Championship

Date Application Received: 01/11/2016 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			X
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	X		
Fire Department	Dave Ott	X		
Law Enforcement	Mark Fisher	X		
Licensing	Sonia Kukkola	X		
Street Department	Justin Weldy	X		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY
CSR:
Log #:

01-11-16 A10:33 IN

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT
 OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
 Notice: Allow 30-45 days to process permanent change of premise

Permanent change of area of service. A non-refundable \$50. fee will apply. Specific purpose for change:

Temporary change for date(s) of: 03/05/2016 through 3/5/16 list specific purpose for change:

beer garden Disc Golf tournament.

1. Licensee's Name: Krajo Merita License#: 12074623
Last First Middle
 2. Mailing address: 12645 N. Saguaro Blvd #11 Fountain Hills AZ 85268
Street City State Zip Code
 3. Business Name: Euro Pizza Cafe
 4. Business Address: 12645 N. Saguaro Blvd #11 Fountain Hills, AZ 85268
Street City State Zip Code
 5. Email Address: europizzacafe@cox.net
 6. Business Phone Number: (480)836-0208 Contact Phone Number: redact

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? 3/4/16

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area?
tape and temporary fence, as well as supervision by the expts.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premise, along with the new extended area.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premise. List specific reasons for exemption:

Approval Disapproval by: _____ Date: ___/___/___

I, (Print Full Name) Merita Kroje, hereby declare that I am a CONTROLLING PERSON/ AGENT
Controlling Person / Agent

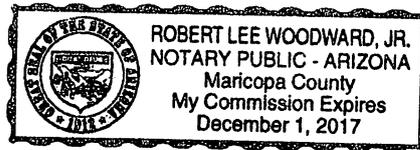
filing this notification. I have read this document and the contents and all statements are true, correct and complete.

X (Signature) [Signature]
Controlling Person / Agent

State of Arizona County of Maricopa
the foregoing instrument was acknowledged before me this

9th of January 2016
Day Month Year

My commission expires on: 12/01/2017



[Signature]
Signature of NOTARY PUBLIC

GOVERNING BOARD

After completion, and before submitting to the Department of Liquor, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

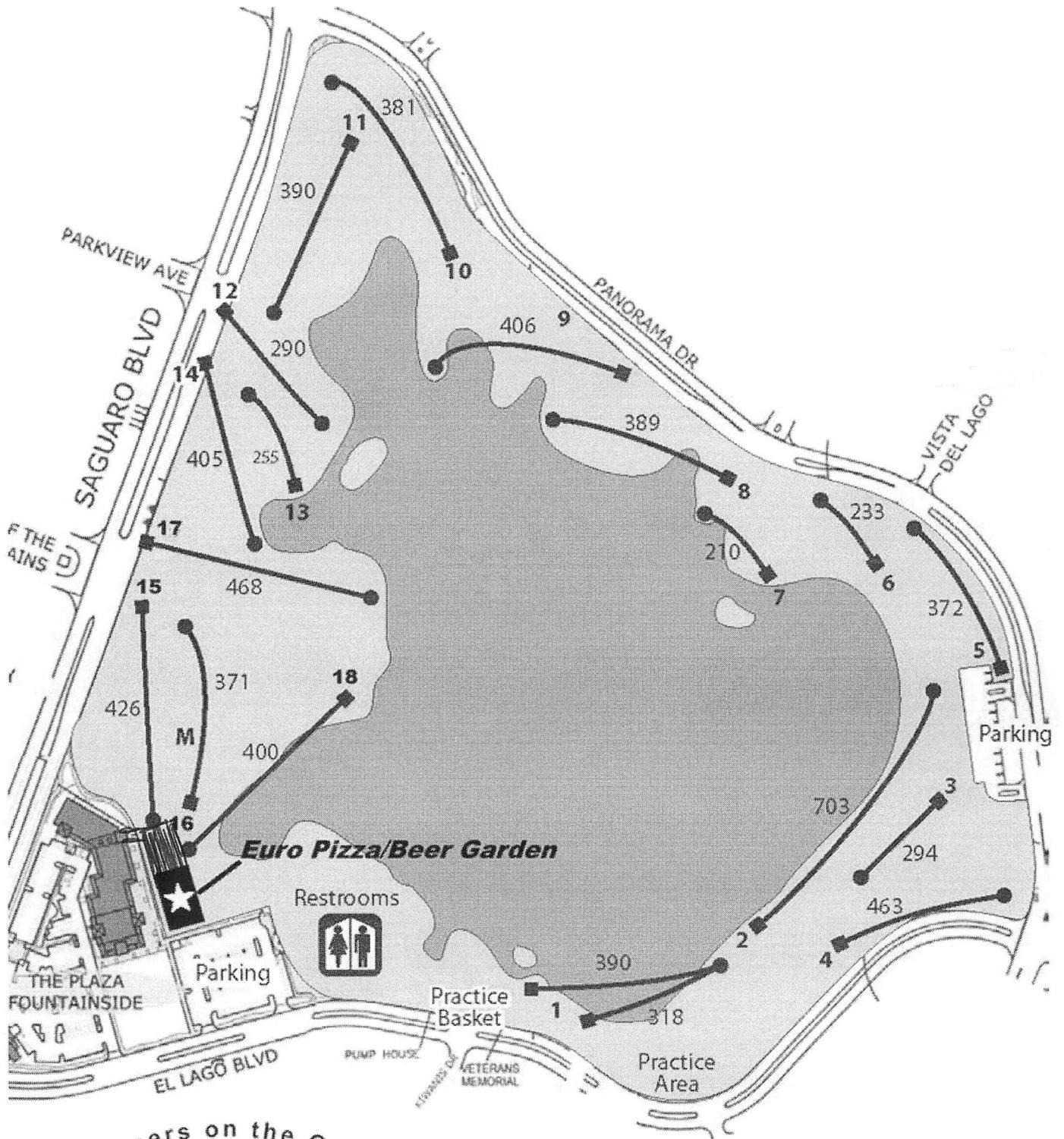
This change in premises is recommended by the local Board of Supervisors, City Council or Designate:

Authorized Signature _____ Title _____ Agency _____ Date _____

Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

Director Signature required for Disapprovals: _____ Date: ___/___/___

FOUNTAIN HILLS LAYOUT





TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a temporary EXTENSION OF PREMISES LIQUOR LICENSE APPLICATION for Euro Pizza (Merita Kraya) located at 12645 N. Saguaro Blvd, Fountain Hills, AZ in conjunction with Mountain to Fountain 15K, from 7:00 am to 12:00 pm on Sunday, March 6, 2016.

Applicant: Merita Kraya

Applicant Contact Information: 480-229-1288

Property Location: 12645 N. Saguaro Blvd #11, Fountain Hills, AZ

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the special event liquor license application submitted by Merita Kraya representing Euro Pizza for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:



Mark Mayer, Community Services Director 1/26/2016

Approved:



Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/11/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Euro Pizza

Applicant: Merita Kraja

Date(s) of Event: March 6 at 12645 N Saguaro Blvd #11 , in conjunction with the Mountain to Fountain 15K

Date Application Received: 01/11/2015 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			K
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	✓		
Fire Department	Dave Ott	✓		
Law Enforcement	Mark Fisher	✓		
Licensing	Sonia Kukkola	✓		
Street Department	Justin Weldy	✓		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY
CSR:
Log #:

01-11-16 A10:33 IN

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT
 OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
 Notice: Allow 30-45 days to process permanent change of premise

Permanent change of area of service. A non-refundable \$50. fee will apply. Specific purpose for change:

Temporary change for date(s) of: 3/6/16 through 3/6/16 list specific purpose for change:

Beer Garden Mountain to the Fountain

1. Licensee's Name: Kraje Merita License #: 12074623
Last First Middle
 2. Mailing address: 12645 N. Saguaro Blvd #11 Fountain Hills, AZ 85268
Street City State Zip Code
 3. Business Name: Euro Pizza Cafe
 4. Business Address: 12645 N. Saguaro Blvd #11 Fountain Hills AZ 85268
Street City State Zip Code
 5. Email Address: europizzacafe@cox.net
 6. Business Phone Number: (480)836-0208 Contact Phone Number: **redact**

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? 03/05/16

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

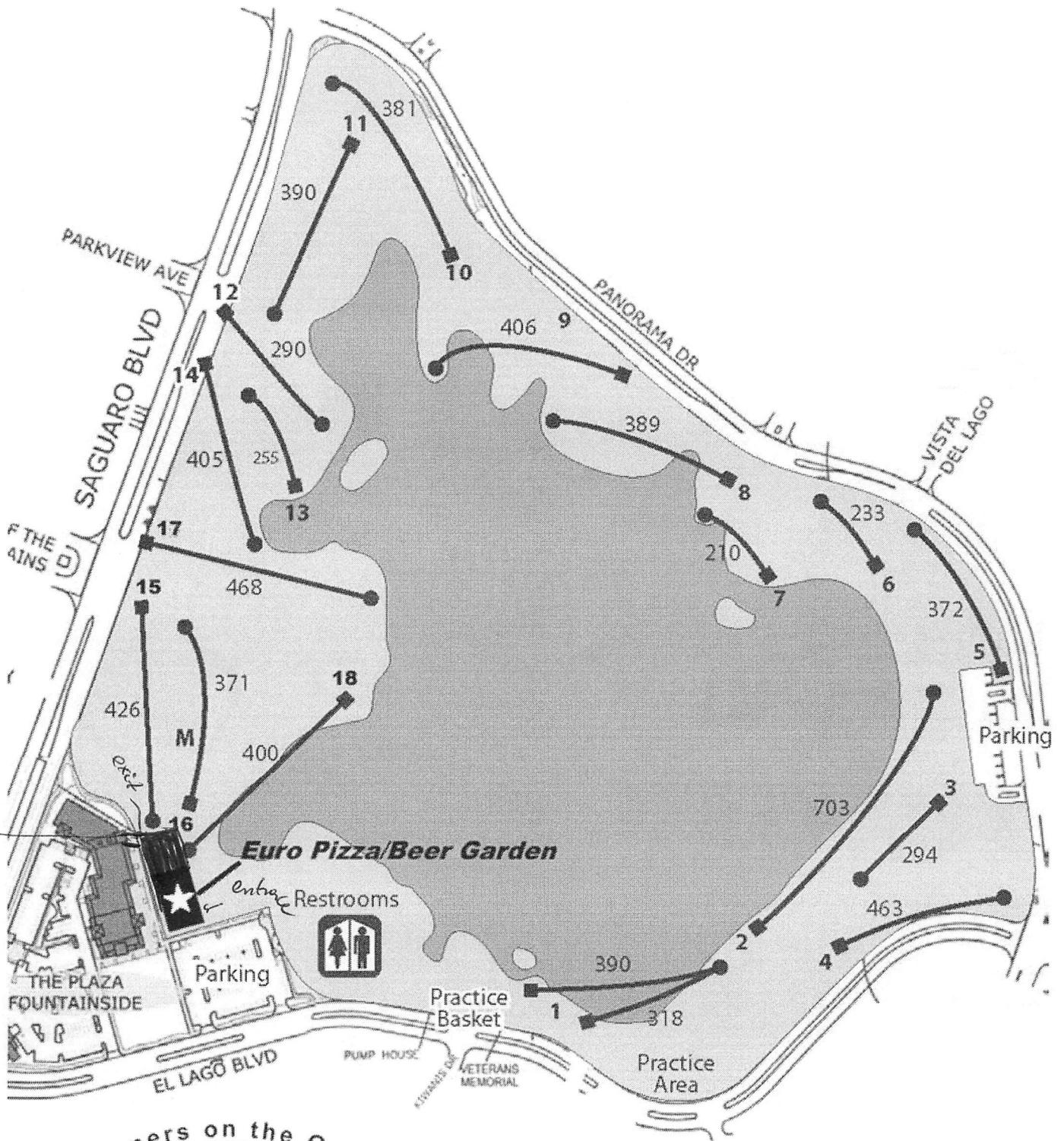
9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? temporarily fenced as well as supervision at the exits.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premise, along with the new extended area.

FOUNTAIN HILLS LAYOUT



fenced wellmans

AN





TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Kiwanis Club of Sunset Fountain Hills (Margaret Ziefert) for the promotion of a fundraiser to be held along the Avenue of the Fountains, in conjunction with the Fountain Hills Art and Wine Affaire, from 10:00 AM to 5:00 PM daily, from Friday, March 11 through Sunday, March 13, 2016.

Applicant: Margaret Ziefert

Applicant Contact Information: 480-816-1771

Property Location: Avenue of the Fountains, Fountain Hills, Arizona

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the special event liquor license application submitted by Margaret Ziefert representing the Kiwanis Club of Sunset Fountain Hills, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

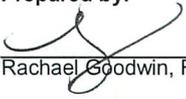
Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:


Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:


Mark Mayer, Community Services Director 1/26/2016

Approved:


Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/13/2015
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Kiwanis Club of Sunset Fountain Hills

Applicant: Margaret Ziefert

Date(s) of Event: March 11-13, 2016 at Ave. of the Fountains, from Saguaro Blvd to La Montana conjunction with the 12th Annual Fountain Hills Art and Wine Affair

Date Application Received: 01/11/16 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			X
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	X		
Fire Department	Dave Ott	X		
Law Enforcement	Mark Fisher	X		
Licensing	Sonia Kukkola			X
Street Department	Justin Weldy	X		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Kiwanis Club of Sunset, Fountain Hills

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0944635

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

 Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Fountain Hills

Address of Location: Avenue of the Fountains, Fountain Hills, Maricopa, AZ 85268
 Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Ziefert Margaret redact
 Last First Middle Date of Birth

2. Applicant's mailing address: redact E. Parlin Drive Fountain Hills Arizona 85268
 Street City State Zip

3. Applicant's home/cell phone: redact Applicant's business phone: () _____

4. Applicant's email address: sunsetsecretary@Q.com

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Thunderbird Artists Inc. Percentage: 75%
 Address 15846 N. Eagles Nest Drive Fountain Hills Arizona 85268
Street City State Zip

Name Kiwanis Club of Sunset, FH Percentage: 25%
 Address PO Box 17646 Fountain Hills AZ 85269
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?

(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 - 3 Number of Police 7 - 8 Number of Security Personnel Fencing Barriers

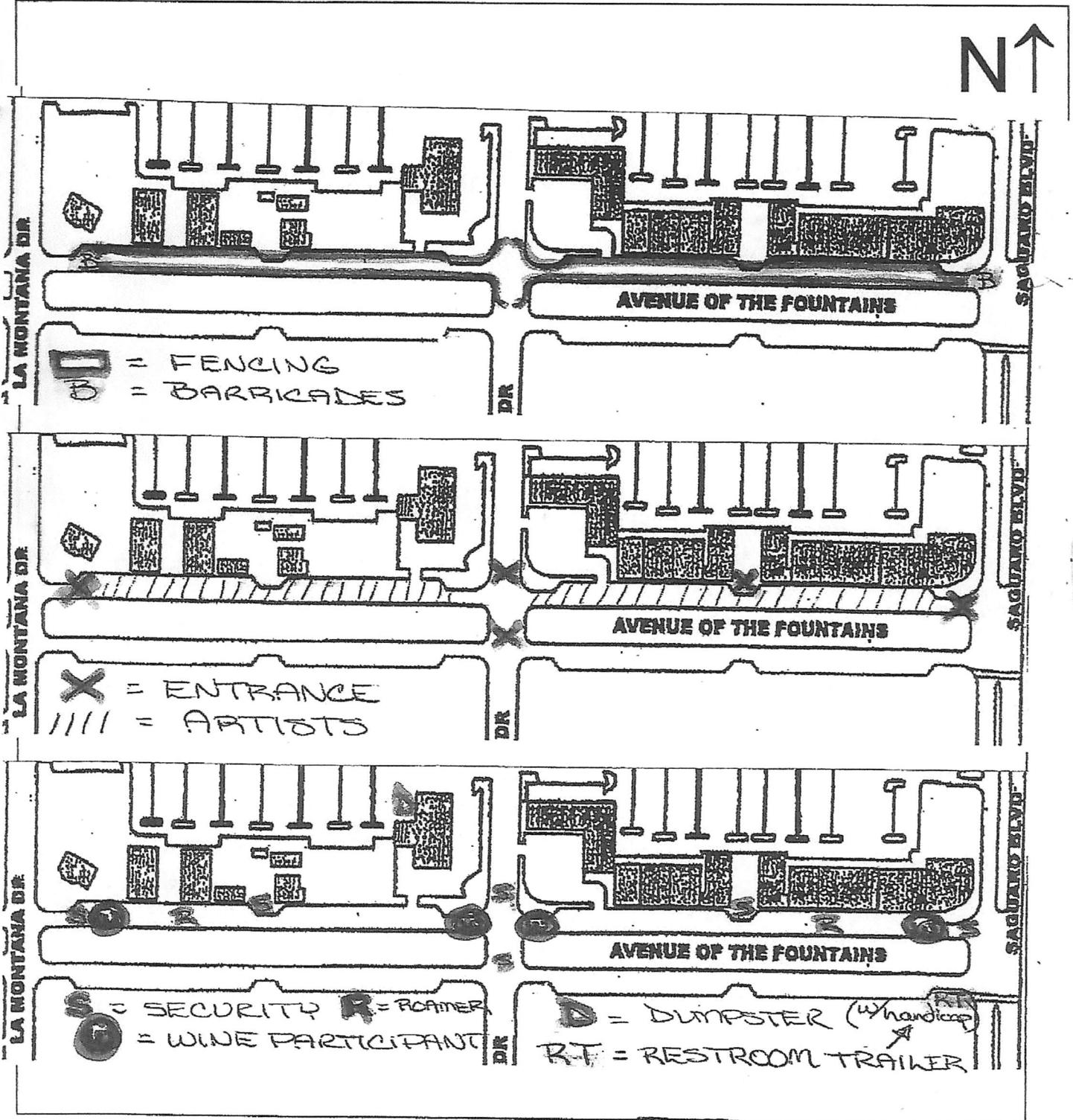
Explanation: MCSO Deputies and Pro-Em Security
MCSO for traffic control

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>3/11/2016</u>	<u>Friday</u>	<u>10:00 am</u>	<u>5:00 pm</u>
DAY 2:	<u>3/12/2016</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>5:00 pm</u>
DAY 3:	<u>3/13/2016</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 pm</u>
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SPECIAL EVENT LICENSED PREMISES DIAGRAM
 (This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
 NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



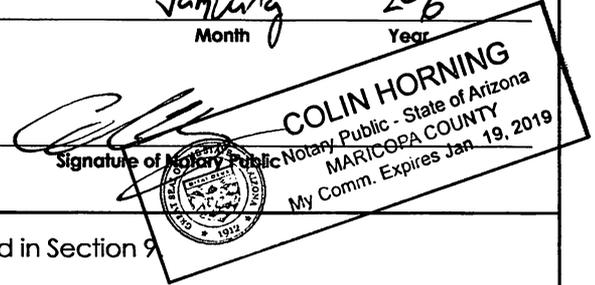
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Margaret Ziefert declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

x Margaret Ziefert Secretary/Treasurer 1/11/2016 [redact]
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 January 2016
Day Month Year
State Arizona County of Maricopa

My Commission Expires on: 1/19/2019
Date



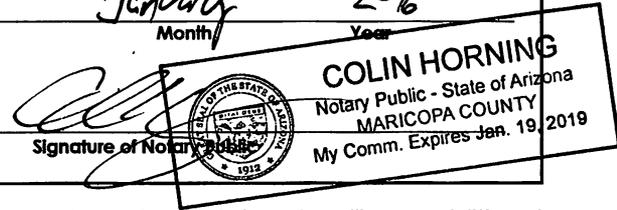
SECTION 14 This section is to be completed only by the applicant named in Section 9

I, Margaret Ziefert declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

x Margaret Ziefert Secretary/Treasurer 1/11/2016 [redact]
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 January 2016
Day Month Year
State Arizona County of Maricopa

My Commission Expires on: 1/19/2019
Date



Please contact the local governing board for additional application requirements and submission deadlines. Additional
licensing fees may also be required before approval may be granted. For more information, please contact your local
jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Veterans of Foreign Wars Post #7507 (Carl Krawczyk) for the promotion of a fund raiser to be held at two locations: (1) at Verde River Dr and (2) on Saguaro Blvd, between Paul Nordin Pkwy and Ave. of the Fountains, Fountain Hills, AZ in conjunction with the Fountain Hills Great Fair, from 9:00am to 10:00 pm daily, Friday, February 26 and Saturday, February 27 and 10:00am- 10:00pm Sunday, February 28, 2016

Applicant: Carl Krawczyk

Applicant Contact Information: 480-215-3899

Property Location: 12800 N. Verde River Drive, Fountain Hills AZ

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the special event liquor license application submitted by Carl Krawczyk representing the VFW Post #7507, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:



Mark Mayer, Community Services Director 1/26/2016

Approved:



Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/19/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Veterans of Foreign Wars, Post #7507

Applicant: Carl Krawczyk

Date(s) of Event: Feb 26-28, 2016 at Verde River Dr (location 1) and on Saguaro Blvd, between Paul Nordin Pkwy and Avenue of the Fountains (location 2), in conjunction with the Great Fair Art Festival

Date Application Received: 01/19/16 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			X
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	X		
Fire Department	Dave Ott	X		
Law Enforcement	Mark Fisher	X		
Licensing	Sonia Kukkola			X
Street Department	Justin Weldy	X		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: VETERANS OF FOREIGN WARS, POST #7507

SECTION 2 Non-Profit/IRS Tax Exempt Number: 501(C)(19), ID. NO. 74-2514547

SECTION 3 The organization is a: (check one box only)

- Charitable
Fraternal (must have regular membership and have been in existence for over five (5) years)
Religious
Civic (Rotary, College Scholarship)
Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
Dispense and serve all spirituous liquors under retailer's license
Dispense and serve all spirituous liquors under special event
Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: NORTH VERDE RIVER DRIVE

Address of Location: 12800 North Verde River Drive, Fountain Hills, Maricopa, AZ 85268

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: KRAWCZYK, CARL J. [redacted]
Last First Middle Date of Birth

2. Applicant's mailing address: P.O. Box 20677, Fountain Hills, AZ 85269
Street City State Zip

3. Applicant's home/cell phone: [redacted] Applicant's business phone: (480) 215-3899

4. Applicant's email address: c.krawczyk@hotmail.com

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0

(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No

(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Veterans of Foreign Wars, Post #7507 Percentage: 100%

Address P.O. Box 20677, Fountain Hills, AZ 85268
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?

(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 Number of Police 1 Number of Security Personnel Fencing Barriers

Explanation: Fencing around entire beer garden area with security personnel at each entrance. See attached diagram.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.

See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>02/26/16</u>	<u>Friday</u>	<u>9:00 a.m.</u>	<u>10:00 p.m.</u>
DAY 2:	<u>02/27/16</u>	<u>Saturday</u>	<u>9:00 a.m.</u>	<u>10:00 p.m.</u>
DAY 3:	<u>02/28/16</u>	<u>Sunday</u>	<u>10:00 a.m.</u>	<u>10:00 p.m.</u>
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

See attached aerial map.

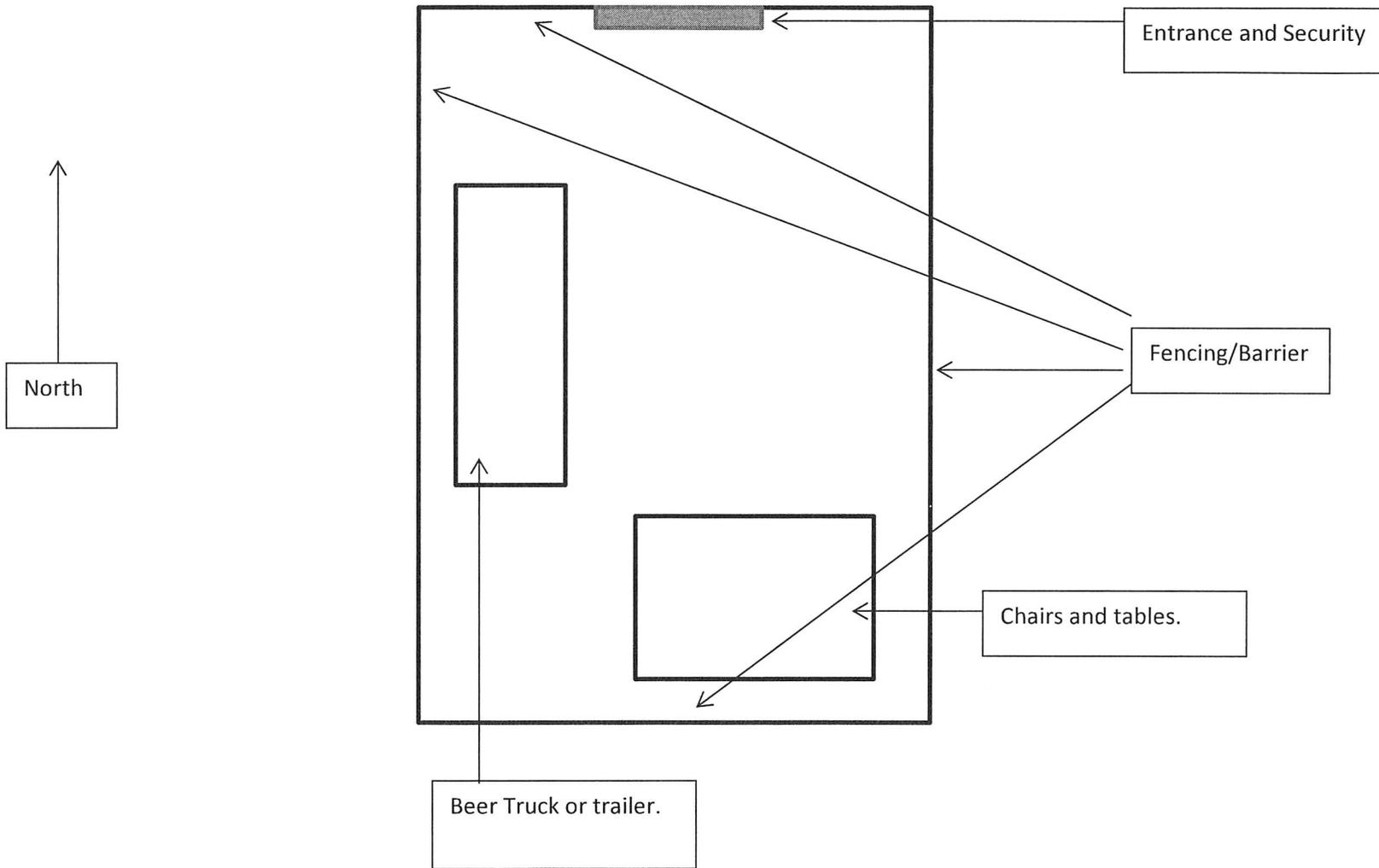


Google Maps Fountain Hills, AZ



Location of Mini Beer Garden

Diagram of Mini Beer Garden Set Up



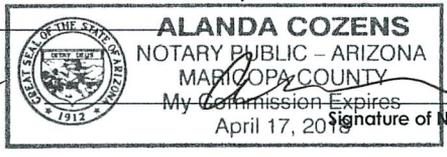
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, CARL J. KRAWCZYK declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X [Signature] COMMANDER 11/15/16 redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 15 1 2016
Day Month Year

State Arizona County of Maricopa



My Commission Expires on: April 17, 2018 [Signature]
Date Signature of Notary Public

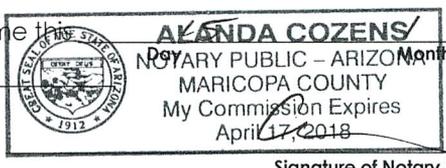
SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, CARL J. KRAWCZYK declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X [Signature] COMMANDER 11/15/16 redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 15 1 2016
Day Month Year

State Arizona County of Maricopa



My Commission Expires on: April 17, 2018 [Signature]
Date Signature of Notary Public

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/15/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Affinity, LLC P.O. Box 879610 Kansas City, MO 64187-9610	CONTACT NAME: Lockton Affinity, LLC	
	PHONE (A/C, No, Ext): 800-829-8390	FAX (A/C, No): 913-652-7599
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: AIX Spec. Ins. Co.		12833
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y		LFZ-BP-0032336-1	07/23/2015	07/23/2016	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ Included
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Fountain Hills Fair. February 26-28, 2016

CERTIFICATE HOLDER The Town of Fountain Hills, Arizona P.O. Box 17598 Fountain Hills, AZ 85269	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: VETERANS OF FOREIGN WARS, POST #7507

SECTION 2 Non-Profit/IRS Tax Exempt Number: 501(C)(19), ID. NO. 74-2514547

SECTION 3 The organization is a: (check one box only)

- Charitable
Fraternal (must have regular membership and have been in existence for over five (5) years)
Religious
Civic (Rotary, College Scholarship)
Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
Dispense and serve all spirituous liquors under retailer's license
Dispense and serve all spirituous liquors under special event
Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: SAGUARO BLVD. & AVENUE OF THE FOUNTAINS
Address of Location: 13000 North Saguaro Blvd., Fountain Hills, Maricopa, AZ 85268

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: KRAWCZYK, CARL J. redact

2. Applicant's mailing address: P.O. Box 20677, Fountain Hills, AZ 85269

3. Applicant's home/cell phone redact Applicant's business phone: (480) 215-3899

4. Applicant's email address: redact

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Veterans of Foreign Wars, Post #7507 Percentage: 100%

Address P.O. Box 20677, Fountain Hills, AZ 85268
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 Number of Police 2 Number of Security Personnel Fencing Barriers

Explanation: Fencing around entire beer garden area with security personnel at each entrance. See attached diagram.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>02/26/16</u>	<u>Friday</u>	<u>9:00 a.m.</u>	<u>10:00 p.m.</u>
DAY 2:	<u>02/27/16</u>	<u>Saturday</u>	<u>9:00 a.m.</u>	<u>10:00 p.m.</u>
DAY 3:	<u>02/28/16</u>	<u>Sunday</u>	<u>10:00 a.m.</u>	<u>10:00 p.m.</u>
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

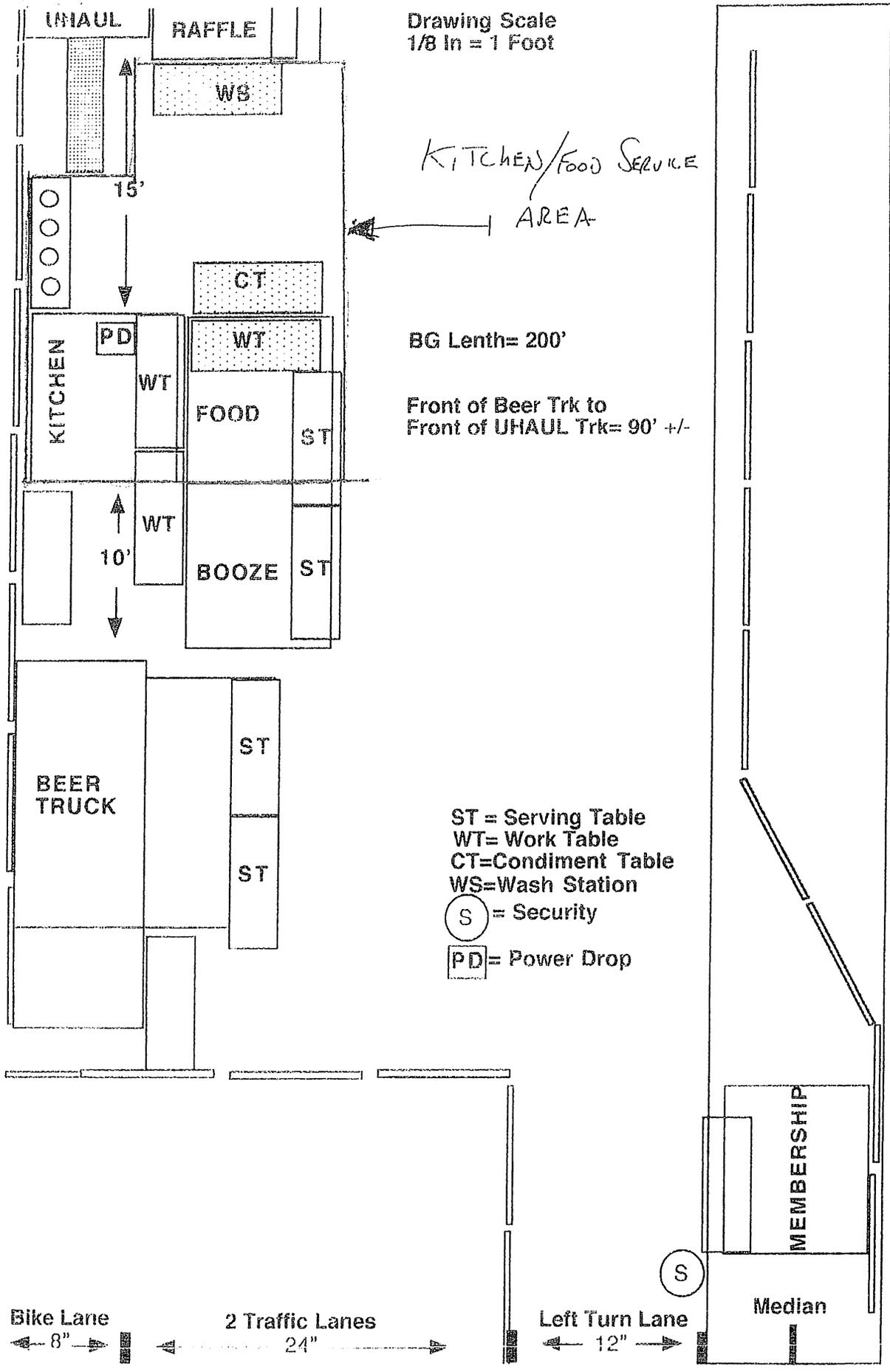
See attached aerial map.

N↑

Google Maps Fountain Hills, AZ



Location of Main Beer Garden



Drawing Scale
1/8 In = 1 Foot

KITCHEN/FOOD SERVICE
AREA

BG Lenth= 200'

Front of Beer Trk to
Front of UHAUL Trk= 90' +/-

- ST = Serving Table
- WT = Work Table
- CT = Condiment Table
- WS = Wash Station
- (S) = Security
- PD = Power Drop

Bike Lane
← 8" →

2 Traffic Lanes
← 24" →

Left Turn Lane
← 12" →

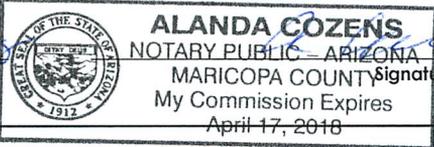
Median

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, CARL J. KRAWCZYK declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X [Signature] COMMANDER 1/15/16 redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 15 1 2016
Day Month Year
State Arizona County of Maricopa

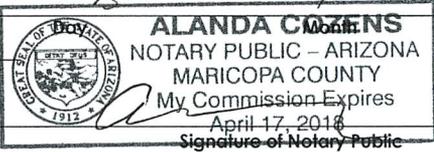
My Commission Expires on: April 17, 2018
Date
 Signature of Notary Public

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, CARL J. KRAWCZYK declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X [Signature] COMMANDER 1/15/16 redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 15 1 2016
Day Month Year
State Arizona County of Maricopa

My Commission Expires on: April 17 2018
Date
 Signature of Notary Public

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/15/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Affinity, LLC P.O. Box 879610 Kansas City, MO 64187-9610	CONTACT NAME: Lockton Affinity, LLC PHONE (A/C, No, Ext): 800-829-8390 E-MAIL ADDRESS:	FAX (A/C, No): 913-652-7599
	INSURER(S) AFFORDING COVERAGE	
INSURED VFW Post #7507 Fountain Hills, AZ 85269 P.O. Box 20677 Fountain Hills, AZ 85269	INSURER A: AIX Spec. Ins. Co. 12833	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y		LFZ-BP-0032336-1	07/23/2015	07/23/2016	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ Included
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Fountain Hills Fair. February 26-28, 2016

CERTIFICATE HOLDER The Town of Fountain Hills, Arizona P.O. Box 17598 Fountain Hills, AZ 85269	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2014 ACORD CORPORATION. All rights reserved.



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a FAIR/FESTIVAL LIQUOR LICENSE APPLICATION for Desert Diamond Distillery (John Patt) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11 through Sunday, March 13, 2016.

Applicant: John Patt

Applicant Contact Information: 928-757-7611, 4875 Olympic Dr, Kingman, AZ 86401

Property Location: Avenue of the Fountains, Fountain Hills, Arizona

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the Fair/Festival liquor license application submitted by John Patt representing Desert Diamond Distillery, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:



Mark Mayer, Community Services Director 1/26/2016

Approved:



Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/13/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Desert Diamond Distillery

Applicant: John Patt

Date(s) of Event: March 11-13, 2016 at Saguaro Blvd and Ave. of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair.

Date Application Received: 11/30/2015 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	X		
Fire Department	Dave Ott	X		
Law Enforcement	Mark Fisher	X		
Licensing	Sonia Kukkola			
Street Department	Justin Weldy			

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY	
License #:	
Date:	
Approved by:	

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

- Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: John Patt Contact Phone #: redact

2. Business name: Desert Diamond Distillery Liquor license #: 18083000
Farm Winery or Craft Distillery

3. Email: redact

4. Mailing address: 4875 Olympic Dr. Kingman AZ 86401
Street Address City State Zip Code

5. Location of fair/festival: Ave. of the Fountains Fountain Hills Maricopa 85268
Street address City County Zip Code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/11/16</u>	<u>Fri.</u>	<u>10 am</u>	<u>5 pm</u>
2.	<u>3/12/16</u>	<u>SAT.</u>	<u>10 am</u>	<u>5 pm</u>
3.	<u>3/13/16</u>	<u>SUN.</u>	<u>10 am</u>	<u>5 pm</u>
4.				
5.				
6.				
7.				

Please attach an additional sheet if necessary

SECTION 6 This section to be completed only by the applicant named in section #1

I, John Hall declare that I am the APPLICANT filing this application as listed in Section 8. I have read the application and the contents and all statements are true, correct and Complete.

X [Signature] Pres. 11/17/15 redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledge before me this 17th Nov 2015
Day Month Year

State ARIZONA County of Mohave

My Commission Expires on: Sep 13, 2018 Janice C Platt
Date Signature of Notary Public



The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 7 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone #

FOR DEPARTMENT OF LIQUOR USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidation of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a FAIR/FESTIVAL LIQUOR LICENSE APPLICATION for Javelina Leap Estate Vineyards (Rodney Snapp) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11 through Sunday, March 13, 2016.

Applicant: Rodney Snapp

Applicant Contact Information: 968-274-0394, 1565 N. Page Springs Rd, Cornville AZ 86325

Property Location: Avenue of the Fountains, Fountain Hills, Arizona

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the Fair/Festival liquor license application submitted by Rodney Snapp representing Javelina Leap Estate Vineyards, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:


Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:


Mark Mayer, Community Services Director 1/26/2016

Approved:


Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/19/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Javelina Leap Estate Vineyards

Applicant: Rodney Snapp

Date(s) of Event: March 11-13, 2016 at Ave. of the Fountains, from Saguaro Blvd to La Montana conjunction with the 12th Annual Fountain Hills Art and Wine Affair

Date Application Received: 01/12/16

Town Council Agenda Date: 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			x
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	x		
Fire Department	Dave Ott	x		
Law Enforcement	Mark Fisher	x		
Licensing	Sonia Kukkola	x		
Street Department	Justin Weldy	x		

Attach report for denial or any recommendation requiring stipulations.

Thunderbird Artists, Inc.

Copy Farm Application

12th Annual

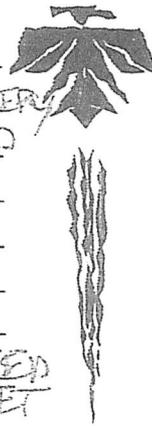
Fountain Hills Fine Art & Wine Affa

March 11, 12 & 13, 201

Located on Avenue of the Fountains

Admission: \$3 Parking: Free

Name ROD SNAPP
 Company Name JAVELINA LEAF VINEYARD WINERY
 Street Address 1505 PALME SPRINGS RD
 City/Province COPENVILLE
 State AZ Zip 85029
 Phone () _____
 Cell Phone (928) 274-0394
 E-mail Address WINEMAKER@COMMSPED.NET



Checklist to apply

- Completed application form
- Signed release form, below
- Beverage menu
- Application fee \$300 (10' X 10')
- SASE - return notification
- Certificate of Insurance

To read exactly as follows:
 Additional Insureds: Thunderbird Artists, Inc.,
 Town of Fountain Hills and the Sunset Kiwanis of
 Fountain Hills on March 11th, 12th & 13th, 2016.

Deadline: ASAP

Checks payable to:
 Thunderbird Artists, Inc.

Mail to:
 Thunderbird Artists
 15648 N. Eagles Nest Dr.
 Fountain Hills, AZ 85268

General Information



Domestic Farm Permit:

Participant must acquire a farm permit prior to each event.
 Participant must be an Arizona licensed winery and carry a minimum of \$1,000,000 liability insurance.

Display:

Each participant must provide own canopy (solid white) and table covered to the floor. All vendors must provide a water/soap station within their space. This must consist of a warm igloo jug & hand sanitizer.

Display Area & Fees:

10' X 10' space @ \$300, no commission on bottle sales.

Ticket Sales & Tasting Event:

Tickets sell for \$1 each. Vendor participant refund is 40 cents per ticket. Vendor selects number of tickets collected per sample table. Anyone abusing pouring policy will be asked to leave.

Any bottles sold must remain corked on the premises of the event.

RELEASE

For more information contact us @ 480-837-5637.

This contract is non-cancellable and non-transferrable after the refund date. Participant is fully responsible for all charges as outlined whether using the contracted space or not. Participant agrees to utilize assigned space during published festival hours and will confine display activity to assigned space. All space assignments are final decisions of THUNDERBIRD ARTISTS. THUNDERBIRD ARTISTS reserves the right to change space locations as they may deem necessary. All materials must meet all fire codes. THUNDERBIRD ARTISTS reserves the right to require the modification of any display. I agree to park in designated parking areas. I hereby release and discharge THUNDERBIRD ARTISTS, INC., their staff, all sponsoring organizations and their directors, Town of Fountain Hills and the Sunset Kiwanis of Fountain Hills from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with participation in the FOUNTAIN HILLS FINE ART & WINE AFFAIRE. THUNDERBIRD ARTISTS and the above listed associates will be responsible for any injury sustained by artists, wine/micro-brew participants, musicians and guests or damage to product and materials belonging to participants. I agree to abide by all rules and guidelines set forth by THUNDERBIRD ARTISTS, written and oral, and understand that failure to do so could result in my removal from the festival and that all decisions are final. I take full responsibility and understand that the designated space must be occupied by a representative from 10am to 5pm each day and be sturdy, weighted and safe.

SIGNATURE

RODNEY SNAPP

DATE

12/19/15



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY
License #:
Date:
Approved by:

FAIR/FESTIVAL LICENSE APPLICATION
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

- Wine Fair Wine Festival Craft Distillery Fair Craft Distillery Festival

1. Applicant's Name: RODNEY F SNAPP Contact Phone #: redact
2. Business name: JANELINA LEAP ESTATE VINEYARDS Liquor license #: DFW-AC 13133009
Farm Winery or Craft Distillery
3. Email: WINEMAKER@COMMSPEED.NET
4. Mailing address: 1565 N. PALME SPRINGS RD CORNVILLE AZ 86325
Street Address City State Zip Code
5. Location of fair/festival: 16810 E. AVE OF THE FOUNTAINS MARICOPA 85268
Street address City County Zip Code

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>MARCH 11 2016</u>	<u>FRIDAY</u>	<u>10 AM</u>	<u>5 PM</u>
2.	<u>MARCH 12 2016</u>	<u>SATURDAY</u>	<u>10 AM</u>	<u>5 PM</u>
3.	<u>MARCH 13 2016</u>	<u>SUNDAY</u>	<u>10 AM</u>	<u>5 PM</u>
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

SECTION 6 This section to be completed only by the applicant named in section #1

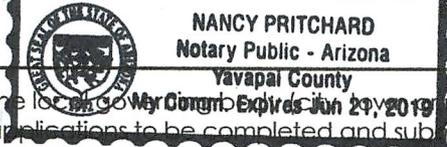
I, RODNEY FLETCHER SWAPP (Print Full Name) declare that I am the APPLICANT filing this application as listed in Section 8. I have read the application and the contents and all statements are true, correct and Complete.

X [Signature] (Signature) OWNER/MEMBER (Title/Position) 12/29/15 (Date) redact (Phone #)

The foregoing instrument was acknowledge before me this 29th (Day) December (Month) 2015 (Year)

State Arizona County of Yavapai

My Commission Expires on 1/26/2019 (Date) [Signature] (Signature of Notary Public)



The local governing body (City, Town, County or Municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 7 Local Governing Body Approval Section

I, _____ (Government Official) _____ (Title) recommend APPROVAL DISAPPROVAL

on behalf of _____ (City, Town, County) _____ (Signature) _____ (Date) _____ (Phone #)

FOR DEPARTMENT OF LIQUOR USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

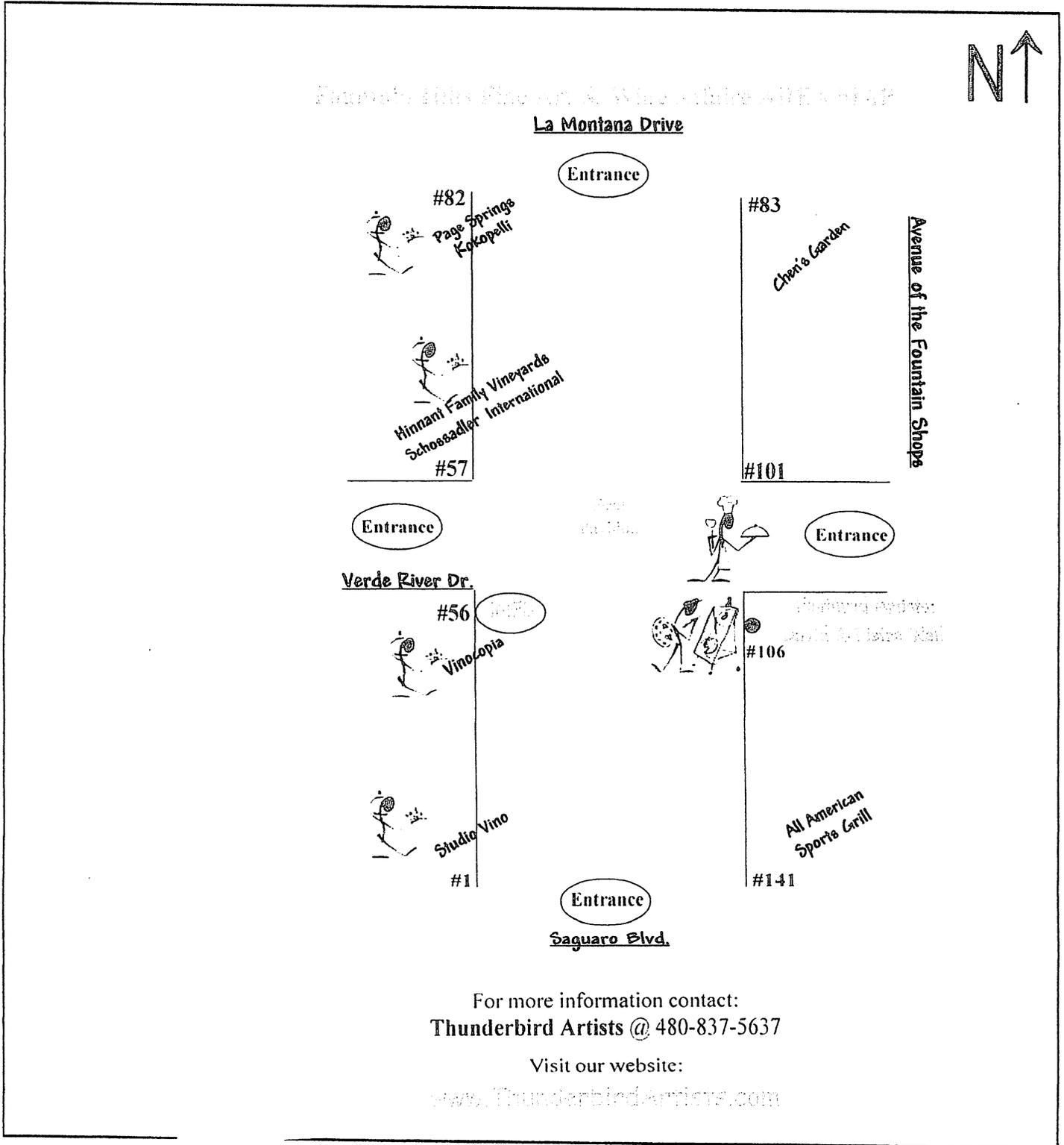
SECTION 3 Site Owner Information:

1. Site owner name: TOWN OF FOUNTAIN HILLS Daytime Contact Phone #: 480-816-5107
First Last
2. Site owner mailing address: 16705 E. AVE OF THE FOUNTAINS, FOUNTAIN HILLS AZ
Street address City State Zip Code
85268
3. Email Address: _____

SECTION 4 To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3? Yes No
2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1? Yes No
3. List the number of Fair/Festival licenses you have been issued in the current calendar year 4
4. List the number of days you have held a licensed Fair/Festival in the current calendar year 12
5. What security and control measures will you take to prevent violations of state liquor laws at this event?
- 0 ~~10~~ # of Police Officers on Site Fencing Yes No
↓
10 # of Security Personnel on Site Barriers Yes No
6. I am familiar with and have read statutes for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02)
 Yes No
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302) Yes No

SECTION 5 Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Use this page to draw a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



ARIZONA DEPARTMENT OF REVENUE
ATTN: License and Registration
PO BOX 29032
Phoenix, AZ 85038-9032



ARIZONA DEPARTMENT OF REVENUE
TRANSACTION PRIVILEGE TAX LICENSE
NOT TRANSFERABLE

The licensee listed below is licensed to conduct business upon the condition that taxes are paid to Arizona Department of Revenue as required under provisions of A.R.S. Title 42, Chapter 5, Article 1.

2015

ISSUED TO: JAVELINA LEAP VINEYARD & WINERY LLC
1565 N PAGE SPRINGS RD
CORNVILLE AZ 86325

ALL communications and reports MUST REFER to this LICENSE NO.

► **LICENSE: 20148387**
START DATE: 12/01/2006
ISSUED: 04/01/2015
EXPIRES: 12/31/2015

LOCATION: NUMBER 001
JAVELINA LEAP ESTATE VINEYARD
1565 N PAGE SPRINGS RD
CORNVILLE AZ 86325
1500040997890



This License is issued to the business named above for the address shown. Licenses, by law, cannot be transferred from one person to another, nor can they be transferred from one location to another. Arizona law requires licensees to notify the Department of Revenue if there is a change in business name, trade name, location, mailing address, or ownership. In addition, when the business ceases to operate or the business location changes and a new license is issued, this license must be returned to the Arizona Department of Revenue. According to R15-5-2201, license must be displayed in a conspicuous place.



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the American Legion Post 58 (Robert Putnam) for the promotion a fund raiser to be held at the American Legion Post, located at 16837 Parkview Drive, Fountain Hills, AZ from 10:00 am to 10:00 pm daily, from Friday, Feb 26 to Sunday, February 28, 2016, during the Great Fair.

Applicant: Robert Putnam

Applicant Contact Information: 480-907-8999

Property Location: 16837 E. Parkview Ave. Fountain Hills, Arizona

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the special event liquor license application submitted by Robert Putnam representing the American Legion Post 58, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

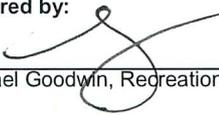
Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:



Mark Mayer, Community Services Director 1/26/2016

Approved:



Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/19/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: American Legion Post 58

Applicant: Robert Putnam

Date(s) of Event: Feb 26-Feb 28, 2016, from 10am - 10pm at 16837 Parkview Ave, Fountain Hills, AZ

Date Application Received: 01/13/2016 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			X
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	X		
Fire Department	Dave Ott	X		
Law Enforcement	Mark Fisher	X		
Licensing	Sonia Kukkola			X
Street Department	Justin Weldy	X		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: American Legion Post 58

SECTION 2 Non-Profit/IRS Tax Exempt Number: 56 2339744

SECTION 3 The organization is a: (check one box only)

- [X] Charitable [] Fraternal (must have regular membership and have been in existence for over five (5) years)
[] Religious [] Civic (Rotary, College Scholarship) [] Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? [X] Yes [] No

American Legion Post 58 14073026 4808375958
Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- [X] Place license in non-use
[] Dispense and serve all spirituous liquors under retailer's license
[X] Dispense and serve all spirituous liquors under special event
[] Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? [X] On-site consumption [] Off-site (auction) [] Both

SECTION 7 Location of the Event: American Legion Post 58

Address of Location: 16837 E. Parkview Ave. Fountain Hills, Maricopa County, AZ 85268
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? [] Yes [X] No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Putnam, Robert E. [redacted]
Last First Middle Date of Birth

2. Applicant's mailing address: [redacted] E. Sunflower Dr., Fountain Hills AZ 85268
Street City State Zip

3. Applicant's home/cell phone: [redacted] Applicant's business phone: (480) 837-5958

4. Applicant's email address: [redacted]

PAID
1/13/16
CK# 3428
PT

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? none
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name American Legion Post 58 Percentage: 100%

Address 16837 E. Parkview Ave, Fountain Hills AZ 85268
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

_____ Number of Police 12 / 4 Number of Security Personnel Fencing Barriers

Explanation: Property is building with walled in Patio. Building has 2 doors and Patio has 2 gates.

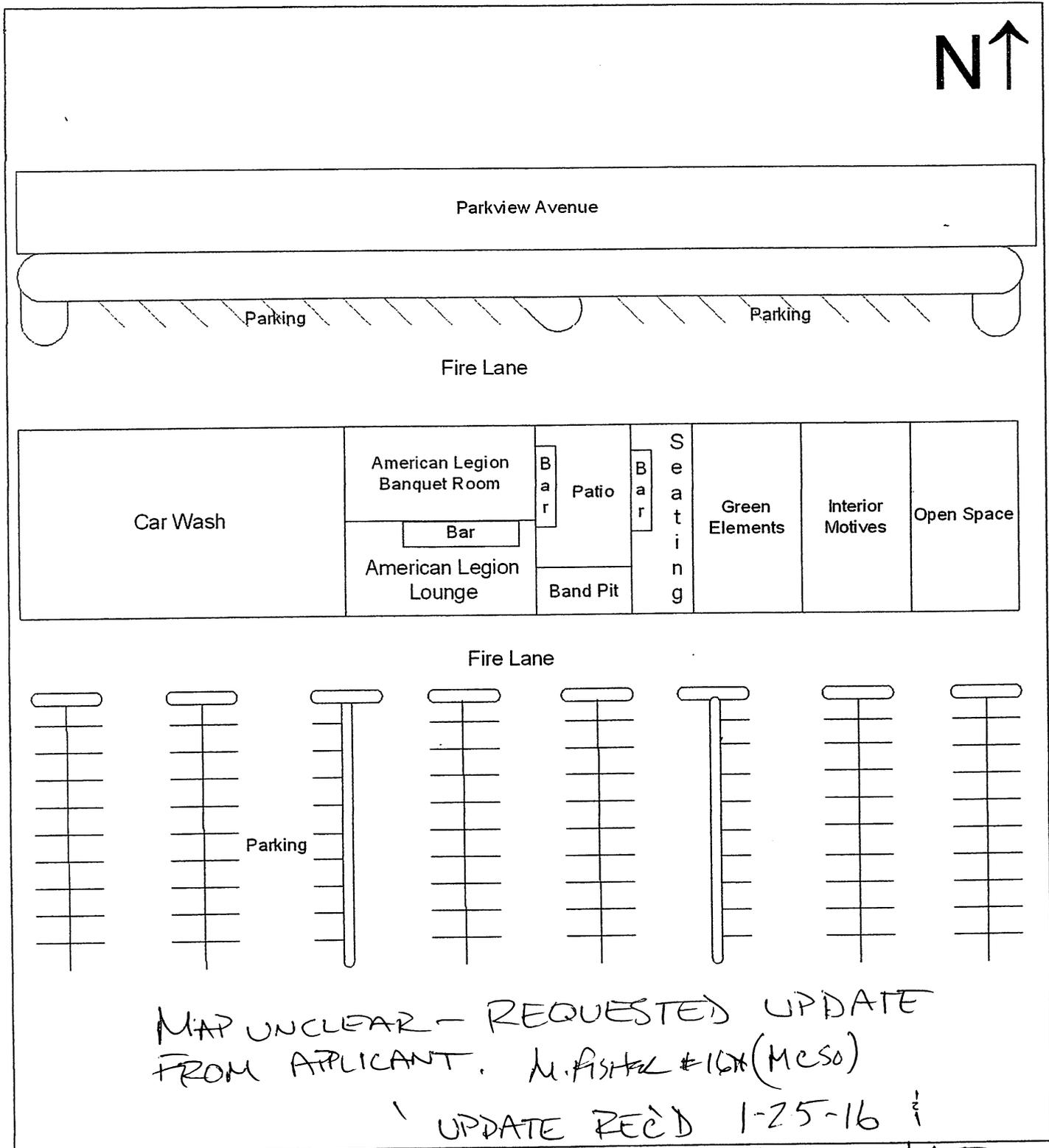
All exits will have our volunteer members on three hour shifts at each exit TOTAL OF 12
4 PER SHIFT FOR 3 SHIFTS TOTAL 12

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>2-26-2016</u>	<u>Friday</u>	<u>10:00 AM</u>	<u>10:00 PM</u>
DAY 2:	<u>2-27-2016</u>	<u>Saturday</u>	<u>10:00 AM</u>	<u>10:00 PM</u>
DAY 3:	<u>2-28-2016</u>	<u>Sunday</u>	<u>10:00 AM</u>	<u>10:00 PM</u>
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SPECIAL EVENT LICENSED PREMISES DIAGRAM
 (This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
 NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



MAP UNCLEAR - REQUESTED UPDATE FROM APPLICANT. N. FISHER #167 (MCSO)

UPDATE REC'D 1-25-16

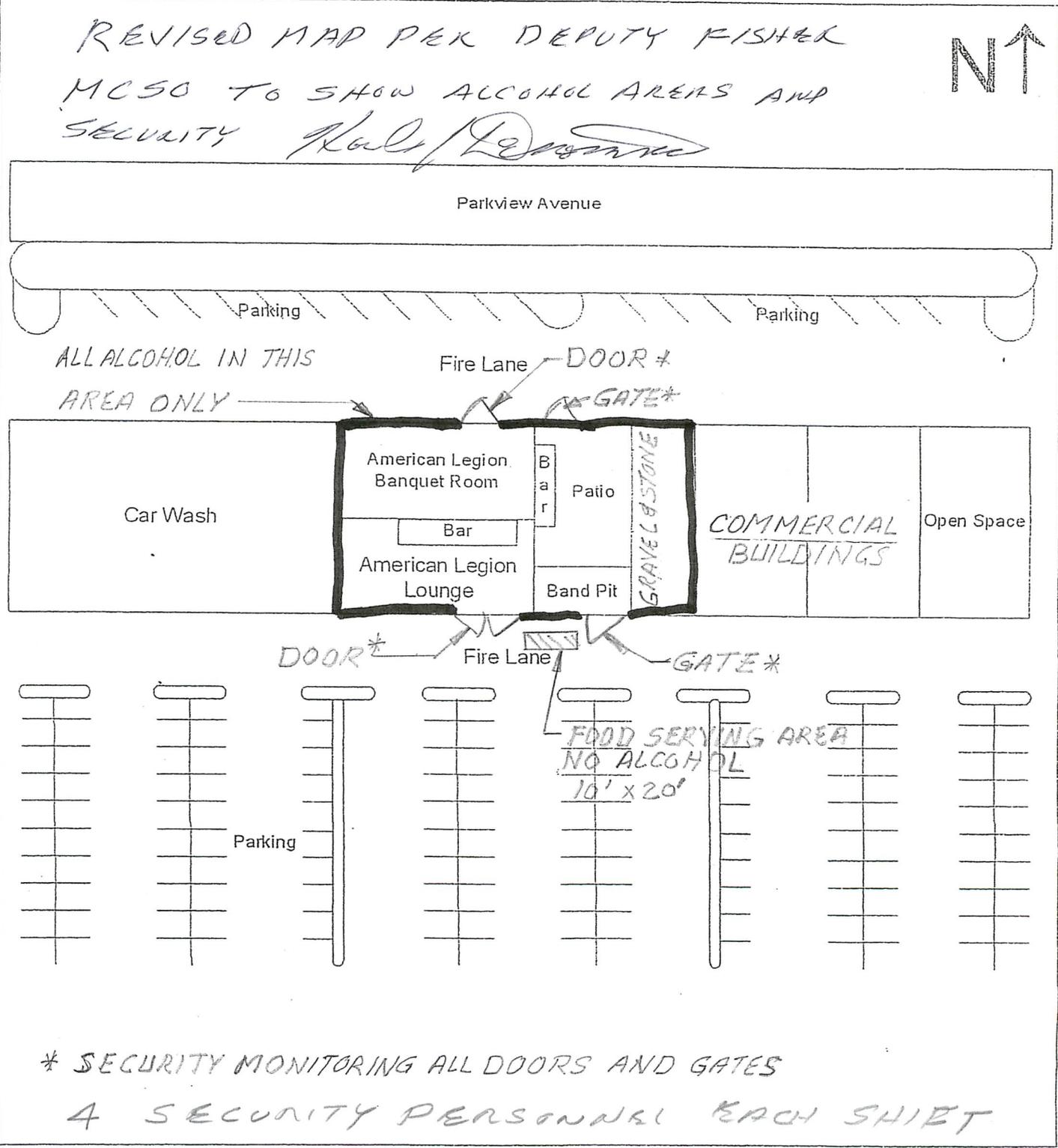
ATTACHED N. FISHER
MCSO

REC'D

01-25-16 11:51 IN

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions).
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



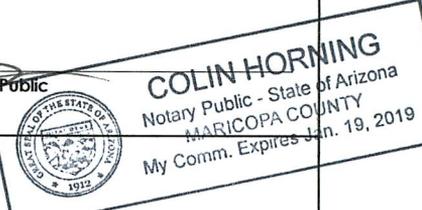
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Robert E. Putnam declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

x Robert E. Putnam COMMANDER 1/11/16 480-837-5958
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 January 2016
Day Month Year
State Arizona County of Maricopa

My Commission Expires on: 1/19/2019 Colin Horning
Date Signature of Notary Public



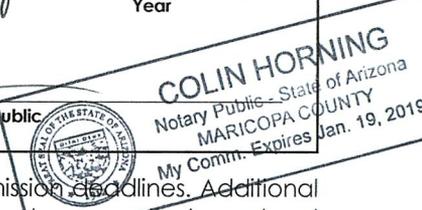
SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Robert E. Putnam declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

x Robert E. Putnam COMMANDER 1/11/16 480-837-5958
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 January 2016
Day Month Year
State Arizona County of Maricopa

My Commission Expires on: 1/19/2019 Colin Horning
Date Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional
licensing fees may also be required before approval may be granted. For more information, please contact your local
jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)
on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



American Legion Post 58
16837 E. Parkview Ave. Fountain Hills, AZ 85268
480-837-5958

January 9, 2016

American Legion Post 58 in Fountain Hills, AZ agrees to suspend the existing liquor license and use the special event liquor license during the following date:

February 26, 2016

February 27, 2016

February 28, 2016

Thank You,

A handwritten signature in black ink, appearing to read 'Robert E. Putnam'.

Robert E. Putnam



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a FAIR/FESTIVAL LIQUOR LICENSE APPLICATION for Grand Canyon Winery, Inc (Charles Martinet) to be located along the Avenue of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair, from 10:00 AM to 5:00 PM daily, from Friday, March 11 through Sunday, March 13, 2016.

Applicant: Charles Martinet

Applicant Contact Information: 480-822-7686, 7349 N. Via Paseo Del Dur, #515, Scottsdale, AZ, 85258

Property Location: Avenue of the Fountains, Fountain Hills, Arizona

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the Fair/Festival liquor license application submitted by Charles Martinet representing Grand Canyon Winery, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff unanimously recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



Rachael Goodwin, Recreation Supervisor 1/26/2016

Director's Approval:



Mark Mayer, Community Services Director 1/26/2016

Approved:



Grady Miller, Town Manager 1/26/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/13/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Grand Canyon Winery

Applicant: Charles Martinet

Date(s) of Event: March 11-13, 2016 at Saguaro Blvd and Ave. of the Fountains, in conjunction with the Fountain Hills Fine Art and Wine Affair.

Date Application Received: 1/19/2016 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			✓
Community Services	Rachael Goodwin	✓		
Development Services	Bob Rodgers	✓		
Fire Department	Dave Ott	✓		
Law Enforcement	Mark Fisher	✓		
Licensing	Sonia Kukkola	✓		
Street Department	Justin Weldy	✓		

Attach report for denial or any recommendation requiring stipulations.

SECTION 3 Site Owner Information:

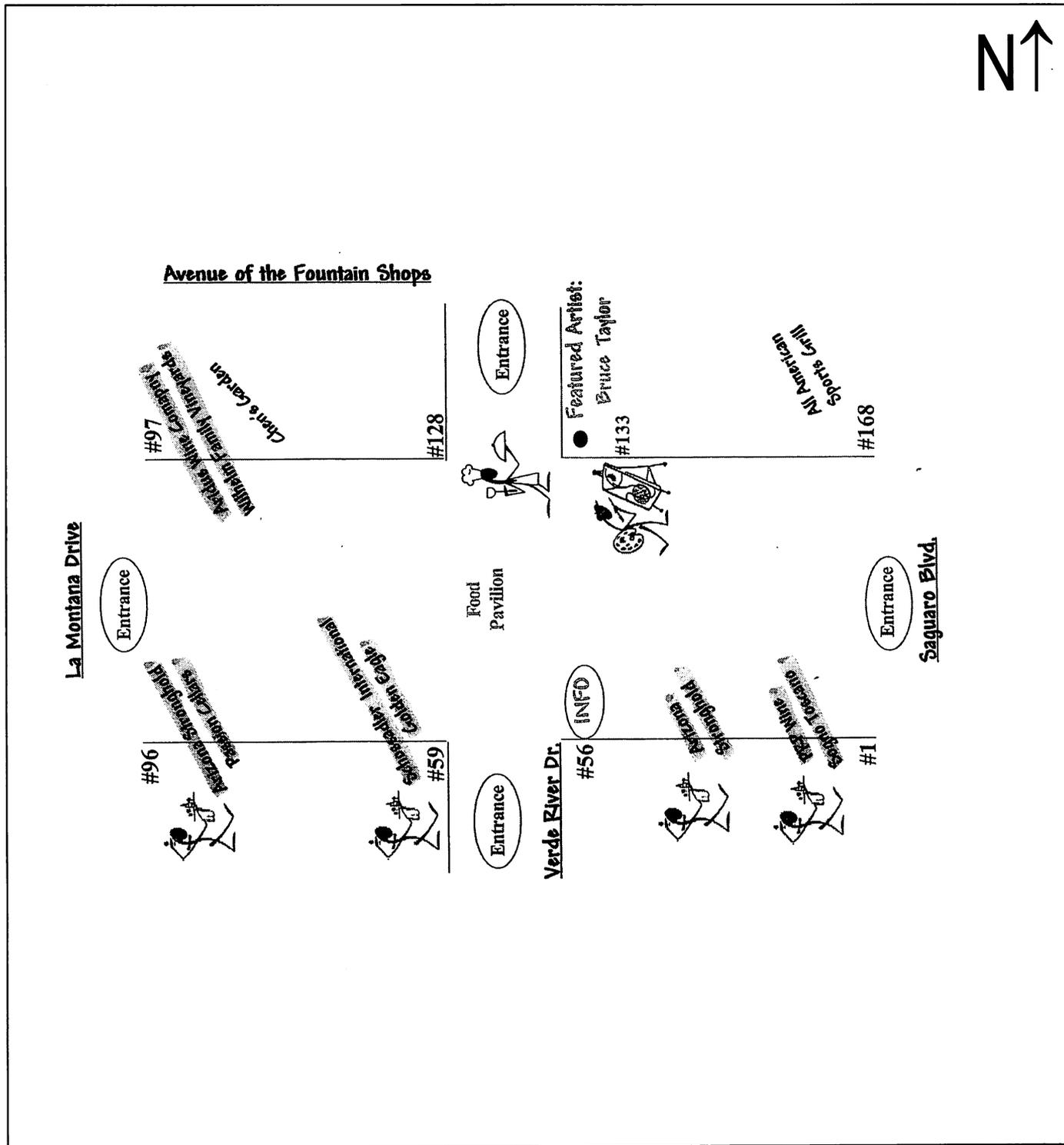
1. Site owner name: Charles Martinet Daytime Contact Phone #: redact
First Last
2. Site owner mailing address: redact N. Via Paseo Del Sur #515 Scottsdale AZ 85258
Street address City State Zip Code
3. Email Address: cm@grandcanyonwine.com

SECTION 4 To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3? Yes No
2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1? Yes No
3. List the number of Fair/Festival licenses you have been issued in the current calendar year 0
4. List the number of days you have held a licensed Fair/Festival in the current calendar year 0
5. What security and control measures will you take to prevent violations of state liquor laws at this event?
3 # of Police Officers on Site Fencing Yes No
10 # of Security Personnel on Site Barriers Yes No
6. I am familiar with and have read statues for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02)
 Yes No
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302) Yes No

Police for traffic control

SECTION 5 Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Use this page to draw a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



SECTION 6 This section to be completed only by the applicant named in section #1

I, Charles L Martinet declare that I am the APPLICANT filing this application as listed in
(Print Full Name)

Section 8. I have read the application and the contents and all statements are true, correct and Complete.

X [Signature] President 1/14/2016 redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledge before me this 14th January 2016
Day Month Year

State Arizona County of Maricopa

My Commission Expires on: 04-16-17
Date

[Signature]
Signature of Notary Public



The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 7 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone #

FOR DEPARTMENT OF LIQUOR USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

STATE OF ARIZONA
DEPARTMENT OF LIQUOR LICENSES
AND CONTROL
ALCOHOLIC BEVERAGE LICENSE

License 13073020

Issue Date: 11/24/2014

Expiration Date: 2/29/2016

Issued To:

BRETT RAY WALLACE, Agent
GRAND CANYON WINERY INC, Owner

Domestic Farm Winery

Mailing Address:

BRETT RAY WALLACE
GRAND CANYON WINERY INC
GRAND CANYON WINE TASTING ROOM
7349 VIA PASEO DEL SUR #515
SCOTTSDALE, AZ 85258

Location:

GRAND CANYON WINE TASTING ROOM
16842 E PARKVIEW AVE #2
FOUNTAIN HILLS, AZ 85268

EXP 2/29/2016



POST THIS LICENSE IN A CONSPICUOUS PLACE



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Mike Fenzel, Events and Operations Supervisor, (480) 816-5116, mfenzel@fh.az.gov

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Fountain Hills Community Theater (Val Stasik) fundraising dinner and entertainment to be held in the Grand Ballroom of the Fountain Hills Community Center, 13001 N. La Montana Drive, Fountain Hills, AZ from 5:30 PM to 10:00 PM on Sunday, March 6, 2016.

Applicant: Val Stasik, Fountain Hills Community Theater

Applicant Contact Information: (602) 616-6008

Owner: N/A

Owner Contact Information: N/A

Property Location: Fountain Hills Community Center, 13001 N. La Montana Drive, Fountain Hills, AZ

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-261 and R19-1-228, R19-1-235, and R19-1-309, Community Center Operating Policy (Section 15-G).

Staff Summary (background): The purpose of this item is to obtain Council's recommendation regarding the special event liquor license application submitted by Val Stasik, representing the Fountain Hills Community Theater, for submission to the Arizona Department of Liquor. Security will be provided for the duration of the event through MCSO per Community Center operating policy (Section 16-E).

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status):

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

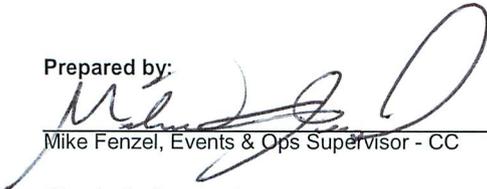
Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Application

SUGGESTED MOTION (for Council use): Move to approve the Consent Agenda.

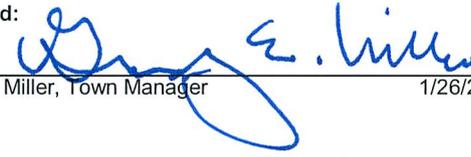
Prepared by:


Mike Fenzel, Events & Ops Supervisor - CC 1/20/2016

Director's Approval:


Mark Mayer, Community Services Director 1/25/2016

Approved:


Grady E. Miller, Town Manager 1/26/2016

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event date(s): _____
Event time start/end: _____

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. §44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Fountain Hills Theater, Inc.

SECTION 2 Non-Profit/IRS Tax Exempt Number: 74-2519451

SECTION 3 The organization is a: (check one box only)

- Charitable (501.C) Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises?
 Yes No

Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: FH Community Center

Address of Location: 13001 N. La Montana Dr. Fountain Hills, Maricopa, 85268
Street City County/State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Stasik, Valerie Ann **redact**
Last First Middle Date of Birth

2. Applicant's mailing address: PO Box 18312 Fountain Hills, AZ 85269
Street City State Zip

3. Applicant's home/cell phone: **redact** Applicant's business phone: (480) 837-9661

4. Applicant's email address: **redact**

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Fountain Hills Theater, Inc. Percentage 100%
 Address PO Box 18312, Fountain Hills, AZ 85269
Street City State Zip

Name _____ Percentage _____
 Address _____
Street City State Zip

5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE / CRAFT DISTILLERY FESTIVAL LICENSE"

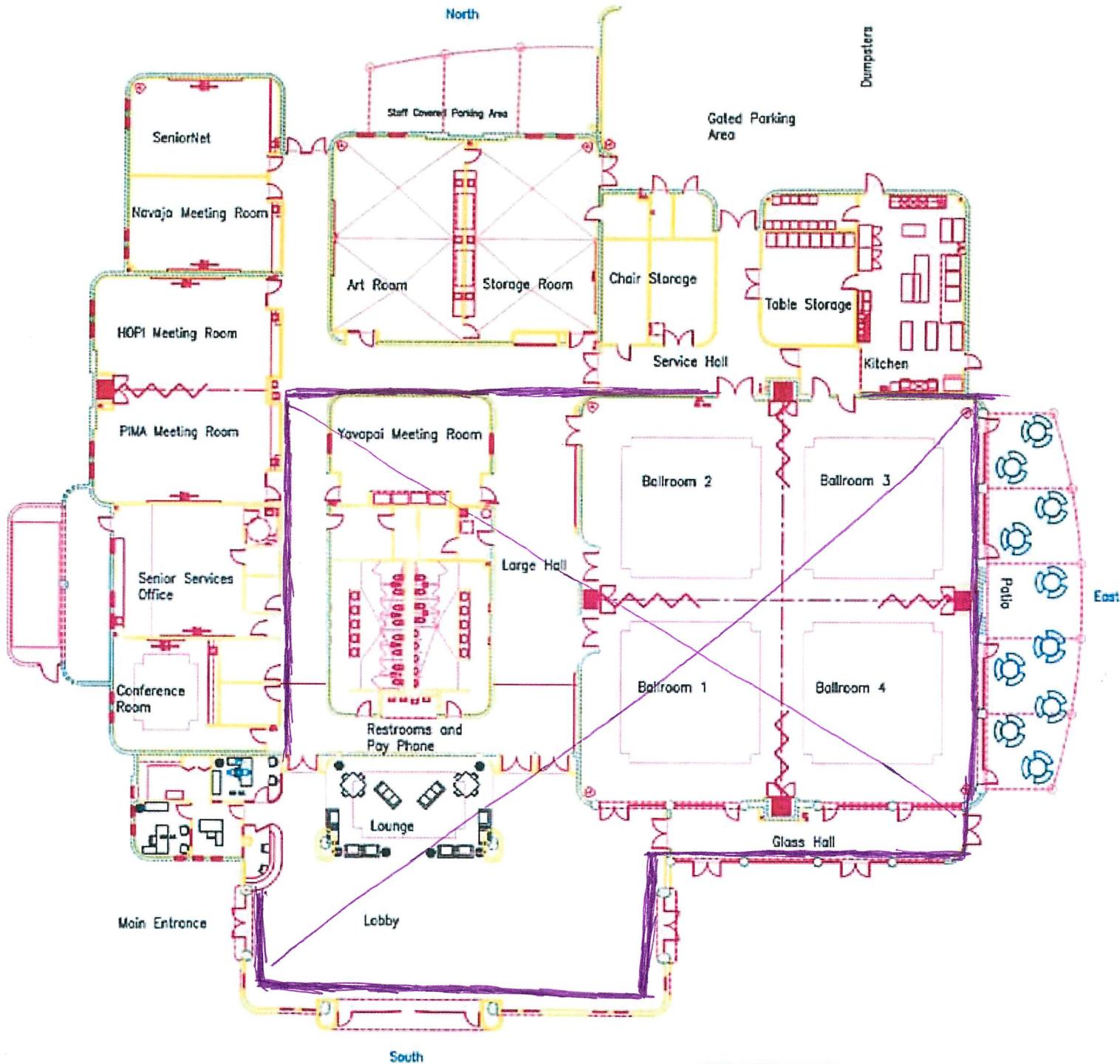
6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1 Number of Police 1 Number of Security Personnel Fencing Barriers

Explanation: _____
FH Community Center is owned and operated by the Town of Fountain Hills and the Theater will abide by all regulations set forth by the Town. The Theater will also have personnel in the area.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. §4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>03/06/16</u>	<u>Sunday</u>	<u>5:30 PM</u>	<u>12 midnight</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____



COMMUNITY CENTER
FLOOR PLAN

SCALE: 1/8" = 1'-0"



Center
Courtyard Area

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

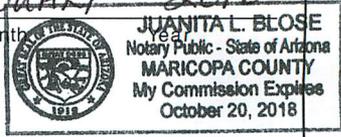


SECTION 13 This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, VALERIE STASIK declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print full name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X Val Stasik Ex Director 1-21-16 **redact**
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 21 JANUARY 2016
Day Month Year
State ARIZONA County of MARICOPA



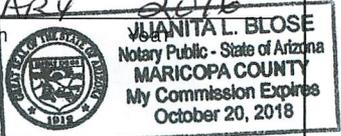
My Commission Expires on: 10/20/2018 Juanita L. Blose
Date Signature of Notary Public

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, VALERIE STASIK declare that I am the APPLICANT filing this application as
(Print full name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X Val Stasik Ex Director 1-21-16 **redact**
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 21 JANUARY 2016
Day Month Year
State ARIZONA County of MARICOPA



My Commission Expires on: 10/20/2018 Juanita L. Blose
Date Signature of Notary Public

The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(government official) (Title)
on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY
 APPROVAL DISAPPROVAL BY: _____ DATE: _____



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Fountain Hills Elks #2846 (William Pageau) for the promotion of a fundraiser to be held at Fountain Park, located at 12925 Saguaro Blvd, Fountain Hills, AZ in conjunction with the St. Patrick's Day Celebration, from 11:00 am to 4:00 pm on Thursday, March 17, 2016.

Applicant: William Pageau

Applicant Contact Information: 480-789-1909,

Property Location: 16766 E Parkview Ave, #106, Fountain Hills, AZ 85268

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the Fair/Festival liquor license application submitted by William Pageau with the Fountain Hills Elks #2846, in conjunction with the St. Patrick's Day Celebration on March 17, 2016, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

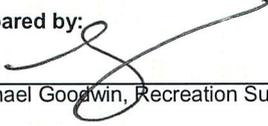
Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:



Rachael Goodwin, Recreation Supervisor 1/27/2016

Director's Approval:



Mark Mayer, Community Services Director 1/27/2016

Approved:



Grady Miller, Town Manager 1/27/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/26/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Fountain Hills Elks #2846

Applicant: William Pageau

Date(s) of Event: March 17, 2016 at Fountain Park, in conjunction with the Fountain St. Patrick's Day Celebration

Date Application Received: 1/20/16 **Town Council Agenda Date:** 2/4/16

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			—
Community Services	Rachael Goodwin	✓		
Development Services	Bob Rodgers	✓		
Fire Department	Dave Ott	✓		
Law Enforcement	Mark Fisher	✓		
Licensing	Sonia Kukkola			✓
Street Department	Justin Weldy	✓		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: FOUNTAIN HILLS ELKS #2846

SECTION 2 Non-Profit/IRS Tax Exempt Number: _____

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

TOWN OF FOUNTAIN HILLS - Fountain Park 14073066 _____
 Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Fountain Park in Fountain Hills

Address of Location: Saguaro and Panorama Fountain Hills Maricopa AZ 85268
 Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Pageau, William Lionell redact
 Last First Middle Date of Birth
2. Applicant's mailing address: redact Parkview Ave #103 Fountain Hills, AZ 85268
 Street City State Zip
3. Applicant's home/cell phone: redact Applicant's business phone: (____) _____
4. Applicant's email address: redact

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 2

(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name ELKS LODGE #2846 Percentage: 100%

Address 16766 E Parkview Ave #3 Fountain Hills, AZ 85268
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 0 Number of Security Personnel Fencing Barriers

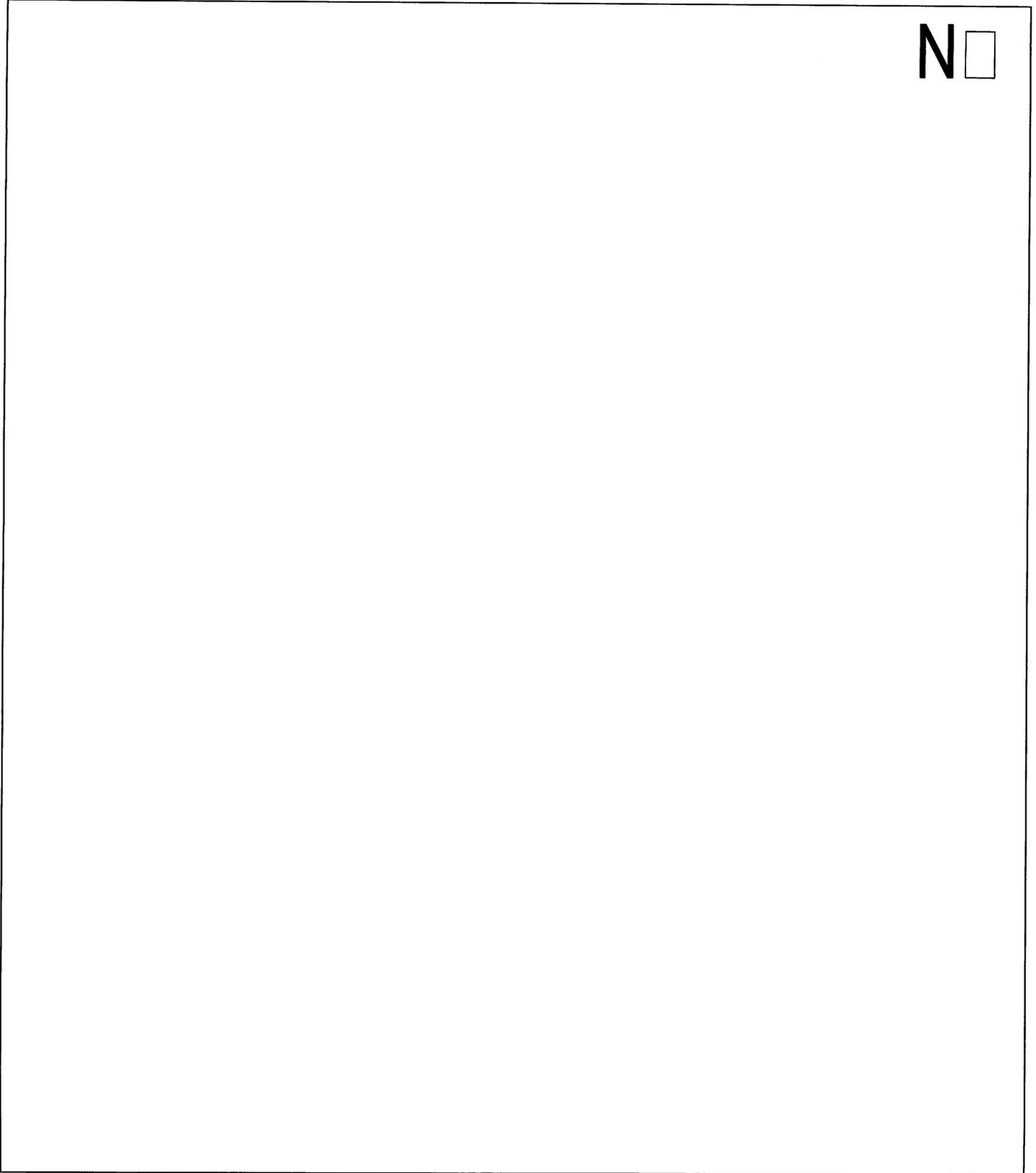
Explanation: _____

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.

See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>3/17/16</u>	<u>Thursday</u>	<u>11am</u>	<u>4pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



N □

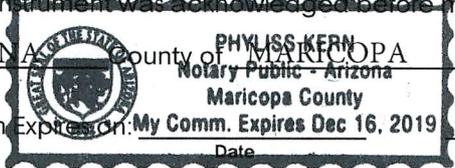
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, William Pageau declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X William Lionel Pageau AGENT 1/18/16 **redact**
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 18 January 2016
Day Month Year

State ARIZONA County of Maricopa



Phyllis Kern
Signature of Notary Public

My Commission Expires on My Comm. Expires Dec 16, 2019
Date

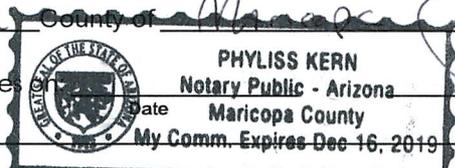
SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, William Pageau declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X William Lionel Pageau AGENT 1/18/16
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 18 January 2016
Day Month Year

State Arizona County of Maricopa



Phyllis Kern
Signature of Notary Public

My Commission Expires My Comm. Expires Dec 16, 2019
Date

Please contact the local governing board for additional application requirements and submission deadlines. Additional
licensing fees may also be required before approval may be granted. For more information, please contact your local
jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

St. Patty's March 17





TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of approving a SPECIAL EVENT LIQUOR LICENSE APPLICATION for the Fountain Hills Elks #2846 (William Pageau) for the promotion of a fundraiser to be held at Fountain Park, located at 12925 Saguaro Blvd, Fountain Hills, AZ in conjunction with the Love in the Hills event, from 11:00 am to 7:00 pm on Sunday, Feb 14, 2016.

Applicant: William Pageau

Applicant Contact Information: 480-789-1909,

Property Location: 16766 E Parkview Ave, #106, Fountain Hills, AZ 85268

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The purpose of this item is to obtain Council's approval regarding the Fair/Festival liquor license application submitted by William Pageau with the Fountain Hills Elks #2846, in conjunction with the Love in the Hills event February 14, 2016, for submission to the Arizona Department of Liquor. The special event liquor license application was reviewed by staff for compliance with Town ordinances and staff recommends approval of this special event liquor license application as submitted.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

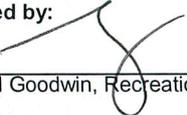
Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Applications

SUGGESTED MOTION (for Council use): Move to approve the Special Event Liquor License as presented.

Prepared by:


Rachael Goodwin, Recreation Supervisor 1/27/2016

Director's Approval:


Mark Mayer, Community Services Director 1/27/2016

Approved:


Grady Miller, Town Manager 1/27/2016

**TOWN OF FOUNTAIN HILLS
ADMINISTRATION DEPARTMENT
INTER OFFICE MEMO**

TO:	<i>(as applicable)</i> <ul style="list-style-type: none"> • Streets Division • Fire Department • Building Division • Community Services • Development Services • Law Enforcement • Licensing 	DATE:	1/27/2016
FR:	Rachael Goodwin, Recreation Supervisor	RE:	Liquor License Application

Attached is a Liquor License Application for staff review.

Review the application, then sign, indicating staff's recommendation for approval (with or without stipulations) or denial.

If staff's recommendation is to deny and/or there are stipulations for approval, please attach a memo that specifies the reasoning and the memo will be forwarded on to the Town Council for their consideration of this application.

Name of Organization: Fountain Hills Elks Lodge #2846

Applicant: William Pagean

Date(s) of Event: Feb 14, 2016 at Fountain Park, in conjunction with the Love in the Hills event

Date Application Received: 1/27/2016 **Town Council Agenda Date:** 2/4/2016

STAFF REVIEW AND RECOMMENDATION:

Department/Division	Staff Member	Approved	Denied	N/A
Building Safety	Jason Field			X
Community Services	Rachael Goodwin	X		
Development Services	Bob Rodgers	x		
Fire Department	Dave Ott			
Law Enforcement	Mark Fisher	X		
Licensing	Sonia Kukkola			x
Street Department	Justin Weldy	X		

Attach report for denial or any recommendation requiring stipulations.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: FOUNTAIN HILS ELKS #2846

SECTION 2 Non-Profit/IRS Tax Exempt Number: _____

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

TOWN OF FOUNTAIN HILLS - Fountain Park

Name of Business

License Number

Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Fountain Park in Fountain Hills

Address of Location: Saguaro and Panorama Fountain Hills Maricopa AZ 85268
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Pageau, William Lionell
Last First Middle Date of Birth

2. Applicant's mailing address: redact Parkview Ave #103 Fountain Hills, AZ 85268
Street City State Zip

3. Applicant's home/cell phone: redact Applicant's business phone: (____) _____

4. Applicant's email address: redact

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

N

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? _____
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name ELKS LODGE #2846 Percentage: 100%

Address 16766 E Parkview Ave #3 Fountain Hills, AZ 85268
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 0 Number of Security Personnel Fencing Barriers

Explanation: see map attached

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.

See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>2/14/16</u>	<u>SUNDAY</u>	<u>2pm</u>	<u>7pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

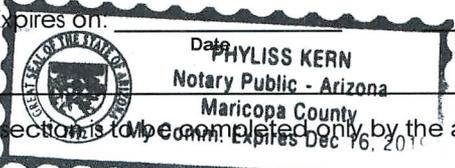
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, William Pageau declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X William Lionell Popea AGENT redact
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 27 January 2016
Day Month Year
State ARIZONA County of MARICOPA

My Commission Expires on: _____
Signature of Notary Public



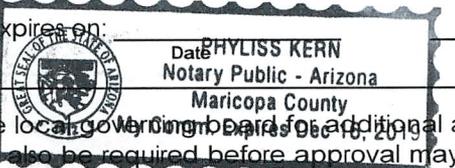
SECTION 14 This section to be completed only by the applicant named in Section 9.

I, William Pageau declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X William Lionell Popea AGENT
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 27 January 2016
Day Month Year
State Arizona County of Maricopa

My Commission Expires on: _____
Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional
licensing fees may also be required before approval may be granted. For more information, please contact your local
jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

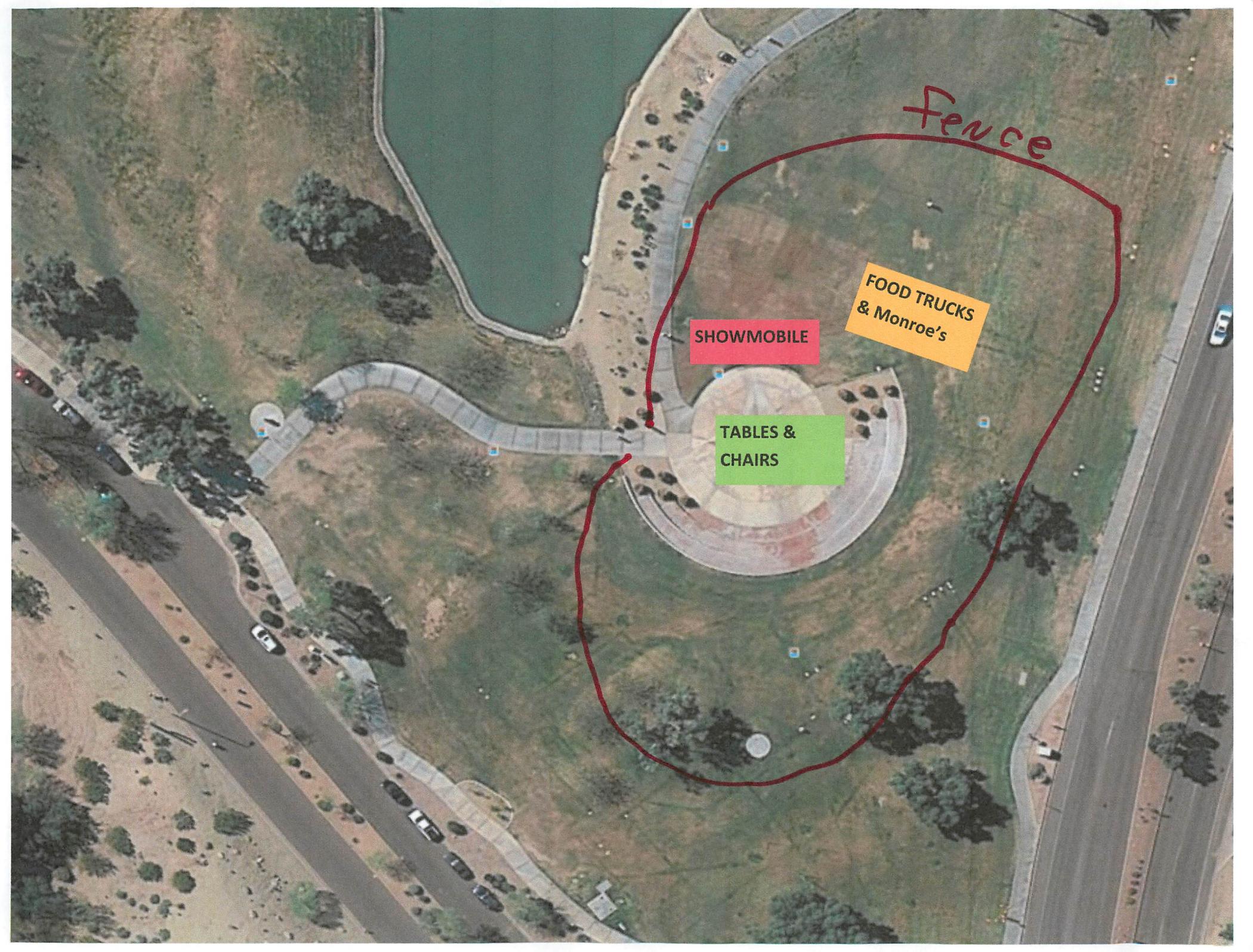
I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidation of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Fence

SHOWMOBILE

FOOD TRUCKS
& Monroe's

TABLES &
CHAIRS



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Consent

Submitting Department: Community Services

Staff Contact Information: Mark Mayer, 480-816-5190, mmayer@fh.az.gov

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (*Agenda Language*): Consideration of approving a \$5,000.00 budget transfer from the Town Manager's Contingency Fund to Four Peaks Admin Fund for a Phase 1 Environmental Site Assessment for the Four Peaks Park "Bus Barn".

Applicant:

Applicant Contact Information:

Owner:

Owner Contact Information:

Property Location: Four Peaks Park

Related Ordinance, Policy or Guiding Principle:

Staff Summary (background): Due to the receipt of a number of complaints and the deteriorating condition of the former school district bus barn at Four Peaks Park, staff is being asked to remove the structure. However, since its former use included the changing of various chemical products including oil, etc., a Level 1 Environmental Assessment needs to be completed on the site prior to demolition.

Risk Analysis (options or alternatives with implications):

Fiscal Impact (initial and ongoing costs; budget status):

Budget Reference (page number):

Funding Source: General Fund

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: Yes

Recommendation(s) by Board(s) or Commission(s):

Staff Recommendation(s): Staff is recommending the approval of the transfer.

List Attachment(s): Budget Amendments Journal.

SUGGESTED MOTION (for Council use): Motion to approve a \$5,000.00 budget transfer from the Town Manager's Contingency Fund to Four Peaks Admin Fund for an Phase 1 Environmental Site Assessment for the Four Peaks Park "Bus Barn".

Prepared by:

NA 1/26/2016

Director's Approval:


Mark Mayer, Community Services Director 1/26/2016

Approved:


Grady E. Miller, Town Manager 1/28/2016

TOWN OF FOUNTAIN HILLS



BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: BBogdan

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2016 6	35									
BUA TMAD-7010	12/08/2015	BARN DEMO	4PKS	ENV STUDY		CONTINGENCY	5		5,000.00	
						ENVIRO STUDY-BUS BARN DEMO				
BUA 4PAD-6402	12/08/2015	BARN DEMO	4PKS	ENV STUDY		PROFESSIONAL FEES	5	5,000.00		
						ENVIRO STUDY-BUS BARN DEMO				
						JOURNAL 2016/06/35	TOTAL	.00	.00	

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2016	06	35	12/08/2015	4PKS	ENV STUDY	BUA BARN DEMO	1	1		
1	TMAD	7010		MANAGER-ADMIN	CONTINGENCY		141,943.27	-5,000.00	136,943.27	
	100-10-10-101-100-0106-7010-				ENVIRO STUDY-BUS BARN DEMO		12/08/2015			
2	4PAD	6402		FOUR PEAKS-ADMIN	PROFESSIONAL FEES		.00	5,000.00	5,000.00	
	100-50-50-502-520-0106-6402-				ENVIRO STUDY-BUS BARN DEMO		12/08/2015			
** JOURNAL TOTAL								0.00		

APPROVED: _____ DATE: _____
 MAYOR



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Regular

Submitting Department: Community Services

Staff Contact Information: Rachael Goodwin, Recreation and Tourism Supervisor, 480-816-5135

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of a SPECIAL EVENT APPLICATION for the CRAFT CLASSIC HALF MARATHON AND 5K event presented by Road Runner Sports, to be held in Fountain Hills Sunday, October 16, 2016. The event will feature two road races and a post-race concert and festival area. The event will run from 5:00 am to 12:00 pm with road closures in effect from approximately 3:00 am through 3:00 pm.

Applicant: Tempe Ligett

Applicant Contact Information: 858-974-4303, 5549 Copley Dr, San Diego, CA 92111

Property Location: Avenue of the Fountains, Fountain Hills

Related Ordinance, Policy or Guiding Principle: A.R.S. §4-203.02; 4-244; 4-261 and R19-1-228, R19-1-235, and R19-1-309

Staff Summary (background): The Craft Classic Half Marathon and 5K is a new, multi-city “Triple Crown” running event debuting this summer. The first race of the series will be held in San Diego, CA, on July 17, followed by the second leg of the series in Atlanta, GA on September 10. The third and final leg of the series has been requested to be held in Fountain Hills, AZ on October 16, 2016. The event is designed to attract a target market of 25- 45 year olds by combining two popular trends- running and craft beer. As a first time event, attendance is unknown but projected to reach 2,000-2,500 runners. Subject to the success of the event, organizers are anticipating this event to become an annual occurrence.

The race is expected to begin and finish along the Avenue of the Fountains and will feature a 13.1 mile course that winds through Fountain Hills which will require rolling street closures. As runners pass through the course checkpoints, barricades will be removed and lane restrictions lifted, similar to other area events such as the Ragnar Relay or Mountain to Fountain 15K. The course will utilize primary roads and looks to minimize traffic impact and detours. (Please see attached route maps) As a Sunday morning event, runners will encounter minimal weekend traffic, however impact on churches has been considered and organizers are in communications with area churches that may be affected. In addition to the 13.1 mile course, a 5K course will also be introduced for an alternate, short distance option. Staggered starts will be used for the races with 6:30am and 7:00am start times, respectively. A post-race concert and beer garden will be hosted on the Avenue of the Fountains where awards and announcements will be made. The post-race activities will be open to the public. Activities are expected to finish by 12:00 p.m. and downtown streets re-opened by 3:00 pm.

Parking for the event will utilize area street parking and the municipal lots at Town Hall and the Community Center. All race courses have been evaluated by the Town Street Superintendent for preliminary approval.

Formal road closure documents will be obtained pending event approval. The Special Event Committee and Town Manager have also given preliminary approval for the event. Pending approval, staff will continue to work with organizers to obtain all supplemental documents needed for final permits.

The event applicants have requested co-sponsorship from the Town of Fountain Hills to include a waiver of park rental fees in the amount of \$1,575. In partnership, the Town will receive branding on marketing and promotional materials, website recognition, and promotion via social and email campaigns.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): N/A

Staff Recommendation(s): Approve

List Attachment(s): Application, race routes, sponsorship deliverables, signage samples

SUGGESTED MOTION (for Council use): Move to approve the event and co-sponsorship as presented.

Prepared by:

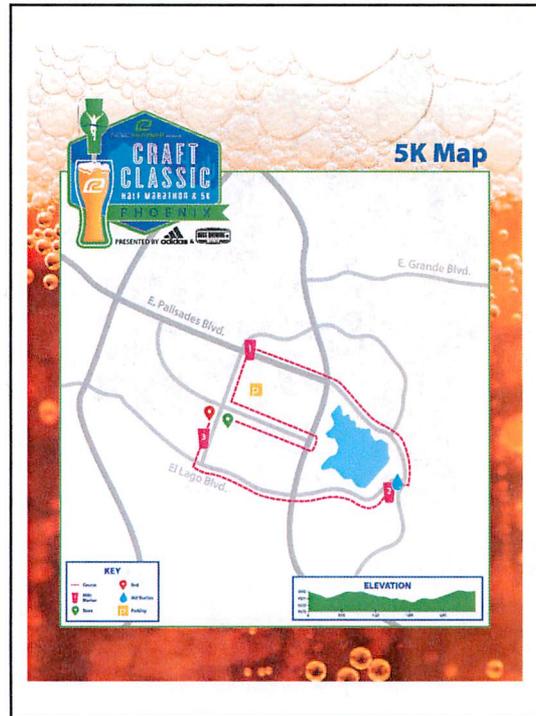

Rachael Goodwin, Recreation Supervisor 1/26/16
1/26/2016

Director's Approval:


Mark Mayer, Community Services Director 1/26/2016

Approved:


Grady Miller, Town Manager 1/26/2016



MILES DOWN. BOTTOMS UP!

PHOENIX

MILES DOWN. BOTTOMS UP!

Race Aids and Snacks
October 16th, 2016

The Road Runner Sports Craft Classic Half Marathon & 5K is a running experience like no other! Presented by adidas Running, the event features a Half Marathon and 5K distance. Cross the finish at an Epic Craft Brew After Party!

[REGISTER NOW!](#)

→ **DATE & TIME**
Oct. 16, 2016 / 6:30 a.m.

→ **LOCATION**
Fountain Hills

→ **DISTANCE**
11.1 miles, 5K

Entry Fees

Half Marathon
 December 18 - February 29: \$75
 March 1 - April 30: \$85
 May 1 - June 30: \$90
 July 1 - August 31: \$95
 September 1 - 30: \$100
 October 1 - 14: \$105

5K Walk/Run
 December 18 - February 29: \$35
 March 1 - April 30: \$35
 May 1 - June 30: \$40
 July 1 - August 31: \$45
 September 1 - 30: \$50
 October 1 - 14: \$55

What's Included?
 All participants will receive a commemorative pint glass, an official

Course Map
 RACE MAP COMING SOON!

Packet Pickup & FYIs
 Packet pick-up will be at Road Runner Sports. Check back here prior to the event and we will provide everything you need to know for the event!

Prizes & Awards
 Get jumped up knowing the top three overall male and female finishers will receive awesome awards, as well as the top three finishers in EACH age group! Your chances are looking good! Top male and female Half Marathon finishers will WIN THEIR WEIGHT IN BEER!

Age Groups

The image is a screenshot of a Facebook page for the 'Road Runner Sports Craft Classic Race Series'. The page header includes the Facebook logo, the page name, and navigation links for 'Home', 'Feed', 'Friends', and 'More'. The main cover image features a runner and a beer, with the text 'MILES DOWN. BOTTOMS UP!' and 'CRAFT CLASSIC'. Below the cover, the page name 'Road Runner Sports Craft Classic Race Series' is displayed, along with the category 'Sports & Recreation'. A '2016 Dates' sidebar lists three events: San Diego (July 17), Atlanta (Sept 10), and Phoenix (Oct 16). The 'Timeline' section shows a post from the page dated '6:30 · 1/27' with the text: 'Calling all runners: where do you live to drink? We are excited to be announcing our sponsor breweries in Atlanta and Phoenix soon.' The post has 3 likes and a 'Write a comment' button. Below the post, there is another announcement: 'TICK TOOK - It's almost time for the winners! If you're running in any of the 3 locations of the Road Runner Sports Craft Classic Race Series then comment by tagging your race buddy to win! Must be registered to win some SWEET Road Runner Sports gear by...'. The left sidebar contains 'About' information, including a location map for San Diego, California, and contact details: '5640 Caples Dr', 'San Diego, California', '1 (619) 974-4153', and 'http://RRS/CraftClassic.com/'.



TOWN OF FOUNTAIN HILLS SPECIAL EVENT APPLICATION

Event: Craft Classic

Is the event organizer requesting co-sponsorship?

Yes

No

Is the event sponsored by or in conjunction with a non-profit?

Yes

No

EVENT APPLICATION DEPARTMENTAL REVIEW

COMMITTEE MEMBER	APPROVE	DISAPPROVE	DATE	APPROVERS NAME	INITIALS
TOWN CLERK	<input checked="" type="checkbox"/>		1/5/16	Bow Bender	BGB
Comments:					
COMMUNITY SERVICES	<input checked="" type="checkbox"/>		1/29/16	[Signature]	[Signature]
Comments:					
STREETS & MEDIANS	<input checked="" type="checkbox"/>		01-05-16	Justin Weber	JW
Comments:					
PLANNING & ZONING	<input checked="" type="checkbox"/>		1/29/16	[Signature]	[Signature]
Comments:					
FIRE MARSHAL	<input checked="" type="checkbox"/>		1/5/16	DAUG OTT	DO
Comments:					
MCSO	<input checked="" type="checkbox"/>		01/05/16	H. M. Olson	HMO
Comments:					

ADMINISTRATION ACTION	APPROVED	DENIED	DATE	APPROVERS NAME/TITLE	INITIALS
EVENT STATUS	<input checked="" type="checkbox"/>		1/25/16	Doughier, Tom	DM
Comments:					
TOWN COUNCIL ACTION	APPROVED	DENIED	MEETING DATE	NOTES/RECOMMENDATIONS	DATE
EVENT STATUS					
Comments:					

Request for co-sponsorship?

APPROVED

DENIED

TOWN OF FOUNTAIN HILLS SPECIAL EVENT APPLICATION

APPLICANT INFORMATION

JAN 11 2016

Instructions: Please carefully read the cover page of this document, page 1, before completing this application.

Date of Application: 11.18.2015
Name of Applicant/ Responsible Organization: Road Runner Sports
Street Address: 5549 Copley Drive Apt/Unit/Suite: _____
City: San Diego State: CA Zip Code: 92111
E-mail Address: tligett@roadrunnersports.com
Daytime Phone: 858.974.4303 Cell Phone: 858.752.8188

Point of Contact for Public Information Tempe Ligett Daytime Phone: 858.974.4303
E-mail Address: tligett@roadrunnersports.com
Website: www.CraftClassic.com

Are you requesting Town Sponsorship or co-sponsorship? Yes No

Additional Documentation Required: If you are requesting co-sponsorship, please attach a letter of request outlining all resources and sponsorship support that you are requesting. Approval of any and all sponsorship and co-sponsorship requests are at the discretion of the Fountain Hills Town Manager and/or Town Council. Submission of requests does not guarantee approval.

EVENT DETAILS

Event Name: Road Runner Sports Craft Classic Half Marathon & 5K
Event Date(s): 10.16.2016 to 10.16.2016
Event Location (Check all that apply): downtown Fountain Hills
 Town Property I own the property The Owner of the property is: _____

Additional Documentation Required: Please attached a copy of your overall event layout as well as any fenced areas and/or a route map for parades, runs, walks, marches, etc. Maps must include location of stages, bleachers, inflatables, rides, tents, canopies, booths or other temporary structures and waste and recycling receptacles/dumpsters. If your event includes property that neither you nor the Town owns, you must attach a letter from the property owner granting permission for the proposed date(s) and time(s) of event.

Type of Event (Check all that apply):

Run/Walk Park Festival Farmers Market
 Concert Street Festival Parade/Procession
 Fundraiser Fireworks/Pyrotechnics Open to the Public
 Private Event Other _____

Event Hours (include registration time): 5:00am to 12:00pm
Set up Date(s): 10.16.2016 to 10.16.2016 Time(s): 3:00am to 6:00am
Break down Date(s): 10.16.2016 to 10.16.2016 Time(s): 12:00pm to 3:00pm
Proposed Rain Date(s): N/A Total Anticipated Attendance: 2,500

Has this event been produced before? Yes No If yes, where _____
Will there be an admission fee? Yes No
If yes, Fee per Adult: \$30-\$105 Fee per Child: _____ (Include age brackets)

Event Description (Please provide a brief description of your event. Attach additional pages or materials as needed.):

The Craft Classic race in Arizona will be the third race in the series. The race series is produced by Road Runner Sports. Runners can participate in a Half Marathon or 5K to benefit TeamRWB, a nonprofit that enriches veteran's lives. We project 2,000 runners will participate in the inaugural event and are excited to bring a Half Marathon to Fountain Hills. After the race runners are invited to celebrate their achievement at the post-race craft beer garden if they are over the age of 21, or just to partake in the finish line festivities for kids of all ages.

Parade/Event Route

Number of Participants (Units and floats for parades): 2,000 runners
Step-Off Time (applicable only for events with a route) 6:30am & 7am to 6:35am & 7:05am
Start Area: Downtown: Fountain Park streets Finish Area: Downtown: Avenue of the Fountains

Additional Documentation Required: If parade, race, run or walk, etc. please indicate route and attach a proposed route map.

Event Signage

Please provide a description and tentative location of all signage you are requesting to use for your event, this includes any and all signage that may be placed both inside and outside of your event boundaries.

Additional Documentation Required: Please attach a map marking the placement and sign type of all requested event signage.

See attached.

PARKING/DELIVERIES

The Town of Fountain Hills does not allow for personal or non-essential vehicles to remain on the lawn of any of our parks or street medians during the running times of any event. Vehicles may be on the premises, except for the Avenue of the Fountains Plaza, for the purposes of loading and unloading only. A member of the organizers staff/volunteer must be present for any and all deliveries made to the event location. All vehicles MUST be removed from the lawn/turf or street/median area and into designated parking at least 30 minutes prior to the start of the event.

PUBLIC SAFETY PLAN

You may be required by the Town of Fountain Hills to have security and/or medical services present at your event. You may hire your own licensed outside Security Company or you may hire Maricopa County Sheriff Office (MCSO) and/or Rural Metro Fire Department.

Will security be on site? Yes No
If yes, has security been contracted/scheduled? Yes No
If yes, which company/service provider? MCSO Deputy Private Security

How many security personnel will be hired? 10-20

Contact: To be determined Phone: _____

Please describe your security plan:

In-house staff, volunteers and security: Police and course marshals will be on the courses to keep participants safe as they run through the approved TCP. Brewery staff and security will be on-hand to contain liquor to licensed premises, check IDs and serve alcohol.

Has the Rural Metro Fire Department (FHFD) been notified of the event? Yes No

Will Rural Metro, or other safety agency, be on-site? Yes No

Have you made provisions for on-site medical services? Yes No

If yes, please describe your medical plan:

Prior to event all are hospitals will be made aware of the event. 1 ambulance with 1 paramedic and 1 EMT will be at the start/finish of the event. Race Guards, CPR certified first-response volunteers, will be running with the participants along the Half Marathon course. A sweep vehicle will follow the participants on both courses to make sure all runners/walkers cross intersections within designated time limit, and offer assistance as needed. HAM radio operators will be on courses to communicate back to the start/finish and event producers. Aid stations will be on courses. First aid services will be available at the finish line as well.

AMPLIFIED SOUND/ENTERTAINMENT RELATED ACTIVITIES

Amplified sound shall be permitted through an approved event application permit. Approved times will be based on the proposed times below.

Will your event include amplified sound? Yes No

Will sound checks be conducted prior to start time? Yes No

What times are you requesting amplified sound? Start: 6:00am End: 12:00pm

Describe the kind of sound equipment that will be used at the event:

PA system for event announcements, speaker system for amplified programmed music, speaker/mic system for live band

Are there any musical entertainment features related to your event? Yes No

Please list all entertainment acts and/or schedule of times for events/performances:

Live band at finish line festivities from 7am to noon

Does the Entertainment include any inflatables? Yes No
(If yes, please indicate location on site map)

How will the inflatable(s) be anchored? The Town of Fountain Hills specifically prohibits the use of stakes in all Town event spaces. Acceptable anchoring tools include: water barrels, sand bags, concrete blocks. Staking may only be permitted under extraneous circumstances, granted by special permission from the Community Services Director or designee. (Inspections may be required)

FENCING

Will your event include the installation of fencing?

Yes

No

If yes, indicate the placement on site map and explain the type of fencing being used:

pedestrian fencing will be placed on surface

Please explain how your fencing will be attached to the turf area?

pedestrian fencing will be placed on surface

STAGES/PLATFORMS

Will your event include the installation of stages or platforms?

Yes

No

If yes, indicate on site map.

How many stages? 1

What are the dimensions? 12'x8'

(Inspections will be required)

TENTS/CANOPIES

The Town of Fountain Hills specifically prohibits the use of stakes in all Town event spaces. Acceptable anchoring tools include: water barrels, sand bags, concrete blocks. Staking may only be permitted under extraneous circumstances, granted by special permission from the Community Services Director or designee. (Inspections may be required)

Tents over 400 square feet and canopies open on all sides over 700 square feet require a permit. Inspections will be done prior to the start of the event.

Will your event include the installation of tents or canopies?

Yes

No

If yes, indicate on site map.

How many tents? 20

What are the dimensions? 10'x10'

(Inspections will be required)

WASTE MANAGEMENT/RECYCLING

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to its original condition. Should you fail to perform adequate clean up or damage occurs to Town property, you will be billed at full recovery rates.

RESTROOMS

Should you choose, or are required to rent portable restrooms for your special event; you as the event organizer are responsible for the rental and maintenance. If provided, at least one toilet at each location must be ADA accessible. The suggested number of restrooms to be provided is 1 for every 100 attendees. If your event is an all day event, or you are serving alcohol, the suggested number of restrooms is 1 for every 75 attendees.

INSURANCE

A certificate of insurance is required for all events in the amount of One (1) Million dollars individually or Two (2) Million aggregate. The Town of Fountain Hills must be named additionally insured under the above special event's insurance policy for the dates of the event.

Additional Documentation Required: Event organizers must provide a copy of the Certificate of Insurance a minimum of 60 days prior to the start of your event.

MARKETING/ ADVERTISING/ PROMOTIONS

Please explain how you will market, advertise or promote this event or invite attendees to the event (Include event website, and social media sites if applicable):

Craft Classic will be marketed via an email campaign from Road Runner Sports and our partners, participants of other Craft Classic series locations, previous participants from Arizona Road Runner Sports races; via social media from Road Runner Sports national and relevant store Facebook page

Please attach your event's official logo/insignia if applicable:

SIGNATURE

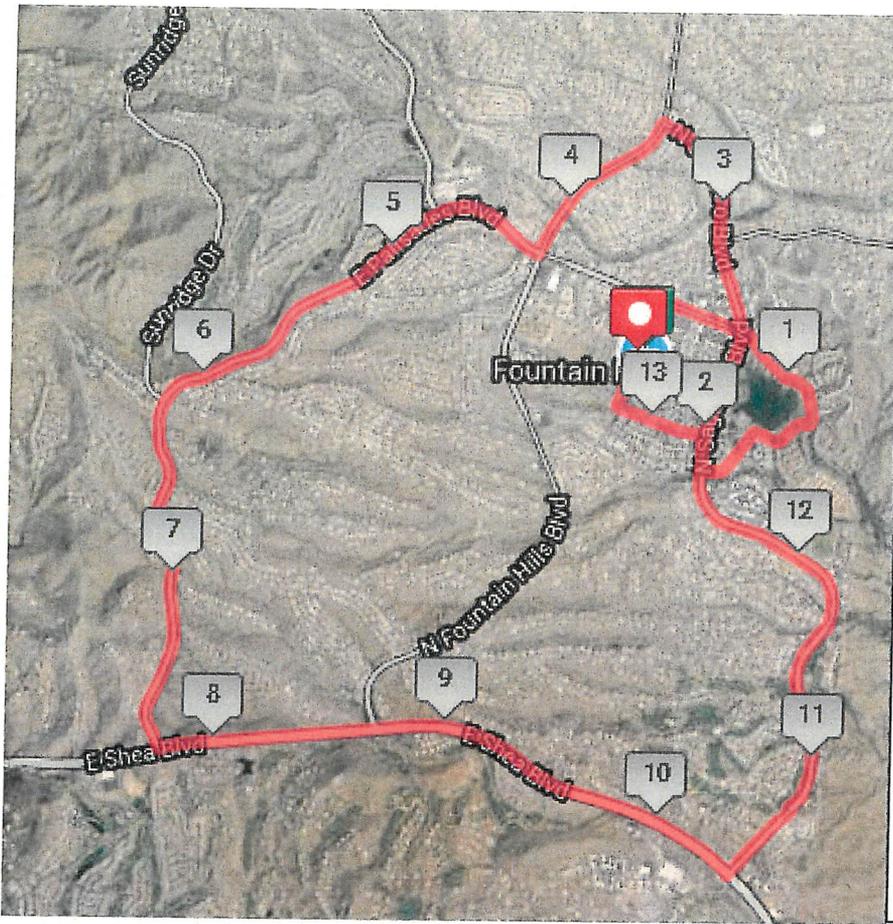
I have read the rules and regulations contained in the document and agree to abide by these rules and regulations. I am duly authorized by the organization to submit this application on its behalf and agree to be financially responsible for any fees and costs that may be incurred by or on behalf of the event in the Town of Fountain Hills. I certify that the information I have provided on this application is correct to the best of my knowledge. If the event details change, I agree to submit a revised application or provide additional information in writing, via e-mail, at least 10 days prior to the event.

Name (Please print): Tempe Ligett

Signature:  Date: 11.19.2018

HALF MARATHON COURSE

- Start along Ave. of the Fountains
- North on La Montana Dr
- East on Palisades / Panorama Dr / Lago Blvd
- Loop around Fountain Park
- North on Saguaro Blvd
- South on Fountain Hills Blvd
- Southwest on Palisades Blvd
- East on Shea Blvd
- North on Saguaro Blvd
- West on El Lago Blvd
- Finish at Ave of the Fountains



5K COURSE

- Start along Ave. of the Fountains at Saguaro
- North on La Montana Dr
- East on Palisades / Panorama Dr / Lago Blvd
- Loop around Fountain Park
- West on El Lago Blvd
- North on La Montana Dr
- East on Ave of the Fountains
- Same finish as Half Course





START: Ave of the Fountains and La Montana, runners heading north
Turn east on to Palisades Blvd, cross Saguaro Blvd



Runners continue east on Palisades / Panorama Dr
Loop around Fountain Lake
Continuing west on Panorama Dr / Lago Dr



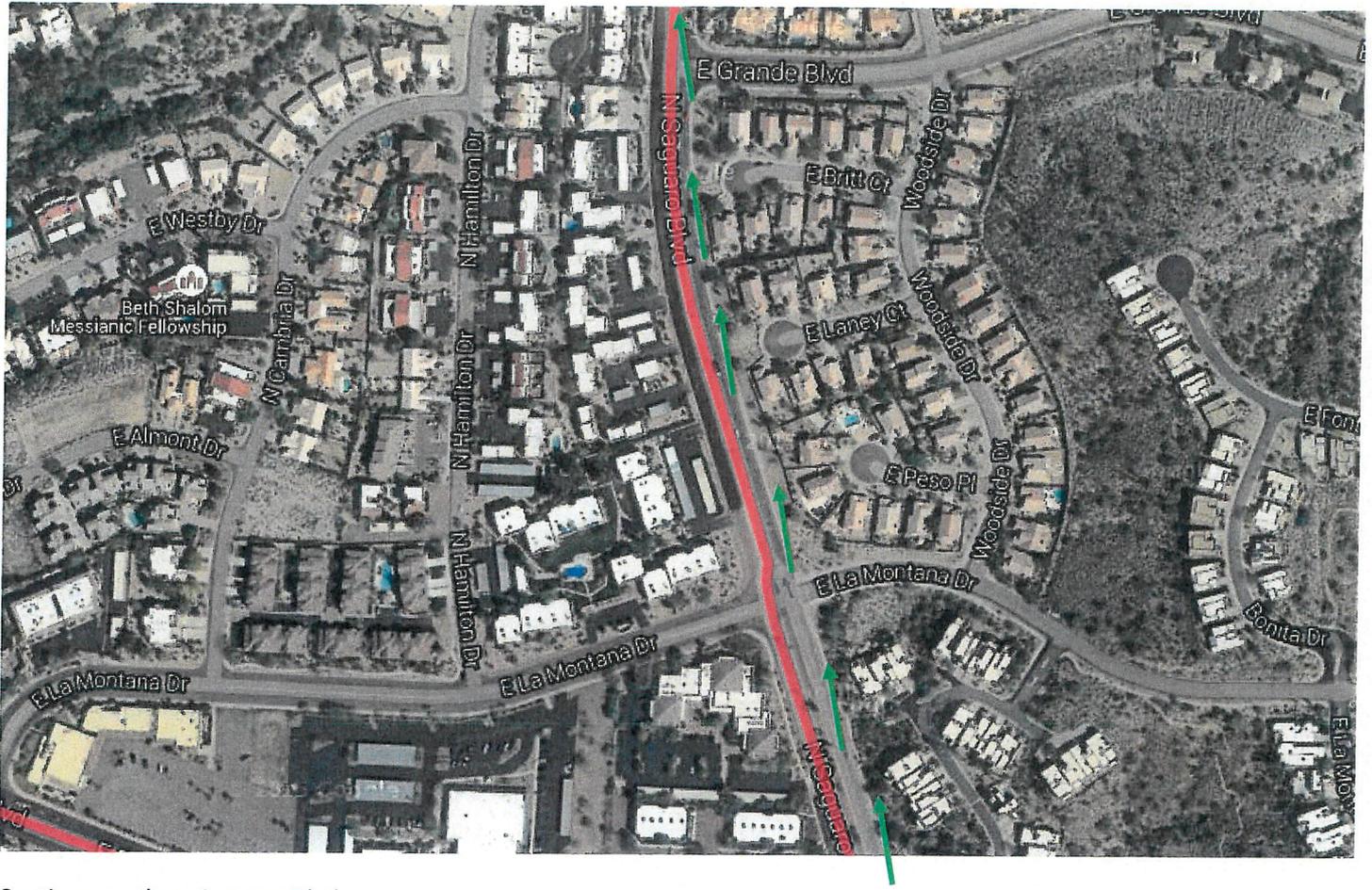
Loop around Fountain Lake

Continuing west on Panorama Dr / Lago Dr

North on Saguaro Blvd



Continue north on Saguaro Blvd



Continue north on Saguaro Blvd



Continue North on Saguaro Blvd

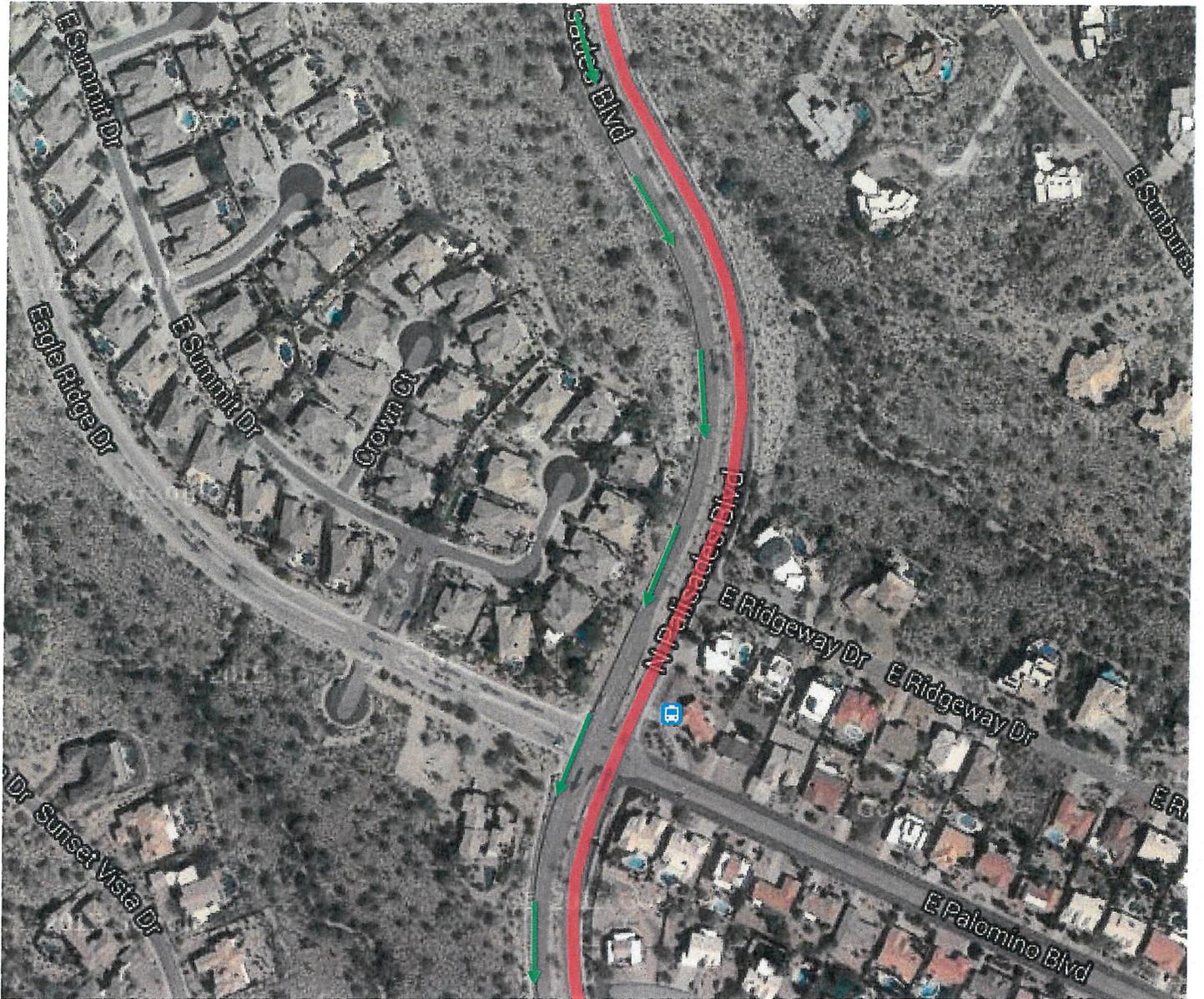


Continue west on Palisades Blvd

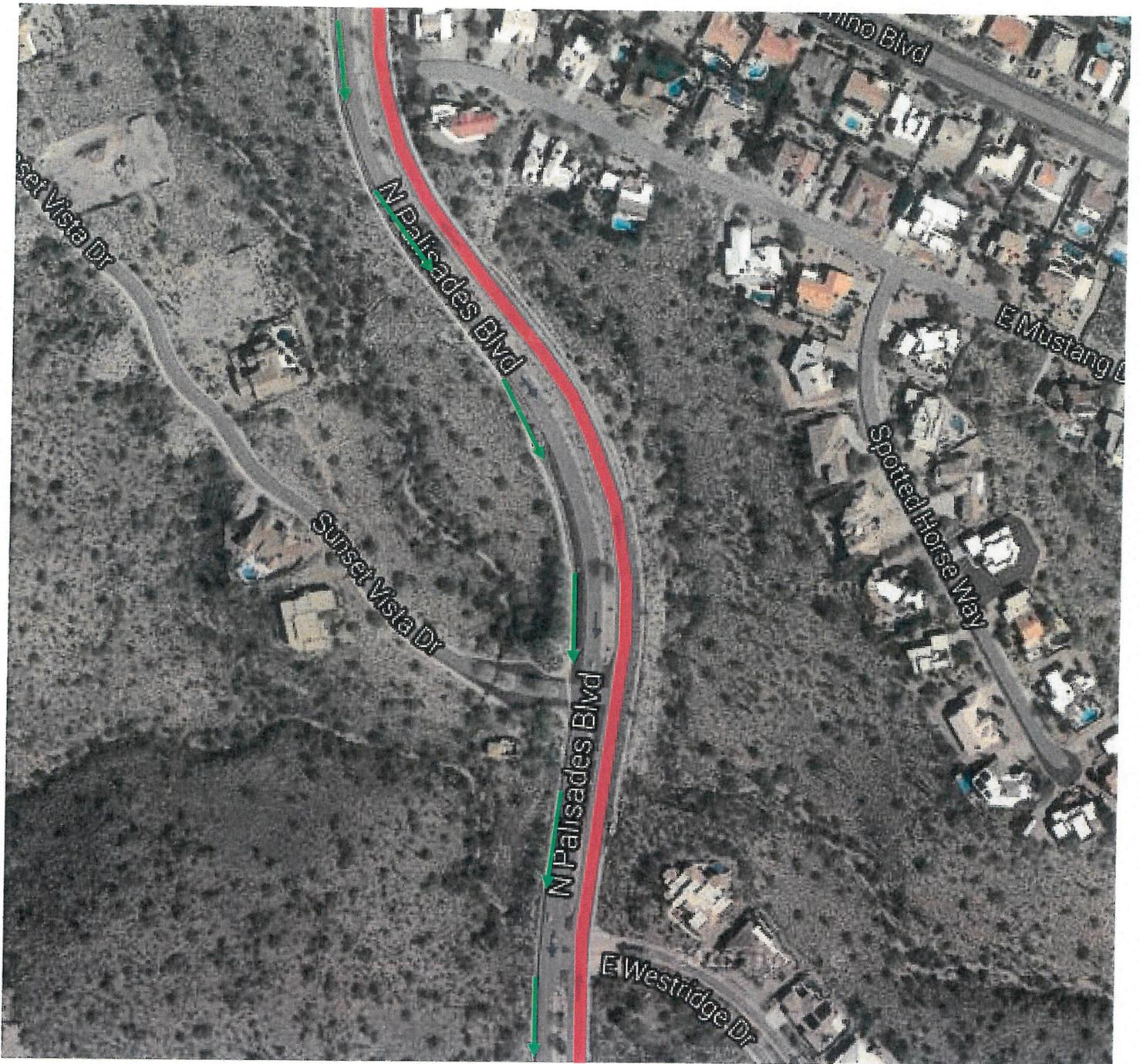


Continue south west on

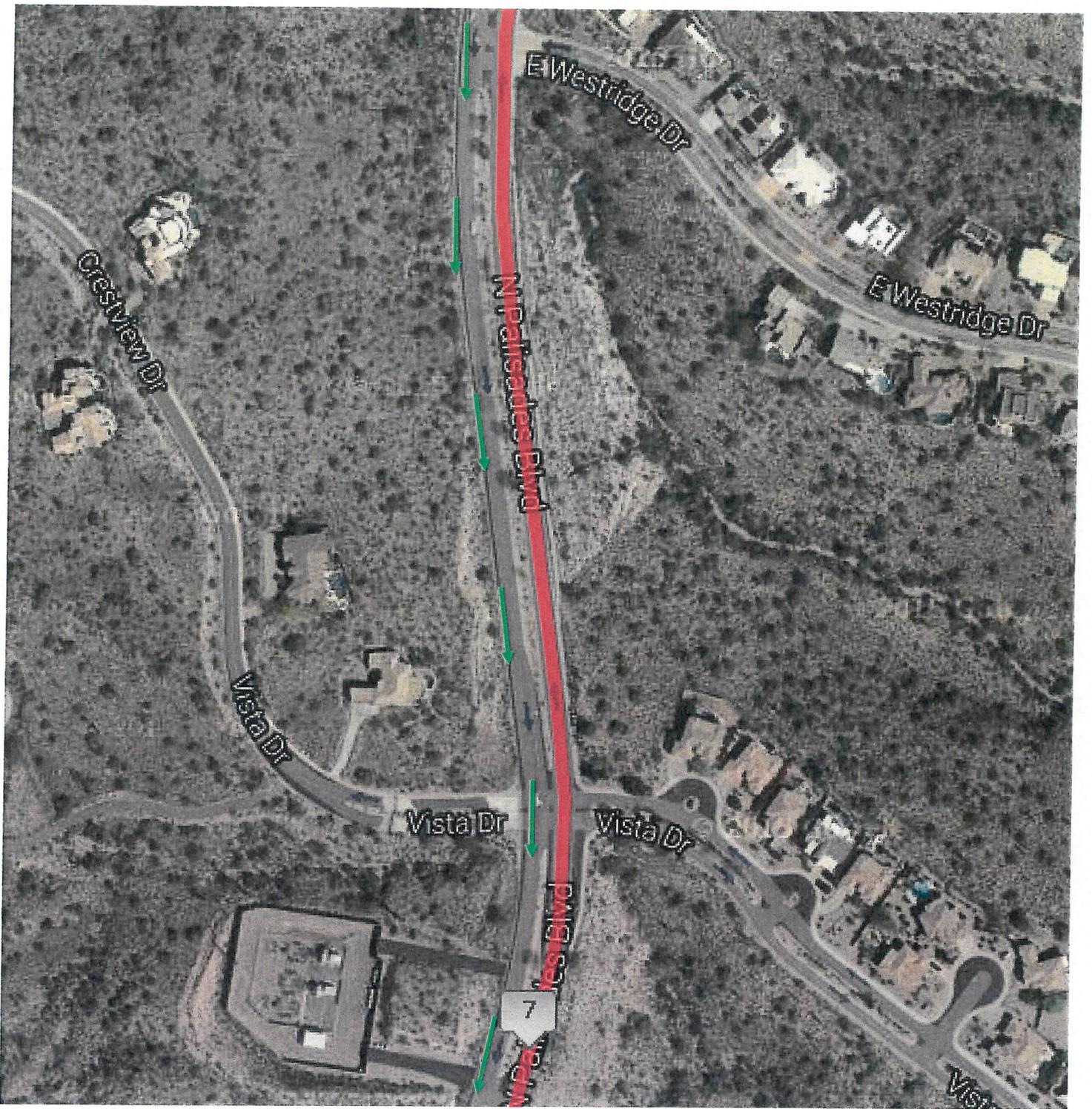
Palisades



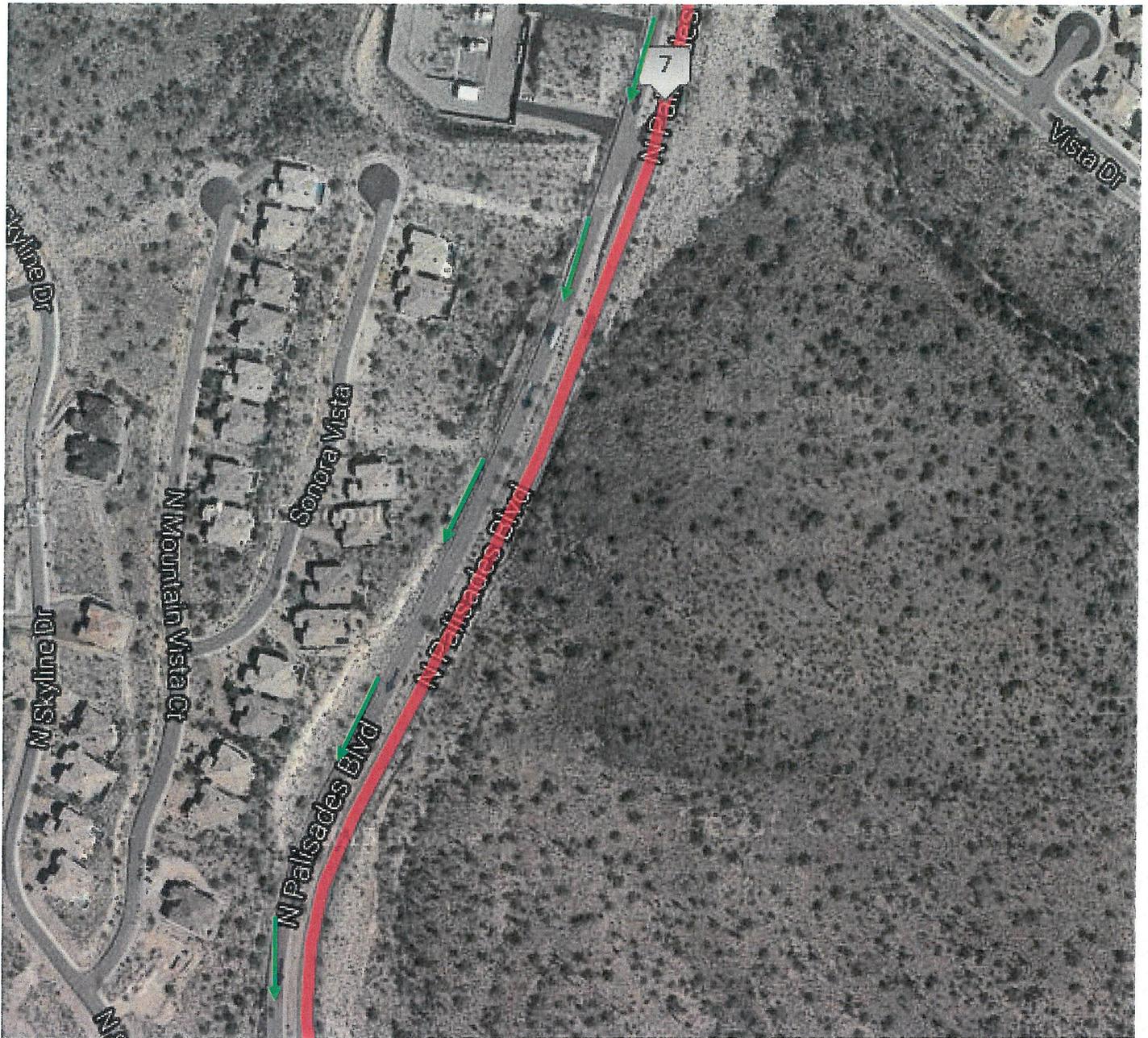
Continue south west on Palisades



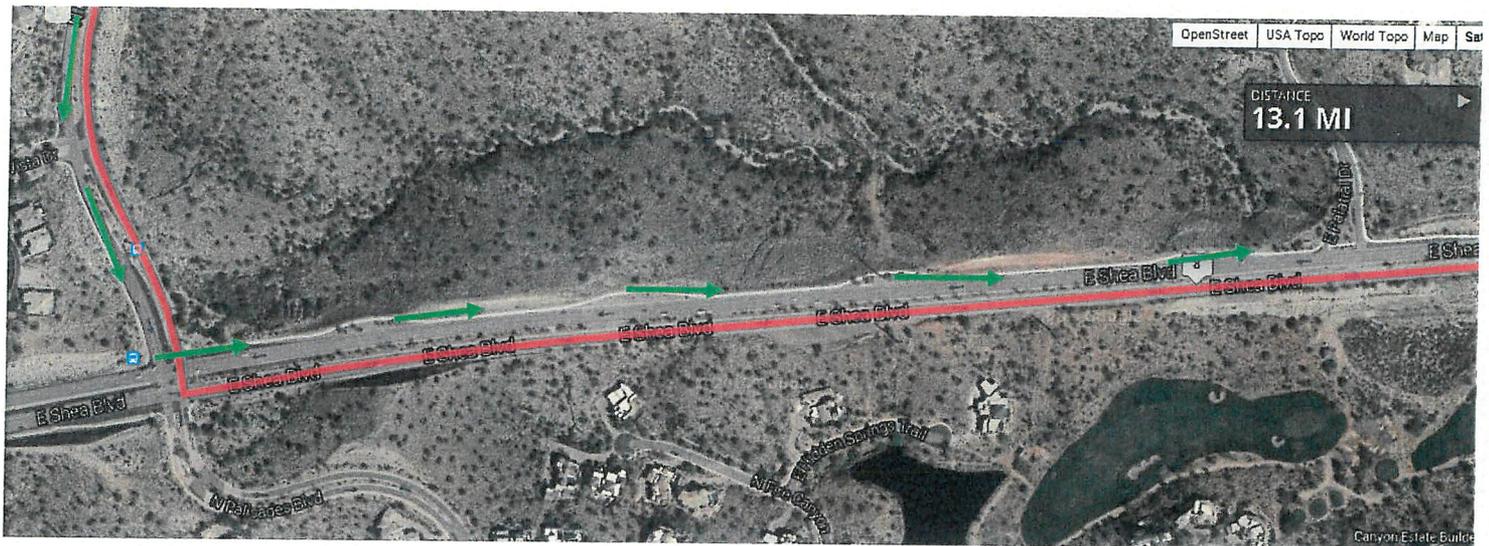
Continue south on Palisades



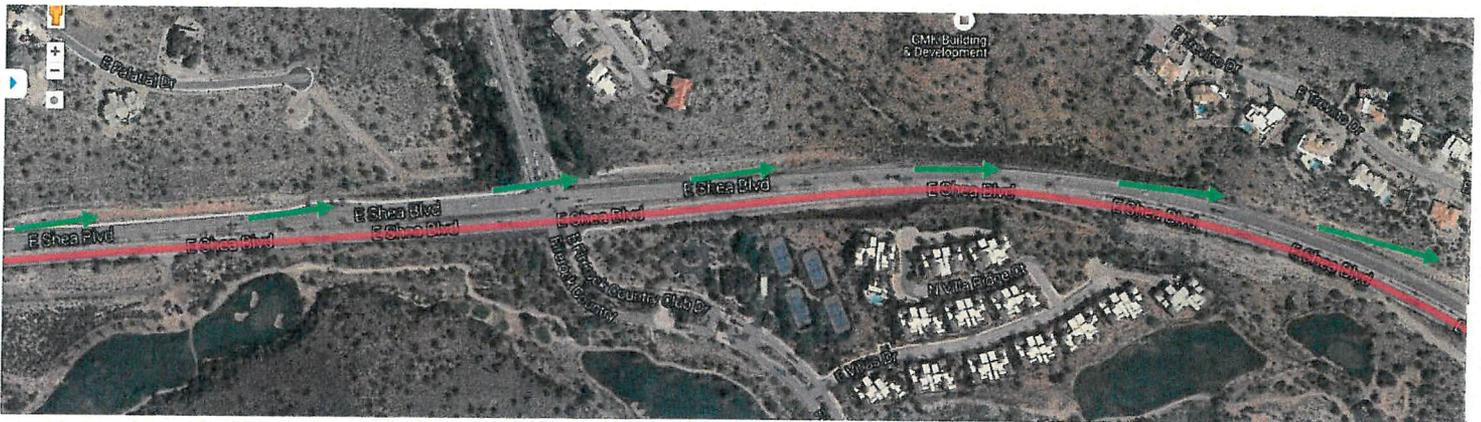
Continue south on Palisades



Continue south on Palisades



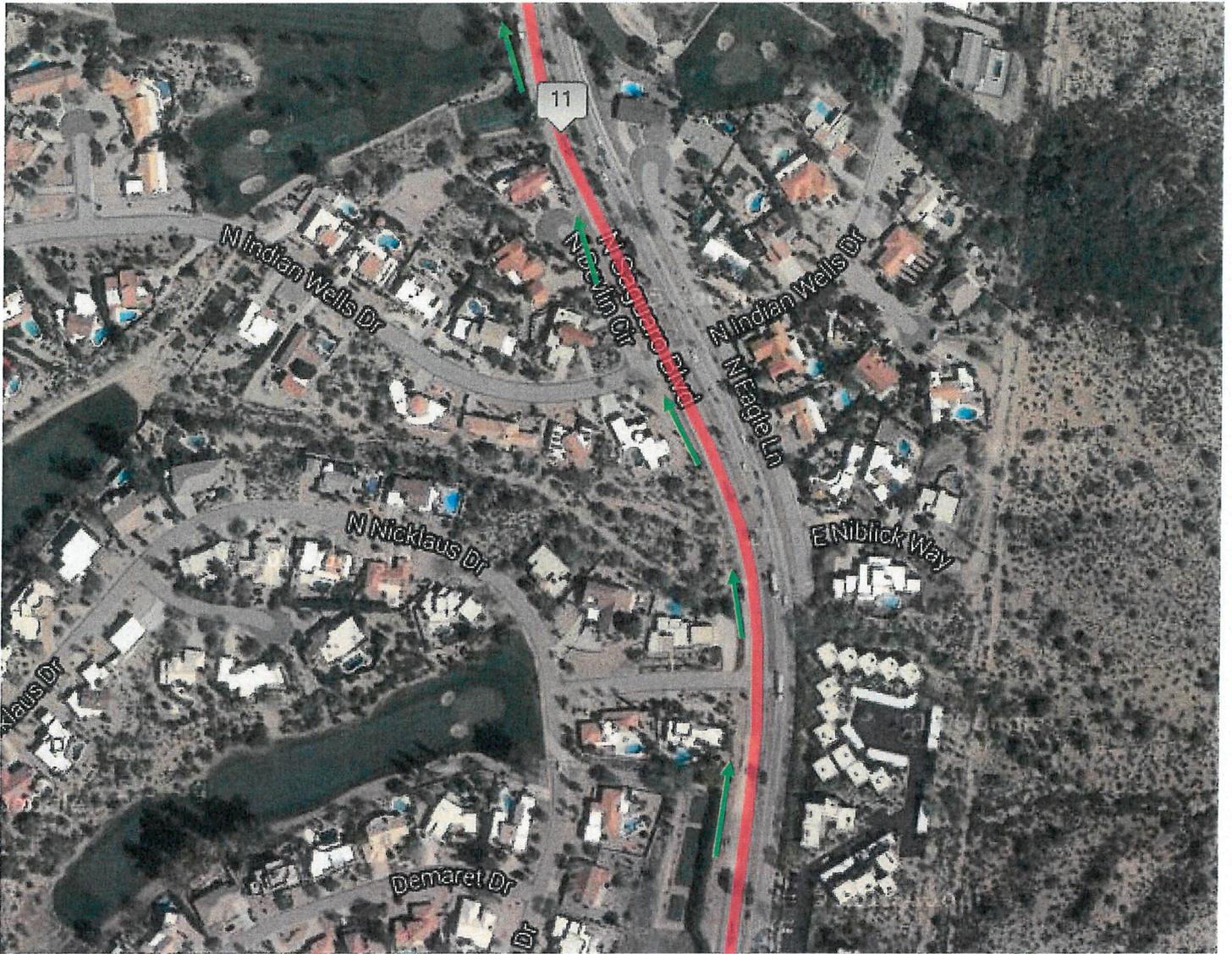
Turn east on Shea Blvd



Continue east on Shea Blvd



Continue north on Saguario



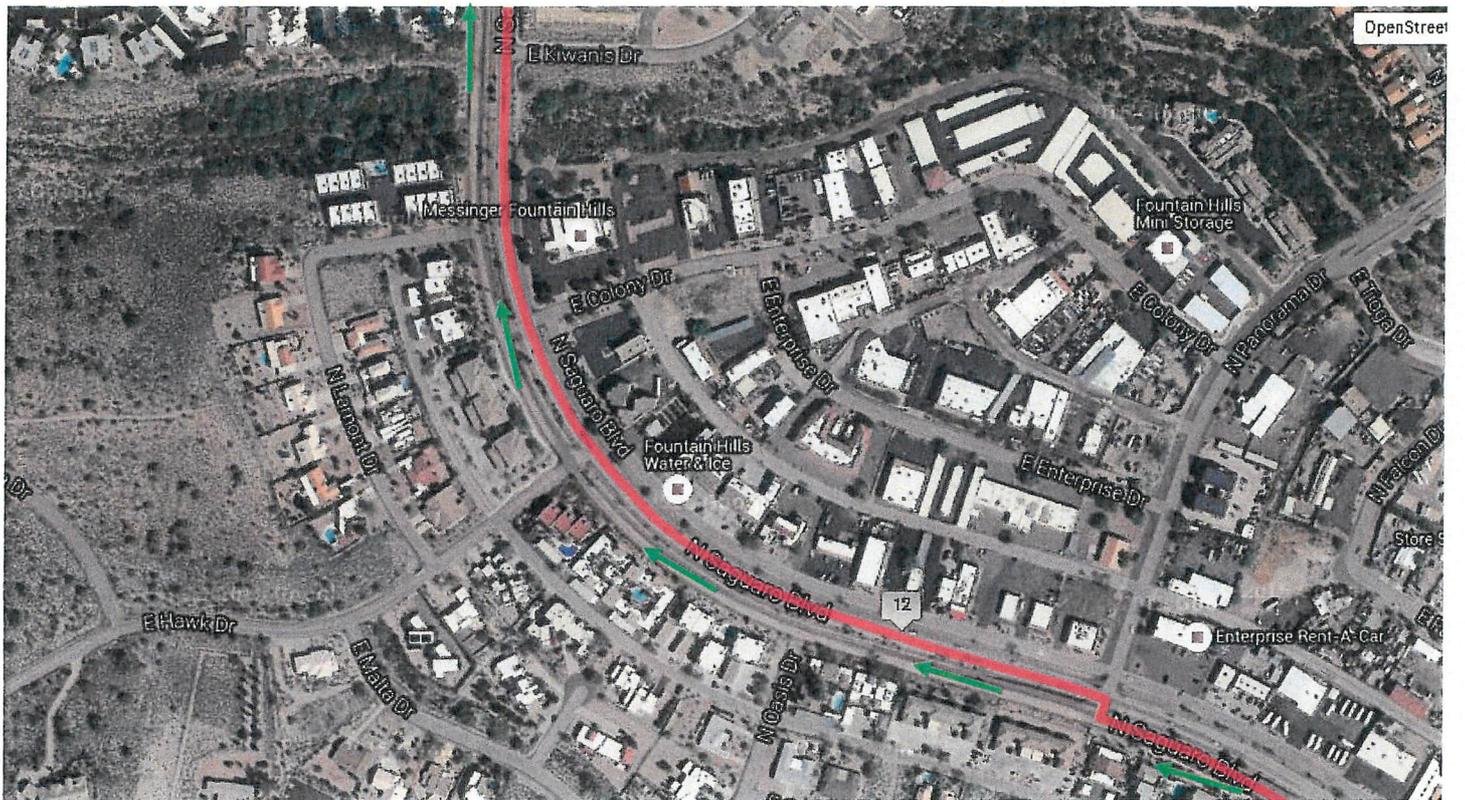
Continue north on Saguro



Continue north on Saguaro



Continue north on Saguario



Continue north on Saguario



Turn west on El Lago Blvd



Turn north on Le Montana

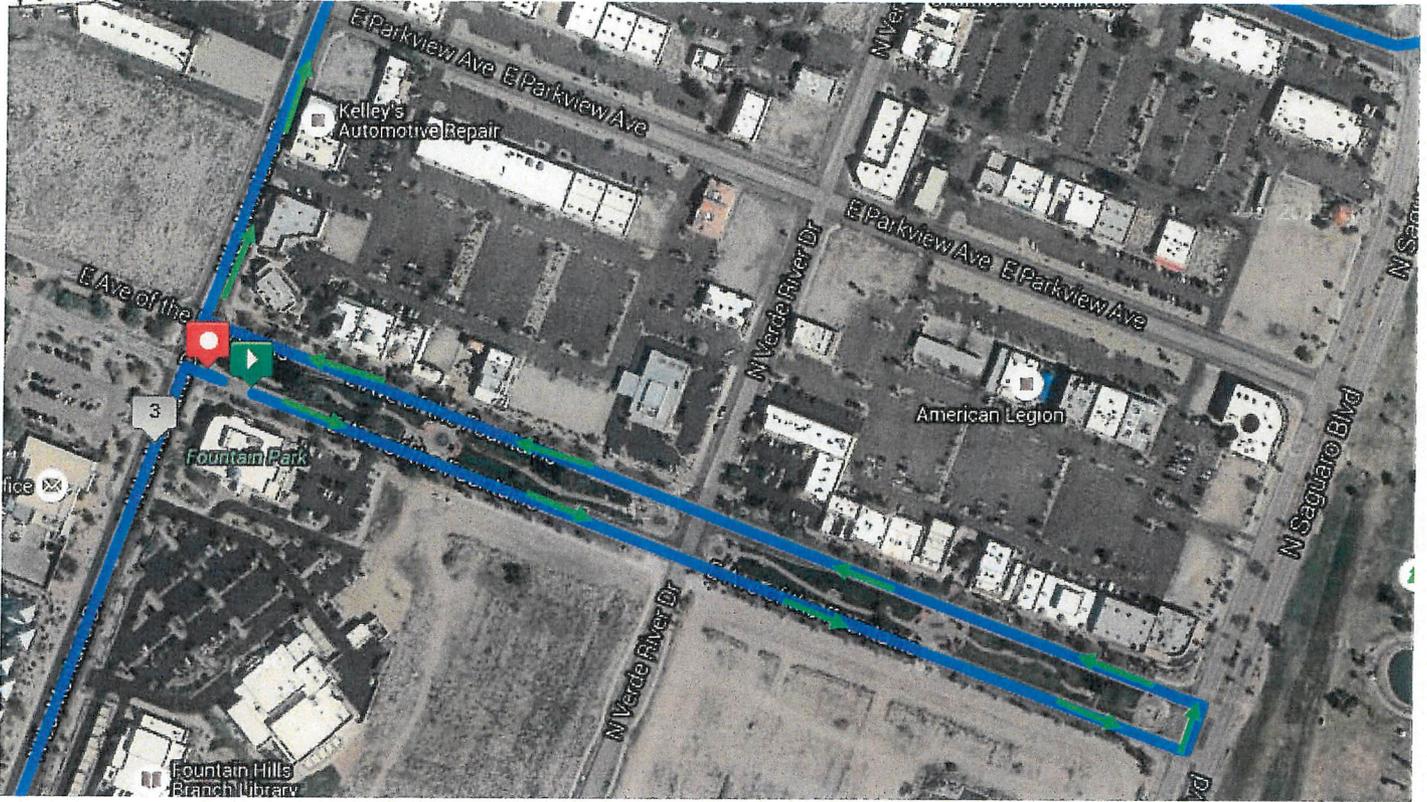
Turn east on Ave of the Fountains to finish



5K

October 16th





Runners start on the southern side of Ave of the Fountains and head east;
 Complete U-Turn to head west on Ave of the Fountains;
 North on La Montana Dr



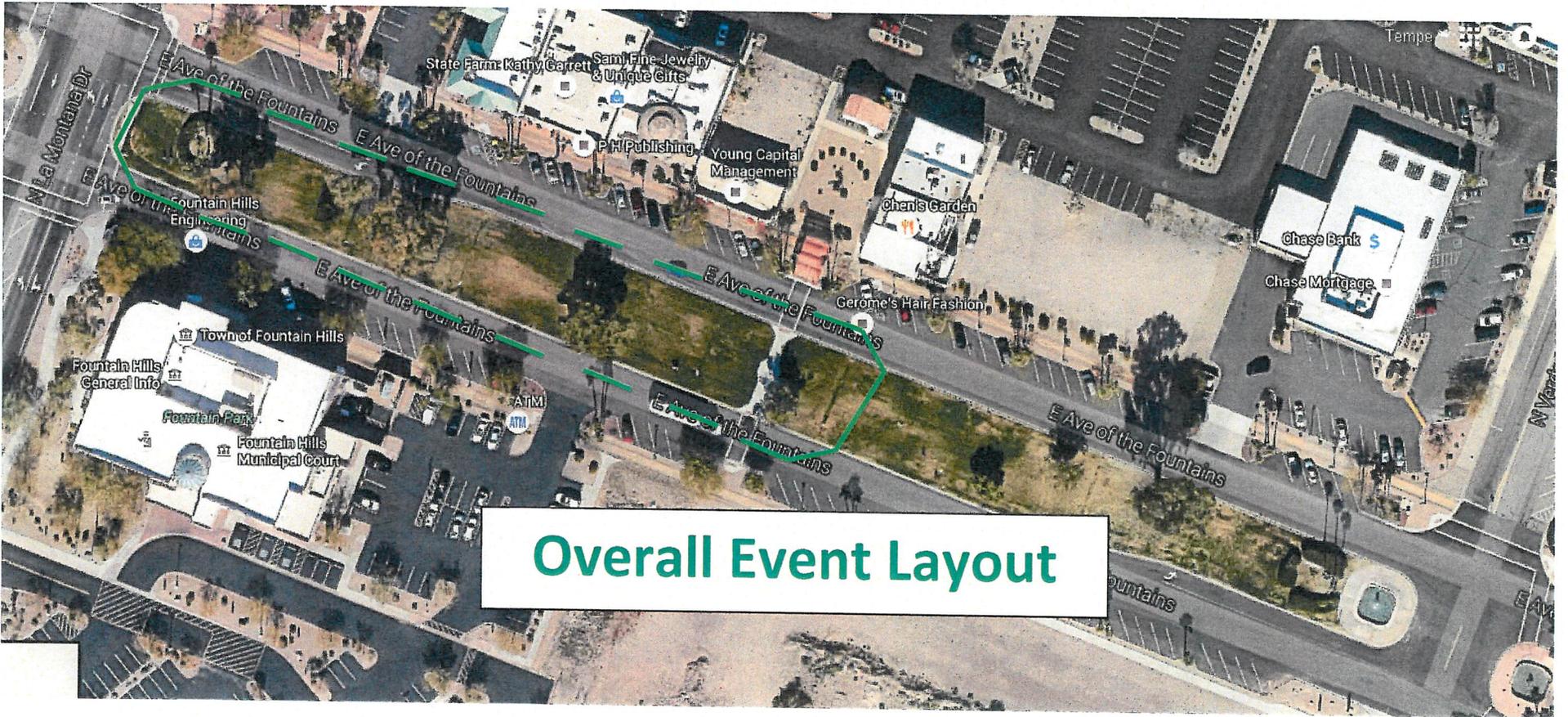
Runners turn east on Palisades Blvd to loop around Fountain Lake



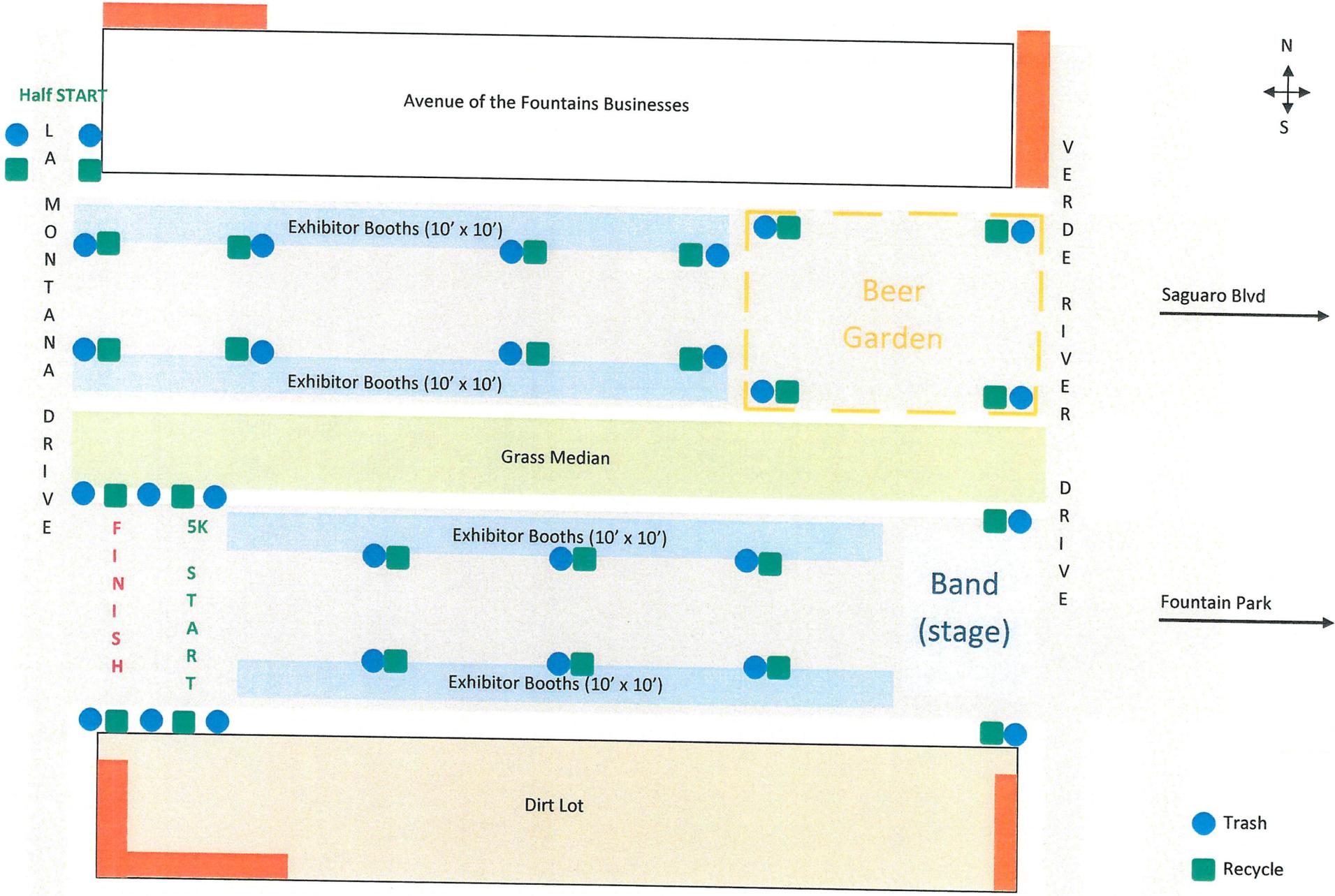
Continue around Fountain Lake, crossing Saguaro Blvd on El Lago Blvd



North on La Montana Dr
East on Ave of the Fountains to the Finish

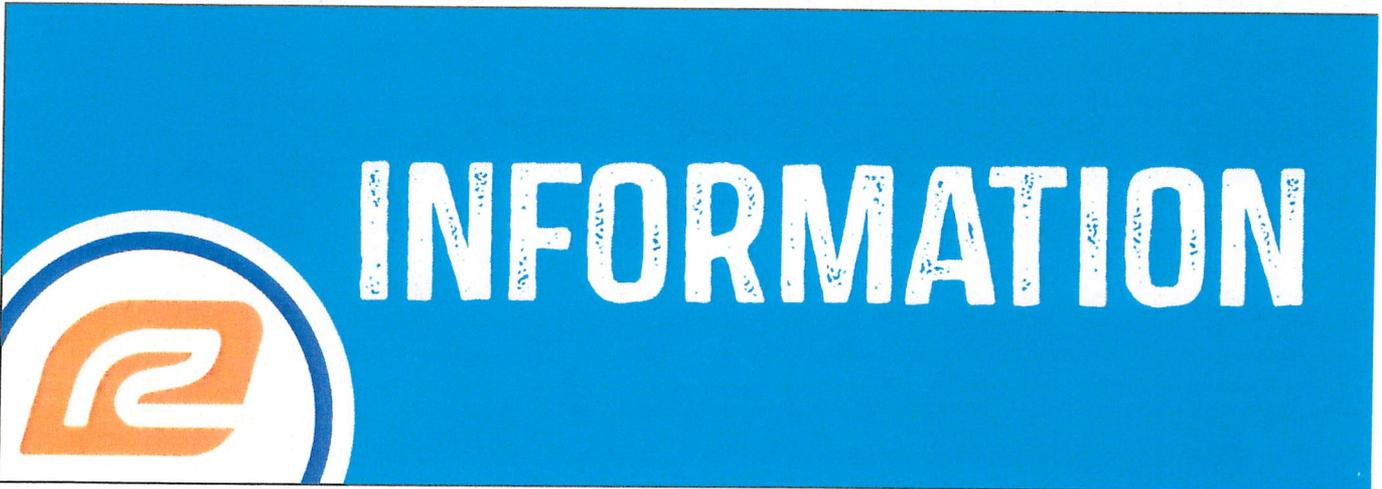


Overall Event Layout



- Trash
- Recycle
- Port-o-let

EVENT SIGNAGE: the following banners (92"W x 32"H) will be in the event area boundary.





FIRST AID



RESULTS



VOLUNTEERS

The following directional signs (21.5"W x 28"H) will be displayed within our event boundaries:



Another sign, same dimensions and layout, will identify the Beer Garden with a secondary sign of copy relating to beer garden rules.

The following inspirational/motivational signs (21.5"W x 28"H) will be displayed along our race routes, one every mile, and located in sandwich boards out of traffic and pedestrian passageways:



November 19, 2015

Fountain Hills Town Council
16705 E Avenue of the Fountains
Fountain Hills, AZ 85268



To Whom it May Concern:

I am contacting you regarding a unique sponsorship opportunity for the Town of Fountain Hills. On October 16th Road Runner Sports will be producing a Half Marathon and 5K within the Town of Fountain Hills. The Craft Classic race event will attract over 2,000 runners from the Phoenix metro, nationally and abroad.

Earlier in 2015 Road Runner Sports hosted a Half Marathon event in Scottsdale, Arizona. The event drew an audience with an average household income of over \$150,000. Our participants are the target demographic for the Fountain Hills as they skew younger, the majority of participants falling between 25-45 and an average age of 34.

We invite the Town of Fountain Hills to be a co-sponsor of the event by underwriting the cost of police support on the day of the event due to the value of the event to the tourism industry and the town's wider economy.

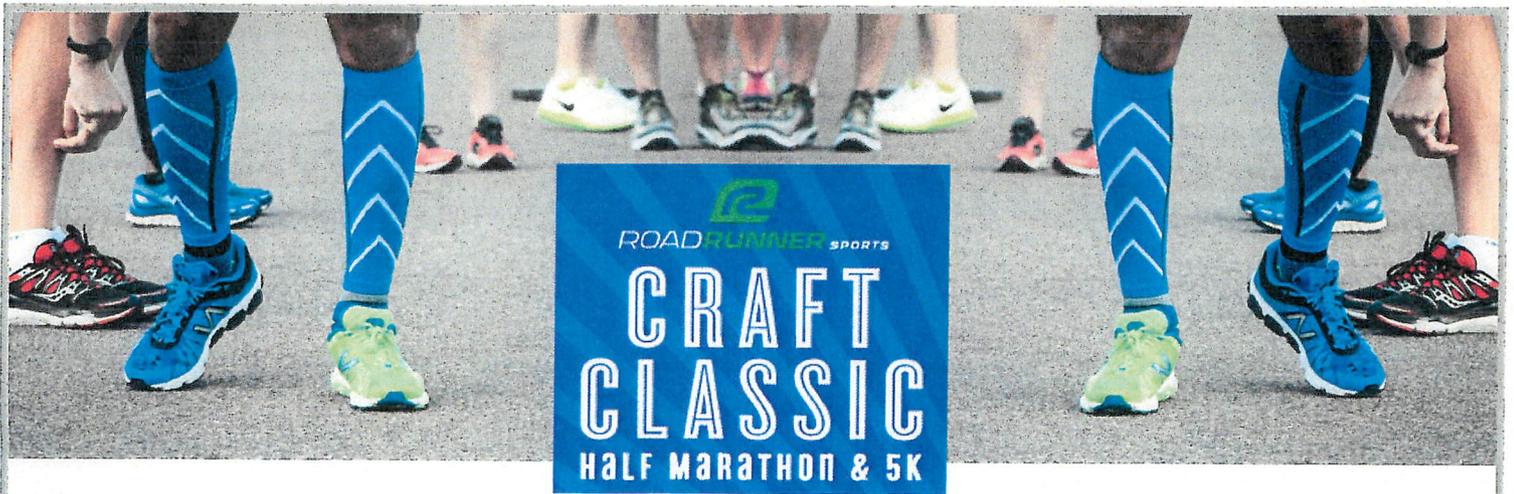
The Craft Classic race event has the ability to attract a significant number of visitors from outside the immediate area, to provide revenue opportunities from the event day and also the mandatory pre-race packet pickup that will require all runners to have overnight lodging, and to attract media attention at a local, state and interstate level. Hosting the race in Fountain Hills will increase visitation to the town and expenditures while heightening regional awareness within your target audience.

Road Runner Sports will be adding value for Fountain Hills through promotion as well as through tourism dollars. In addition to being listed in all advertising and press as a sponsor of the event, Fountain Hills will have the unique opportunity of driving foot traffic to the town through cross-promotional events.

We look forward to being the first Half Marathon in Fountain Hills in 2016, and hopefully encouraging repeat visitors from the first event as well as becoming an annual event in the Town. Road Runner Sports has a proven history in producing events and has partnered with adidas to create a strong event that will build community pride.

Sincerely,

Tempe Ligett
Race Director



BENEFITS TO SPONSORS

- GRASSROOTS MARKETING
- CROSS PROMOTIONAL OPPORTUNITIES
- INSPIRE LOYALTY: 70%+ RETURN ANNUALLY
- SUPERIOR BRAND RECOGNITION
- MAXIMUM EVENT EXPOSURE
- DIGITAL & PRINTED PROMOTIONS
- FACE-TO-FACE INTERACTIONS
- BUILD RECOGNITION & AWARENESS

EVENT DEMOGRAPHICS

GENDER
56% Female + 44% Male

AVERAGE AGE
34

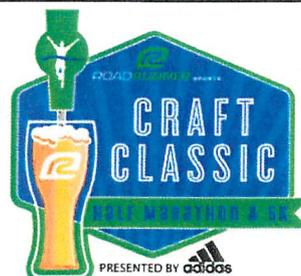
AVERAGE HHI
\$157K

33 STATES & 9 COUNTRIES REPRESENTED

SPONSORSHIP DELIVERABLES

- Prominent sponsor recognition on all event-related marketing & promotional collateral
 - Company name mentioned in all media advertising: print, online and radio
- Sponsor listing on at-event signage
 - Sponsor logo on mile markers, participant bibs and event merchandise
- Sponsor recognition and link from the event web site
- Cross-promotional opportunity to showcase a product or service prior to, during and post-event
 - Sponsor table at every event function and the opportunity to display any products, services or company marketing materials
- Sponsor advertisement in email campaign
- Sponsor promotion via social media
- 10 complimentary entries to the race events

Team RWB is the Official Charity of the Road Runner Sports Craft Classic. Team RWB, a 501(c)(3) nonprofit organization supporting U.S. veterans, is focused on veteran reintegration and works to enrich the lives of America's veterans by connecting them to their community through physical and social activities.



CERTIFICATE OF INSURANCE

DATE: 12/3/2015

CERTIFICATE NUMBER: 20151201390035

AGENCY:

ESIX 3 LLC
d/b/a Entertainment & Sports Insurance eXperts (ESIX)
d/b/a Entertainment and Sports Insurance Agency (California)
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Telephone)
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Road Runner Sports
132 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co.
INSURER B: Philadelphia Indemnity Ins. Co.

EVENT INFORMATION:

Craft Classic Half Marathon & 5K (10/16/2016 - 10/17/2016)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X Occurrence	PHPK1403938	11/1/2015 12:01 AM	11/1/2016 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	X Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
B	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	PHUB517449	11/1/2015 12:01 AM	11/1/2016 12:01 AM	EACH OCCURRENCE \$10,000,000
					AGGREGATE (Applies Per Event) \$10,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured as required by written contract or written agreement, but only for liability arising out of the negligence of the Named Insureds per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01).

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

Maricopa County
301 W Jefferson St
Phoenix AZ 85003

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

CERTIFICATE OF INSURANCE

DATE: 12/3/2015

CERTIFICATE NUMBER: 20151130389815

AGENCY:

ESIX 3 LLC
d/b/a Entertainment & Sports Insurance eXperts (ESIX)
d/b/a Entertainment and Sports Insurance Agency (California)
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Telephone)
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Road Runner Sports
132 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co.
INSURER B: Philadelphia Indemnity Ins. Co.

EVENT INFORMATION:

Craft Classic Half Marathon & 5K (10/16/2016 - 10/17/2016)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK1403938	11/1/2015 12:01 AM	11/1/2016 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
B	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB517449	11/1/2015 12:01 AM	11/1/2016 12:01 AM	EACH OCCURRENCE \$10,000,000
					AGGREGATE (Applies Per Event) \$10,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

Excess policy follows form of underlying General Liability.

Evidence of coverage only

CERTIFICATE HOLDER:

Road Runner Sports
5549 Copley Drive
San Diego CA 92111

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY
RECEIVED JUL 19 2010

Date: JUL 16 2010
TEAM RED WHITE & BLUE INC
C/O THOMAS D LUCZAK
350 S MAIN STE 400
ANN ARBOR, MI 48104

Employer Identification Number:
27-2196347
DLN:
17053104302040
Contact Person:
CHITRA MAMLATDARNA ID# 52471
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 23, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

TEAM RED WHITE & BLUE INC

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent "R" and "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Regular

Submitting Department: Development Services

Staff Contact Information: Robert Rodgers, Senior Planner: 480-816-5138; rrodgers@fh.az.gov

Strategic Planning Goal:
CR4 Communications plan for civic involvement

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): CONSIDERATION of appointing two (2) citizens to serve on the Board of Adjustment for two - year terms beginning on February 1, 2016 until January 31, 2018.

Applicant: N/A

Applicant Contact Information: N/A

Property Location: N/A

Related Ordinance, Policy or Guiding Principle:

Council Rules of Procedure

Staff Summary (background): On January 21, 2016, the Town Council Executive Subcommittee interviewed two (2) applicants requesting consideration to be appointed to serve on the Town of Fountain Hills Board of Adjustment. The Appointed two (2) applicants will serve a term beginning February 1, 2016 until January 31, 2018.

Risk Analysis (options or alternatives with implications):

Fiscal Impact (initial and ongoing costs; budget status):

Budget Reference (page number):

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): S

Staff Recommendation(s): Subcommittee recommendations will be provided separately.

List Attachment(s):

SUGGESTED MOTION (for Council use): Move to appoint _____ and _____ to serve on the Town of Fountain Hills Board of Adjustment for two-year terms beginning February 1, 2016 until January 31, 2018.

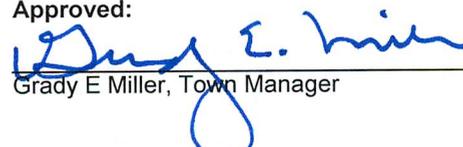
Prepared by:


Robert Rodgers, Senior Planner 1/26/2016

Director's Approval:


Paul Mood, Development Services Director 1/26/2016

Approved:


Grady E Miller, Town Manager 1/26/2016



TOWN OF FOUNTAIN HILLS

TOWN COUNCIL AGENDA ACTION FORM

Meeting Date: 2/4/2016

Meeting Type: Regular Session

Agenda Type: Regular

Submitting Department: Administration

Staff Contact Information: Grady E. Miller, Town Manager

Strategic Planning Goal: Not Applicable (NA)

Operational Priority: Not Applicable (NA)

REQUEST TO COUNCIL (Agenda Language): Discussion with possible direction to staff regarding various proposed code changes.

Applicant: N/A

Applicant Contact Information: N/A

Owner: N/A

Owner Contact Information: N/A

Property Location: N/A

Related Ordinance, Policy or Guiding Principle: N/A

Staff Summary (background):

At the November 10, 2015, Council workshop, the Town Council reviewed a number of ordinances and town codes for possible amendments. Leading up to the workshop, Mayor Kavanagh and individual Councilmembers expressed concern that there were a number of Town codes and ordinances that needed to be updated as they were not business-friendly or were not in step with the times.

Attached is a table that contains the sections of the ordinances and town codes that were discussed at the November 10, 2015, Council workshop. Since there are a number of items that will create considerable workload for staff and our Town Attorney, I am requesting that the Mayor and Council prioritize the list so that staff can begin drafting and bringing back the updates for Council consideration and possible adoption.

The goal is to go through a similar process annually for the next couple of years as a tool for the Town Council to improve ordinances and to ensure that the ordinances are in step with the Council's philosophy. It will also help staff to enforce ordinances that are up to date and consistent.

Risk Analysis (options or alternatives with implications): N/A

Fiscal Impact (initial and ongoing costs; budget status): N/A

Budget Reference (page number): N/A

Funding Source: NA

If Multiple Funds utilized, list here:

Budgeted; if No, attach Budget Adjustment Form: NA

Recommendation(s) by Board(s) or Commission(s): NA

Staff Recommendation(s): That the Town Council provide direction to staff by prioritizing the Town Codes and Ordinances identified at the Council workshop on November 10, 2015.

List Attachment(s): Table of Ordinances and Town Codes for Possible Amendments

SUGGESTED MOTION (for Council use): Move to approve a prioritized list of ~~Town~~ Code ^{revisions} and direct staff to bring back amended ordinances to the Council for consideration and possible adoption.

Prepared by:

NA _____ 2/4/2016

Director's Approval:

NA _____ 2/4/2016

Approved:

 _____
Grady E. Miller, Town Manager 2/4/2016

Ordinance/Chapter/Section	Issue	Suggested solution
Commercial/Industrial/ Multi-Family Concept Plans	Concept Plan submittal requires full set of plans, costly process for developer before it's known if their plan will be approved; past role in '90's was preservation & to protect – different time now	Define Concept Plan & Site Plan (idea); develop Site Plan Review (sneak peak approach) and what's included in an administrative approval process
	Construction fence requirement for hillside protection cause issues	Allow all disturbance area to be used by the owner with fences optional; contact HOAs who may have mirrored Town's codes
Zoning Ordinance Recommendations on Chapter 6.08, Paragraph 1	Future development sign required to be removed after the first house is sold and a Certificate of Occupancy is obtained	Allow future development signs to remain until the last lot has closed escrow or developer decides to take it down; require sign language to be updated
Chapter 10.02, Paragraph 13.F	A detached Guest House shall not contain: 1. An attached garage. 2. Kitchen facilities (oven or stove).	Remove restriction and allow
Zoning Ordinance	Disturbable area for the older lots of 4x roof footprint on larger than R-10 lots	Return language to Code
Zoning Ordinance	Use of decomposed granite	Allow use on private property as long as not dedicated to the Town for maintenance & liability
Article 5, Section 5.06	Retaining walls requirements currently make some subdivisions look like a fortress	Adjust retaining walls requirements for aesthetics [walls greater than 15% slope maximum height to be 12 feet and the average height to be 10 feet – smaller wall in front to break it up]
Chapter 2.02, Paragraph E, Temporary Use Permits	Height of RV garages, attached and detached	Revise to allow
Chapter 10.03, Paragraph D.2 - Master Planned Village Sales and Information Center	Only permitted uses to include all of the following within the development (a) Represent Builders for Custom Homes; b) Represent Spec Homes for Sale, and c) Represent Resale Lots and Resale Homes	Expand permitted use to include all sales

Ordinance/Chapter/Section

Issue

Suggested solution

Subdivision Ordinance, Section 5	As currently written, may not be applying appropriate codes correctly	Create commercial landscape section separate from residential landscape section
Section 1.08 #4 - Powers & Duties of the Zoning Ordinance.	Remove interpretation ambiguity	Hold to the letter of the Code; identify who should hold the "zoning administrator" position; item parked for further discussion
Sunset Clousing of Zoning	Housekeeping of various properties within the General Plan for zoning compliance; Prop 207 claims	Utilize a planning consultant in the future; Evaluate properties for time condition zoning and as far as General Plan compliance with the Zoning Ordinance
Items listed in Red – Memo dated 11/4/15 from Paul Mood, Dir. Of Dev. Services	Clean-up and Consistency	Revise & reference correct AZ Revised Statutes where appropriate
5.09 (C) of the Zoning Ordinance, Walls and Fences - Materials and Design.	Section needs to be more concise.	Revise to allow staff authority to deny requests for chain link fences in residential areas except for things like tennis courts and dog runs.
7.02 (G) of the Zoning Ordinance - Commercial Vehicle Parking	Commercial vehicles parked in front of businesses and the number allowed Smaller vehicles that have commercial signs on them in residential areas	Town Attorney suggested a hold on this item based upon the outcome of the Reed court case
Town Code 11-1-15 (Offenses) Smoking Prohibited	Clarify where public smoking is prohibited	Prohibit smoking at public outdoor events and children's playgrounds; include E-cigarettes prohibition – staff to look at Scottsdale's ordinances
Set Plan Review periods	Review time for a second submission of redlined plans	Simplify and streamline the review time of redlined plans
Town Code - Chapter 9, Article 9-4	No Rules for the Plaza.	Add the Plaza with a back slash (/) that reads Park/Plaza Rules and Regulations; add alcohol not allowed in the Plaza

Ordinance/Chapter/Section	Issue	Suggested solution
Firearms and Weapons	Compliance with State law	Add language to the Town Code and new signage at Fountain Park
Section 9-3-3, #15, the Director has the authority to establish new Park rules	Moratorium issued on the flying of drones in the parks due to public safety concerns. Plaza needs to be added under this section	Add use of drones to the Special Event Permit and amend the ordinance to address concerns once the FAA issues guidelines
Signs that say no skateboards, rollerblades, inline skates, and bicycles.	Restricted only at the amphitheater.	New, larger sign at the amphitheater or better placement of existing signage.



TOWN OF FOUNTAIN HILLS

OFFICE OF DEVELOPMENT SERVICES INTER OFFICE MEMO

TO: Mayor Kavanagh and Town Council	DATE: November 4, 2015
FROM: Paul Mood, P.E. Director of Development Services	RE: Town Code and Ordinance Updates

Below is a list of recommended Town Code and Town Ordinance updates to address common issues that staff and Law Enforcement have encountered. Many of the items are “general housekeeping” and the items that staff feels are most critical are shown in red text.

TOWN CODE

Article 10-3 – Abandoned Vehicles – This section along with 11-1-1 of the Town Code and 7.02 (J) of the Zoning Ordinance need to be revised, so they are consistent with one another. Each regulation lists different time frames as well as location requirements for abandoned or “junked” vehicles. This section also references incorrect Arizona Revised Statutes and has been specified by senior MCSO staff to be difficult to enforce

11-1-1 (A)(3) – Abandoned Vehicles (Definitions) – Section references incorrect Arizona Revised Statute and needs to be updated.

11-1-1 (B)(C) – Abandoned Vehicles (Unsheltered Storage and Removal) - This section along with Article 10-3 of the Town Code and 7.02 (J) of the Zoning Ordinance all need to be revised, so they are consistent with one another. Each regulation lists different time frames as well as location requirements for abandoned or “junked” vehicles. This section also only specifies private property in 11-1-1 (B)(1), so it is unenforceable on public streets. Suggest a review of (and consideration to use) the State definition for abandoned vehicles found in ARS 28-4801 and regulation in ARS 28-4831.

11-1-8 – Obstruction of View - Proposed change to rename to “Right-Of-Way Landscape Maintenance” and include requirement for all property owners (residential and commercial) to maintain landscaping adjacent to their property to the back of the curb. Also suggested to incorporate similar verbiage found in section 16-1-4 (B)(2) for landscaping in the right-of-way. The proposed change will help the Code Officer to enforce current regulations which are vague.

12-3-6 (A) – Restricted Parking Areas for the Physically Disabled - This section references incorrect ARS Statute and needs to be updated.

12-3-9 – Trailer, Construction Equipment or RV Parking – This section should be incorporated into section 7.02 in the Zoning Ordinance or change 7.02 (H) to include public

streets. Also note: The 2:00am to 4:00am timeframe restriction on this type of parking is difficult to enforce.

10-1-24 (C) – Placement of Solid Waste and Recycling Collection Containers – Verbiage should be changed to remove “so as not to be visible from the street or public rights-of-way” and specify something like “must be stored within six feet of the residence” or something similar. Staff has determined that the existing verbiage is unreasonable and unenforceable. Many residences with carports, topographical restrictions, etc. cannot store containers out of view.

11-1-__ (Offenses) – Public Urination – For enforcement purposes, MCSO has made previous requests to add public urination as an offense in the Town Code.

6-1-4 – Restrictions on Keeping Animals – This section is not consistent with section 5.15 in the Zoning Ordinance, which is more detailed and concise. Regulation should match that which is in Zoning.

9-4-3 – Rules and Regulations at Town Owned Parks – Consider changes to prohibit specific animals or all animals except dogs and cats on a leash or registered service animals. This update is recommended due to a recent incident with a horse at Fountain Park.

10-2-8 and 10-2-9 – Handbills – Both sections should be amended to specify that a business license is required per Town Code sections 8-1-1 and 8-2-1 (Business License and Peddlers License).

Article 10-4 – Removal of Litter – This section should be re-written, as it does not reflect current Town policies. Due to lack of financial resources, Town staff no longer abates litter issues on private property unless it is deemed to be a hazard to public safety and the property is abandoned and vacant.

11-1-10 (Offenses) – Searchlights – This section should be moved to chapter 8 of the Zoning Ordinance (Outdoor Lighting) and should also include references to more up to date types of lighting, such as LED.

11-1-11 (Offenses) – Signs and Banners – Needs to be amended to include attaching items to street signs as unlawful without permission. Consider moving this section over to chapter 6 of the Zoning Ordinance (Sign Regulations).

11-1-15 (Offenses) – Smoking Prohibited – Consider amending to include the use of E-cigarettes in publicly owned or leased buildings.

12-4-7 – Parking in Residential Areas (a.k.a. Yard Parking) – This section could be incorporated into chapter 7 of the Zoning Ordinance (Parking and Loading Requirements) or Article 12-3 of Town Code (Parking). Also, the verbiage needs to be changed, as it refers to the *Fountain Hills engineering department residential driveway policy*, which is an outdated document. It should refer to section Zoning Ordinance Section 7.03 (A)(2).

16-1-3 – Permit Required – This section addresses right-of-way encroachments and should include the requirement for lighted barricades, which is specified on the Encroachment Permit application for when materials are left in the street.

ZONING ORDINANCE

5.09 (C) – Walls and Fences – Materials and Design – This section needs to be more concise. The Zoning Administrator historically has prohibited chain link fences in residentially zoned areas, but permits them in commercially zoned areas. This is not reflected in the Ordinance in any way. Another consideration is that chain link fences are permitted for tennis and basketball courts in residential areas.

7.02 (G) – Commercial Vehicle Parking – This Ordinance should be revised, as it is vague and difficult to enforce. Recommend using some or all of the State ARS definition for commercial vehicles in ARS 28-5201, rather than the ARS 28-2231 that is referenced in the current Ordinance.

7.02 (H)(1)(a) – Trailer and RV Storage – The words “on a residential lot” should be replaced with “in a residentially zoned district”, so it covers both public and private property (e.g. trailers or RVs parked in the street, which is poorly covered in Town Code section 12-3-9). Also, change the word “behind” to “enclosed within” to make the section more concise, as that is how it has been enforced

7.02 (J) – Storage and Parking of “Junk” Automobiles - This section along with Article 10-3 of the Town Code and 11-1-1 of the Town Code all need to be revised, so they are consistent with one another. Each regulation lists different time frames as well as location requirements for abandoned or junked vehicles.

1.12 – Definitions – Add definition for “Assisted Living Facility”. The current City of Mesa definition reads: “A residential care institution intended for occupancy by persons of advanced age or limited ability for self-care, which may provide food, transportation, recreation, or other services to the residents thereof, and which is licensed by the Arizona Department of Health Services to perform supervisory care, personal care, or custodial care services. The term shall include boarding houses, dormitories, apartments, and similar multiple-residence living arrangements when operated as an assisted living facility as defined herein, but shall not include group homes for the handicapped, adult care homes, nursing homes, hospitals, or hotels”.

5.15 – Animals and Pets - This section is not consistent with section 6-1-4 in the Town Code. This section is more detailed and concise and is preferred, but perhaps should be moved to chapter 6 of the Town Code. At minimum, regulation should match that which is in the Town Code. Section 5.15(A) should include a definition for “household pets”.

6.08 (R) – Political Signs – Section should include the State Law specification that political signs may only be put up 60 days or less before a primary election. Also our Ordinance specifies a 10 day period that signs may remain after an election and the State law specifies 15 days. Our verbiage should match what is written in ARS 16-1019. We also do not list the maximum sign size permitted in non-residentially zoned areas, which is 32 sq. ft.

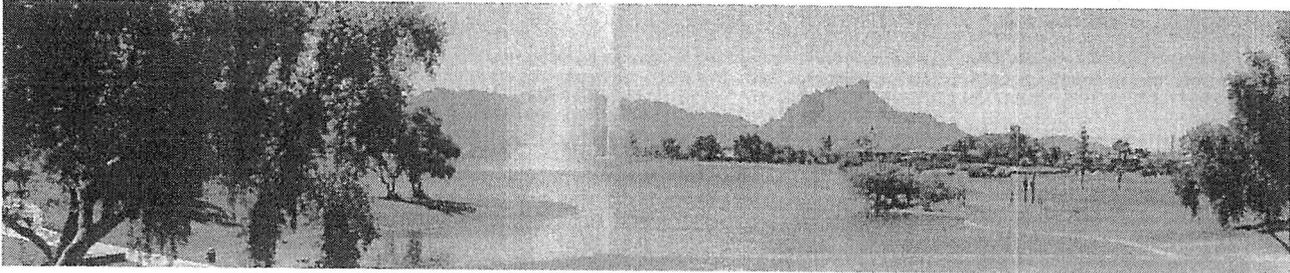


Town of Fountain Hills, Arizona

BOOKMARK

Home Site Map Search Sign In

Home About Fountain Hills Council/Commissions Departments For Businesses Services & Forms Search



Administration

Staff

Economic Development

Finance & Licensing

Human Resources

Town Clerk

Staff

Ordinances

Proclamations

Resolutions

Town Code

Elections/Elecciones

Campaign Finance Reports

Community Services

Development Services

Fire Department

Law Enforcement

Municipal Court

Departments > Administration > Town Clerk > Town Code > Chapter 9 > Article 9-4

Chapter 9 Article 9-4

PARK RULES AND REGULATIONS

Sections:

[9-4-1 Purpose and Intent](#)

[9-4-2 Consumption of Alcohol at Town Owned Parks](#)

[9-4-3 Rules and Regulations at Town Owned Parks](#)

Section 9-4-1 Purpose and Intent

Town owned parks provide excellent recreational opportunities and encourage enhanced quality of life to Town residents. Such parks are maintained and operated with an emphasis on safety, cleanliness, and beauty. These regulations are specifically intended to provide rules and regulations for each Town-owned park and is accomplished as follows:

(01-16, Added, 12/04/2001)

Section 9-4-2 Consumption of Alcohol at Town Owned Parks

A. The consumption of spirituous liquor as defined in Paragraph 31 of §A.R.S. 4-101 is prohibited in Town-owned parks unless pursuant to a valid Arizona special events liquor license and the expressed written permission of the Town Council.

B. The consumption of beer and wine on the premises of Town-owned parks is limited and restricted to specific permitted areas. Upon receipt of a completed application form and payment of the proper fee, the director shall review the application and issue the permit pursuant to printed rules and regulations developed by the director.

C. Penalty: Violation of any provision of this section shall, upon conviction, be considered a Class 1 Misdemeanor. (01-16, Amended, 12/04/2001)

Section 9-4-3 Rules and Regulations at Town Owned Parks

A. All persons who use Town owned Parks shall obey the following rules while on park property.

1. No open fires

2. No overnight camping.

3. No firearms or weapons.

4. No pets allowed except on leash. Animal waste shall be removed by owner in all Town park facilities. Activities within the off-leash recreational facility are exempt from the leash provision.

5. No person shall operate skateboards, roller blades, inline skates, bicycles or any rolling (nonmotorized) vehicle in Town parks where such activity is specifically prohibited by appropriate posting or in an unsafe manner so as to infringe upon the safety of themselves or other park users. Activities within the bounded area of the skate park facility are exempt from this provision.

6. The skate park facility and the off-leash recreational facility shall each be subject to their own unique and specific rules. Rules and regulations shall be visibly posted at the skate park facility, and are subject to change by action of the director.

7. Park hours shall be visibly posted at each park.

8. No vehicles except in designated areas and any vehicles left after 11:00 p.m. will be towed at the owner's expense.
9. No golfing or practicing of golf on grass areas.
10. No glass beverage containers.
11. Gas powered model airplanes and incendiary model rockets are prohibited.
12. Lakes, fountains, and other waterways shall not be used for swimming, wading, bathing, fishing, or boating.
13. No person shall tether, launch or land a hot air balloon in a Town park except with the permission of authorized Town staff and a Special Event Permit.
14. The Town of Fountain Hills specifically reserves the right to hold financially liable the parents of any minor child for consequences of the child's infraction of this code and/or any damage a minor child causes on or to Town property.
15. The director shall have the power to enact new park rules at any time to the extent that such rules are consistent with Federal and State law, and this Town Code. Such additional rules will be considered petty offenses as defined under B(1) and B(2) below.

B. Penalties

1. Violation of subsections A(4) through A(14) shall be considered a petty offense if the offender has not committed the same infraction within the last twenty-four (24) months. Petty Offenses shall be punishable by a fine of up to one hundred dollars (\$100.00).
2. Subsequent violations(s) of the same subsection A(4) through A(14) within a twenty-four (24) month period shall be considered a Class 3 Misdemeanor, and will be punishable as such under State Law.
3. Violations of subsection A(1), A(2), or A(3) of this section shall be considered a Class 1 Misdemeanor and will be punishable as such under State Law.
(01-16, Amended, 12/04/2001)

Mayor's

RECOMMENDATIONS FOR CHANGES TO FOUNTAIN HILLS ORDINANCES

General comment: The town's ordinances do not provide for incentives for builders or developers to improve the built or natural environment. I have found in other cities that balancing "carrots and sticks" provides for a more business friendly and effective regulatory environment. For instance, the Village Planning zones in the City of Phoenix allow for more building height in commercial buildings if a developer adds more building setback and/or provides for public pedestrian facilities. Therefore, there are mechanisms for more proactively rewarding better development rather than just restricting unwanted development. It's the same idea Vern Swaback articulated when he said that too many ordinances only offer variances from the code for "hardship," when they should also be granted for "excellence." Even though councils often have some discretion in granting exceptions, hardship is usually the defacto criteria used for consideration. In addition to specific incentives, it would be nice to include a policy statement somewhere in the ordinances to guide decisions for some flexibility.

Subdivision Ordinance Recommendations:

A. Article 3, Section 3.03 Table 1

- 1) The minimum horizontal curve length for a Hillside Local Road should be 50 feet, not 100 feet. This pertains to how tight a turn can be on a road, and since the Hillside Local Road classification is the smallest road with the slowest design speed (20 mph), it should not need to have curve radius the same as higher speed road classifications which are at 100 feet. Broader sweeping curves on slower speed roads encourage people to drive above the speed limit. Tighter curve restrictions allows better conformance with the natural terrain. 50 feet was used in the Adero Canyon development agreement.
- 2) The right-of-way widths and maximum Average Daily Traffic Count (ADT) for each roadway classification should be adjusted to the Maricopa County Department of Transportation (MCDOT) standards that most communities adopt. Presently, the town requires wider roads and less traffic on certain road classifications before one has to move to a larger road classification. As a result, roads in Fountain Hills are much wider than they are in other communities. The wider standard creates bigger cuts & fills, encourages people to drive faster and needlessly overburdens the town's street maintenance budgets for maintaining all the extra pavement. The table below

	<u>MCDOT</u>	<u>Fountain Hills</u>	<u>FH Difference</u>
<u>Public Hillside Local Road</u>			
Min. Pavement Width	22 ft.	26 ft.	+4 ft.
Maximum ADT	1,500	300	-1,200
<u>Standard Local Road</u>			
Min. Pavement Width	22 ft.	32 ft.	+10 ft.
Maximum ADT	1,500	700	-800
<u>Minor Collector Road</u>			
Min. Pavement Width	22 ft.	40 ft.	+18 ft.
Maximum ADT	5,000	5,000	same

illustrates what I mean:

B. Article 3, Section 3.06

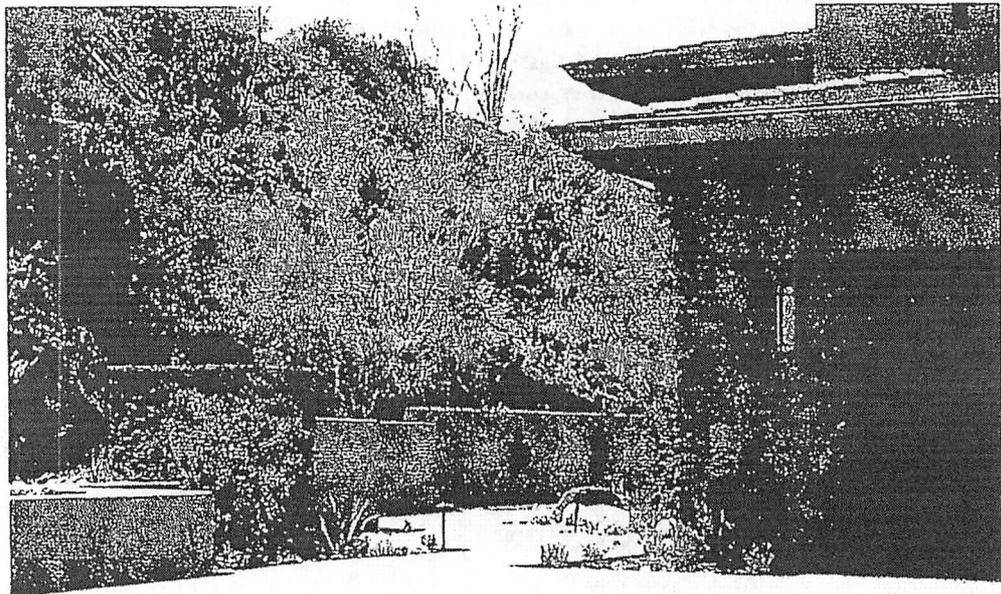
The use of decomposed granite trails should be encouraged in lieu of concrete sidewalks through natural areas as is done in the City of Scottsdale's Scenic Corridor Design Guidelines. Refer to:
http://www.scottsdale.gov/Assets/Public+Website/design/GL_ScenCor_06-08-05.pdf.

C. Article 5, Section 5.01 Paragraphs 5-11

- 1) Utility lines and driveways should be excluded from the total allowable disturbance on a lot.
- 2) Construction fence should be permitted up to 6' beyond the envelope to allow for all disturbance to be used by owner provided this area is restored to natural desert following construction. This is consistent with Maricopa County guidelines in unincorporated areas.

D. Article 5, Section 5.03 Paragraph D (and related paragraphs) regarding cut and fill Standards

Hillside cuts should be increased to the lesser of 30' or the height of the building as long as the building conceals the cut from the front of the lot line or the exposed cut is landscaped and chemically aged with Eonite™, Permeon™ or a similar product. This will allow for more design flexibility on hillside lots, allow for more single-level homes, reduce the incentive to push homes up on top of ridges and substantially reduce the need for unsightly retained fill areas in the front of homes. This is what was done for an MCO spec home in Eagles Nest. The photo below shows the effect of landscaping and chemically aging a 24-foot cut.



E. Article 5, Section 5.06 Paragraph

- 1) Retaining walls at wall location greater than 15% slope maximum height to be 12' and the average height to be 10' (currently maximum 10' average 7').
- 2) Retaining walls at wall location less than 15% slope to be maximum 10' with an average of 8' (currently maximum 8' with an average of 6').

Zoning Ordinance Recommendations:

A. Chapter 2.02, Paragraph E.

Temporary use permits for development shall be granted until all developer inventory is sold.

B. Chapter 5.06, Paragraph F.

Change language allowing detached garages to reach a height not to exceed the height of the home. Presently it limits to only 12 feet, and this restriction is unnecessary.

C. Chapter 6.08 Paragraph L

Future Development signs to be permitted to remain in the subdivision or plat until the last lot has closed escrow to a retail buyer. Presently the code requires removal upon Certificate of Occupancy of the first home. This makes no sense for builders who have multiple homes within a development.

D. Chapter 10.02, Paragraph 13. F. Permitted Uses, Guest House

Guest Houses should be permitted to have a stove and oven as well as an attached garage. Presently, the code does not allow these improvements in a guest house.

E. Chapter 10.03, Paragraph D.2 - Master Planned Village Sales and Information Center

Expand permitted uses within the Sales Office to include all of the following within the Development you are representing.

- a) Represent Builders for Custom Homes
- b) Represent Spec Homes For Sale
- c) Represent Resale Lots and Resale Homes

Community Facilities Districts (CFD) Recommendations

A community facilities district is a special taxing district that allows the financing of the installation, operation and maintenance of public improvements such as roads, water and sewer facilities, flood control and drainage projects. Many well-known communities in Scottsdale, Goodyear, Surprise, Peoria, Buckeye and Mesa have utilized CFD's to finance the installation and maintenance of infrastructure for specific communities. MCO tried to apply for a CFD years ago for Adero Canyon, but was turned down by council for largely personal

philosophical reasons with certain councilmembers. The important thing to remember here is the bonds associated with the CFD's are retired through a special periodic fee on a property tax bill only to the property owners who directly benefit from the infrastructure improvements, not the general populace of the town. Some of the public infrastructure in Eagle Mountain was funded through a CFD, and only Eagle Mountain residents pay this fee. Also, I do not believe a CFD affects the town's general bonding capacity for other things, but you should confirm that.

I couldn't find the specific regulation governing CFD's, but I recall that town fees for this were very high apparently to discourage CFDs – perhaps the highest in the Valley. Most communities have either an application fee or an approval fee along with a long-term administrative fee. Fountain Hills has both and each is high enough to discourage the use of this valuable financing tool for the town's growth and development.



TOWN OF FOUNTAIN HILLS

OFFICE OF DEVELOPMENT SERVICES INTER OFFICE MEMO

TO: Mayor Kavanagh and Town Council	DATE: November 9, 2015
FROM: Bob Rodgers, Senior Planner	RE: Town Ordinance Updates

Below are two ordinance amendments being requested by staff.

Both proposed amendments would reduce the time it takes these applications to be approved while not reducing the scrutiny the proposals will receive.

Staff Recommendation for Ordinance Amendments

RE: Administrative Approval of non-discretionary plans

Commercial, Industrial, & Multi-Family Concept Plans:

Section 2.04 of the Zoning Ordinance currently requires that Concept Plans be approved by the Planning & Zoning Commission regardless of whether or not the proposal meets all the zoning regulations.

Staff proposes that the section be amended to allow staff administrative approval for such plans if they are in full compliance with the zoning regulations. This would save commercial proposals about a month of review time and public meetings and would allow such proposals to go straight to the building permit process.

This would effectively treat a commercial building the same as proposals for houses. If they meet the ordinances, they can apply for a building permit. Any Special Use Permits or other anomalies would still go through the current review and approval process.

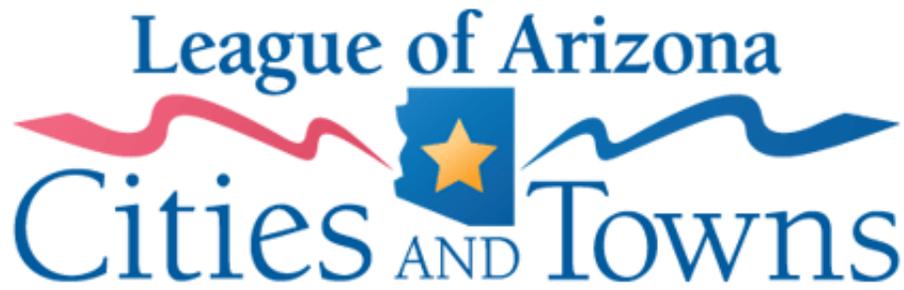
Minor Re-plats:

Section 2.07 of the Subdivision Ordinance currently requires that minor re-plats be processed the same as large subdivision plats. They are treated as Final Plats and required to have Council approval. However, the Council has little discretion in approving such plans if they conform to the ordinance requirements.

Staff proposes that the section be amended to allow staff administrative approval of minor lot line changes or re-plats of up to four lots where no physical construction of roadways or related infrastructure would be required for additional frontage.

This will allow minor lot splits, lot joins, and lot line adjustments to be processed quicker and without the need for hearings before the P&Z and Council.

Currently, Condominium plats are the only plats approved in this manner.



— Legislative Bulletin —

Issue 2 - January 22, 2016

Legislative Overview

Today marks the 12th day of the 2016 session. This week saw minimal bill action related to municipal concerns. We expect that to change next week as agendas get more fully developed. Last Friday Governor Ducey released his budget proposal which is analyzed further in the article below.

To date there have been 798 bills introduced, with 62 memorials and resolutions. This is ahead of last year's pace, as there were 665 bills introduced, with 39 memorials and resolutions at this time.

Governor's Budget Proposal

The Governor's budget proposal came out last Friday afternoon. There were no specific mentions of any changes that directly affect cities and towns. The Governor is effectively proposing to leave in place the various charges that were in the final budget last year. Here is a brief recap and update on those issues.

Funding the Department of Revenue

- An ongoing charge to cities and towns totaling \$10,912,898 for DOR operations. This is a permanent charge for administering DOR operations based on the city/town share of all local revenues handled by DOR. The amount is allocated to the cities and towns based on population, so the amounts per municipality will change compared to last year once the revised population figures for cities that had a mid-decade census performed are included in the calculations. Most cities will see a slight reduction, while the census cities will see an increase in their share of the total.
- A charge of \$0.76 per resident to help offset programming costs related to TPT Simplification, billed to any city that is not on the State collection program as of July 31st. This charge will total roughly \$2.8 million, assuming DOR will not be ready to take over administration for the 14 remaining self-collecting cities on or before the billing date of July 31, 2016. Again, since this fee is based on population, the final amount due will be somewhat higher than last year for the Non-program cities that performed a mid-decade census.

HURF

The Governor's proposal regarding HURF remains the same as last year: \$30 million restoration but with a total diversion of \$89 million from local governments to DPS.

This link will take you to all of the Governor's budget documents; then use the "2017" tab: azospb.gov/publications2014newweb.aspx

Census Adjustments

At the League's request, Representative Justin Olson (R-Mesa) has introduced [HB2483](#) (municipal population

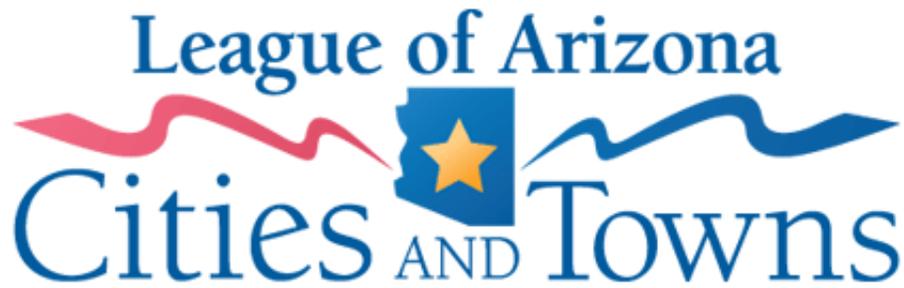
estimates; use) that will allow municipalities to use the U.S. Census Bureau's annual population estimates to update the population used by the Arizona Department of Revenue for the distribution of shared revenues (HB 2384 municipal population estimates; use). The use of the Census Bureau's estimate as an alternative to conducting a special census will save significant taxpayer dollars in the future while providing the opportunity to update population numbers in real time. This legislation represents a compromise that was reached this summer after a series of meetings with cities and towns throughout the state. We appreciate all of the assistance we received in resolving this issue and will keep you updated on the progress of the bill as it moves through the process.

PSPRS

The League continues to participate in stakeholder workgroups on the issue of PSPRS reform. There has not been a bill dropped yet, but Sen. Debbie Lesko (R-Peoria) and Rep. Justin Olson (R-Mesa) will be the bill's primary sponsors. From the perspective of cities and towns, a number of important points are included that have general consensus including: 50-50 contribution to pension from the employer and employee, pensionable pay cap (to prevent "spiking"), new Board structure and a higher minimum retirement age. These changes will apply to new public safety employees hired after the bill's effective date.

The bill will also include a Constitutional referral that is expected to be on the May Special Election ballot to change the PBI (Pension Benefit Increase) for existing employees and retirees to a more traditional COLA formula. Issues that are still unresolved include the structure for Disability Boards and whether the new system will have a single, pooled rate or maintain the 256 separate ones. The League supports pooling all members together to provide uniformity of contribution rates.

Legislative Bulletin is published by the League of Arizona Cities and Towns.
Forward your comments or suggestions to league@azleague.org.



— Legislative Bulletin —

Issue 3 - January 29, 2016

Legislative Overview

Today marks the 19th day of the 2016 session. Legislative activity related to municipal concerns increased remarkably this week. All of this work was in committee, but floor activity should pick up next week.

To date there have been 995 bills introduced, with 83 memorials and resolutions. This is an increase of almost 200 bills since last week, and 21 more memorials and resolutions. February 1st is the deadline for Senate Bill introductions, and February 8th is the deadline for the House.

PSPRS

The long-awaited Public Safety Personnel Retirement System (PSPRS) reform package is scheduled to be heard in the Senate Finance Committee on Wednesday morning. The League has been a key participant in the negotiations and much of the work of the Pension Reform Task Force has been incorporated into the legislation. While no legislation can eliminate our existing unfunded liability, these proposed changes will go a long way toward stabilizing the system and reducing the costs associated with future public safety personnel. There is broad support for the package and we are very hopeful that this issue will receive approval by the Legislature and will be on the May special election ballot. The bill numbers are SB1428, SB1429 and SCR1019, but the bill language is not posted yet.

League Resolutions

On Monday two League Resolutions passed through the House Counties and Municipal Affairs Committee. The first bill, sponsored by Rep. Jeff Weninger (R - Chandler), **HB2076 (annexation; single property owner; exception)** went through unanimously. The measure allows for annexations to take place when the property owner and the municipality both want the annexation, and also to alter the length and width requirements in this circumstance.

HB2107 (substance abuse recovery homes) also passed the committee, by a vote of 5-3. Rep. Noel Campbell (R - Prescott) sponsor of the bill is seeking to provide some regulation on the substance abuse recovery home industry.

The League supported both bills, and they now go to the Rules Committee.

Alarms

Sponsored by Sen. John Kavanagh (R - Fountain Hills) **SB1162 (alarm industry; fingerprint requirements)** makes alterations to alarm business licensing from the Board of Technical Registration, including allowing alarm personnel to submit proof of having a fingerprint verification card instead of submitting fingerprints to the Board. This change and the rest of the changes are not onerous to municipalities, so the League was neutral on the bill. It unanimously passed the Senate Public Safety, Military and Technology Committee and now proceeds to the Commerce and

Local Control; Bags and Benchmarking

Two bills passed the House Commerce Committee on Wednesday by the same vote of 5-3: **HB2130 (municipalities; counties; energy use; reporting)** and **HB2131 (municipalities; counties; auxiliary containers; prohibitions)**. Both measures are sponsored by Rep. Warren Peterson (R - Gilbert). HB2130 prohibits local governments from requiring energy use reports from private companies. HB2131 prohibits cities, towns and counties from restricting businesses from using "auxiliary containers," which include plastic shopping bags. The League opposed these bills as they are an encroachment on local authority. Both bills now go onto the Rules Committee.

Public Employees and Penalties

HB2115 (public employees; misappropriation; penalty) sponsored by Rep. Warren Peterson (R - Gilbert) would prevent public officers or employees from receiving certain benefits such as severance pay, annuity payments and pension benefits if that person is "found" to have misappropriated public funds. The bill would also require this prohibition to be included in any new employment contract. While the League is not opposed to having penalties in place in the event this occurs, there are concerns that the bill may be unconstitutional as drafted. The League was neutral on the bill and testified in committee, pointing out these concerns. The bill passed the House Government and Higher Education Committee by a vote of 6-2, and it now goes on to the Rules Committee.

Regulation Restrictions

The House Commerce Committee passed **HB2517 (businesses; professions; regulation restrictions)** by a 5-3 vote. This bill was proposed by the Goldwater Institute and sponsored by Rep. Warren Peterson (R - Gilbert). It would limit municipalities, counties and state agencies from adopting any regulation that applies to business except for purposes of public health, safety and welfare. Additionally, these governmental entities would have to review all of their existing regulations, eliminate or modify any that do not meet this restriction and then report to the Legislature. The bill also establishes a private right of action, allowing any person to sue the municipality if they believed they were not in compliance. The League opposed this bill. It will now go to the Rules Committee.

Municipal Improvement Districts

The House Government and Higher Education Committee passed **HB2440 (municipal improvement districts)** by a vote of 5-3. Sponsored by Rep. Warren Peterson (R - Gilbert), the measure drastically alters how municipal improvement districts are formed, including a requirement for a vote of the qualified electors in the district and the landowners, whose votes are based on acreage owned. The League opposed the bill. The bill will next go to the House Rules Committee.

Legislative Bill Monitoring

(All bills being actively monitored by the League [can be found here.](#))

HB 2076: annexation; single property owner; exception

HB 2107 substance abuse recovery homes

SB 1162 alarm industry; fingerprint requirements

HB 2130 municipalities; counties; energy use; reporting

HB 2131 municipalities; counties; auxiliary containers; prohibitions

HB 2115 public employees; misappropriations; penalty

HB 2517 business professionals; regulation; restrictions

HB 2440 municipal improvement districts; formation election

Legislative Bulletin is published by the League of Arizona Cities and Towns.

Forward your comments or suggestions to league@azleague.org.